

SYRACUSE UNIVERSITY

COLLEGE OF LAW LAW LIBRARY

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Temporary Part-Time Legal Reference Librarian

The Syracuse University College of Law Library seeks a temporary part-time Legal Reference Librarian to work 20 hours per week through mid-May 2017.

Responsibilities: Provide reference and research services to faculty, students, and staff of the College of Law and Syracuse University, and to alumni and the general public. Staff the Reference Desk during assigned hours. Answer walk up, phone, and email reference questions. Create and update Research Guides and contribute content for other Law Library initiatives. Additional responsibilities as assigned.

Qualifications

- MLS from an ALA-accredited school or J.D. from an ABA-accredited law school, preferably both.
- Excellent research skills; knowledge of trends and practices in legal research and online resources.
- Strong customer service orientation; ability to communicate effectively with library users at various levels of legal research sophistication.
- Demonstrated initiative, organizational skills, and problem-solving abilities.
- Excellent communication and interpersonal skills.
- One year of reference or related library experience preferred.

This position is temporary part-time (20 hours per week) at \$25.00/hour, from November 2016 through mid-May 2017. To apply for this job go to www.sujobopps.com and find Job # 033193. Applications received by **November 18, 2016** will receive first consideration.