

Law Library Publications Award
American Association of Law Libraries
AMERICAN ASSOCIATION
OF LAW LIBRARIES

The American Association of Law Libraries "is established for educational and scientific purposes. It shall be conducted as a nonprofit corporation to promote and enhance the value of law libraries to the public, the legal community and the world, to foster the profession of law librarianship, to provide leadership in the field of legal information and to foster a spirit of cooperation among the members of the profession." *Article II Bylaws* of the American Association of Law Libraries.

OBJECTIVE OF THE PUBLICATIONS AWARD

The Law Library Publications Award honors achievement in creating in-house library materials that are outstanding in quality and significance. "Creating" inhouse works may include, but is not limited to, writing, compiling, editing, or designing print or non-print materials.

ELIGIBILITY

- a) The Award is limited to members in good standing in AALL, or in an AALL Chapter.
- b) The Award may be presented to an individual, library staff, Chapter, SIS, Caucus, or any other component group affiliated with the Association.

QUALIFYING MATERIALS

- Entries must be dated and must be currently used, or must have been used during the previous calendar year.
- Unsuccessful entries may be submitted for consideration each year, and new editions or substantial revisions of previous award-winning entries may be submitted for new consideration.
- All nominated materials, including electronic materials, must be created, written, or designed by librarians.

1) **PRINT CATEGORY:**

Includes, but is not limited to, bibliographies, library aids, annual reports, guides, pathfinders, brochures, maps, manuals, research guides, and newsletters. Procedure manuals and staff oriented materials qualify for the Award. Acquisitions lists will be considered only if other information is included. Computer-generated printouts for patrons qualify for the print Award.

2) **NONPRINT CATEGORY:**

Includes, but is not limited to, any of the materials listed under the print category that are in an electronic format, videotapes, audiotapes, slides, software, CD-ROMs, and web pages. Web pages should focus primarily on the library, Chapter, SIS or other nominating organization, or on a subdivision of the nominating organization.

DISTINCTION BETWEEN THE LAW LIBRARY PUBLICATIONS AWARD & THE AALL EXCELLENCE IN MARKETING AWARD

Some materials nominated for the Law Library Publications Award may also qualify for the AALL Excellence in Marketing Award.

The distinction between the qualifications for the two Awards is that materials nominated for the AALL Excellence in Marketing Award **must** have been used to **promote** the nominating organization. In addition, the AALL Excellence in Marketing Award requires that the nominating organization must not only describe the materials, but must describe **how** the materials were advertised, and the **response** of the target audience.

If you are uncertain as to which Award would best apply to your materials, please contact either the Chair of the Awards Committee or the Chair of the Public Relations Committee.

ENTRY REQUIREMENTS AND PROCEDURES

Nominations may be made by any member of, or group within the Association or Chapter affiliates. Applicants may nominate materials in both categories. **Each entry MUST include:**

a) **Four (4) completed and signed copies of the Entry Form.**

b) **Four (4) copies of the Entry.**

For nominated web pages and other electronic materials, provide a printout of at least the main page and introductory material. The Awards Committee may request that additional materials be submitted to assist in the judging process.

Submissions will not be returned. Entries will remain the property of the Association. By submitting an entry, applicants grant permission to the American Association of Law Libraries full rights to publish, reproduce and publicize entries in any paper or electronic publishing formats. Entries may be scanned, described, displayed, linked, or reproduced on AALLNet, the Association's homepage, as well as included in the PR Clearinghouse collection as a resource for others, or published in any other Association publications. No monetary compensation will be received by applicants from any Association use of their entries.

AWARD PROCESS

Nominations for the Law Library Publications Award are sent to the Law Library Publications Subcommittee Chair. The subcommittee will review the materials and make the final selection for each category.

The Awards Committee may present multiple awards in each category, or may present no award in a category if a worthy candidate is not identified during the award process or if no nominations are received for a category. There is no requirement that an award be given each year.

JUDGING CRITERIA

Judges will assign points using the following:

- ~ Quality of the material
- ~ Creativity
- ~ Usefulness
- ~ Overall rating

AWARD PRESENTATION

The Law Library Publications Award will be presented during the AALL Annual Meeting. The Award will be a plaque issued by AALL. The winning materials will be advertised and displayed in the Exhibit Hall at the Annual Meeting.

Developed by the
AALL Awards Committee &
Public Relations Committee 1999-00