

AzALL Grant Application

You may type your responses into the form, print it out, and submit to the grants committee at the address on page 2.

Contact Information

Date	
Name	
Title	
Organization	
Business Address	
E-Mail Address	
Phone	

Grant you are applying for: (apply for only one event on each form)

- AALL Annual Meeting
- AALL Institute
- SWALL Annual Meeting

If you do not receive a grant:

- | |
|--|
| <input type="checkbox"/> I definitely will not be able to participate. |
| <input type="checkbox"/> I may not be able to participate. |
| <input type="checkbox"/> I will still participate. |

If employed, will your employer reimburse you for this program?

Total Expense	<input type="checkbox"/> yes	<input type="checkbox"/> no
Travel (whole)	<input type="checkbox"/> yes	<input type="checkbox"/> no
Travel (partial)	<input type="checkbox"/> yes	<input type="checkbox"/> no
Fees (whole)	<input type="checkbox"/> yes	<input type="checkbox"/> no
Fees (partial)	<input type="checkbox"/> yes	<input type="checkbox"/> no

Have you previously received an AzALL grant?

- yes no

If yes, when and for which programs?

AzALL/AALL activity:

An AALL officer	<input type="checkbox"/> yes	<input type="checkbox"/> no	How long?
An AALL Committee member	<input type="checkbox"/> yes	<input type="checkbox"/> no	How long?
An AzALL Officer	<input type="checkbox"/> yes	<input type="checkbox"/> no	How long?
An AzALL committee member	<input type="checkbox"/> yes	<input type="checkbox"/> no	How long?
How long have you been a member of AzALL?			

Please describe how this grant will help further your personal or professional development and/or the profession of law librarianship:

Are there any additional factors regarding your application that you wish the Grants Committee to consider?

Agreement and Signature

I hereby attest that I am a paid member of AzALL at the time of this application. If for any reason I cannot comply with the attached regulations, I shall return the grant money to the AzALL Treasurer who will notify the Grants Committee.

Name (printed)	
Signature	

Please submit your form to:

Carol Clark
Reference Librarian
Bryan Cave
Research Services
2 North Central Avenue, Suite 2200
Phoenix AZ 85004-4406
caclark@bryancave.com

AzALL GRANT REGULATIONS, CONDITIONS, AND LIMITATIONS

The purpose of the AzALL Grants Program is to financially assist librarians who hold promise of future involvement in the law library profession. Preference will be given to newer, active members of AzALL or newer, active members of AALL. The type and number of grants are determined annually by the Executive Board in consultation with the Grants Committee.

The following conditions apply:

- The applicant must be a current, paid member of AzALL at the time of filing an application.
- A member may be awarded only one grant during the Association's fiscal year, which runs from May 1 through April 30.
- Incomplete applications and those postmarked after the deadline will be returned as ineligible for consideration.
- All funds awarded must be used for the designated grant.
- The applicant shall notify the Grants Committee of the amount and nature of any additional funding to be received from an employer after the application is filed or grant awarded.
- If awarded a grant to attend any programs or course of study, the recipient shall submit to the committee a brief, descriptive evaluation of the program which will be printed in the AzALL Newsletter.
- The grant must be repaid to the Association if it cannot be spent as stipulated or if a recipient cannot attend the program for which the grant is made.
- The grant is neither cumulative nor transferable.
- The applicant may apply if s/he has been an AzALL/PAALL grant recipient in a prior year, but priority will be given to those applicants who have never attended a SWALL or AALL meeting, institute, or workshop.
- A previous grant recipient may be awarded successive grants to the same type of activity only when such recipient is the sole applicant and has not also been the recipient of another AzALL grant within that fiscal year.
- A recipient will be awarded no more than two AzALL grants within a four-year period.

In the event there are no qualifying applicants for a designated grant, the unused allotted funds shall be retained or disbursed at the discretion of the Executive Board and Grants Committee. Unused allotted funds may be used to increase awards in other grant categories. All committee decisions are subject to approval by the Executive Board.