



American Association of Law Libraries

Chapter Leadership

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BULLETIN

Thinking of Bylaws Changes? Here's Some Help

By William L. Cooper, Chair, and John Eichstadt, Member, AALL Bylaws Committee

All changes in Chapter and SIS Bylaws must be submitted to the AALL Bylaws Committee for review and approval. However, the committee has another function, perhaps its most important and the least understood: it is available to offer advice and suggestions. Getting some experienced input or using the committee as a sounding board, especially at the early drafting stages, may make life a little easier for those at the Chapter and SIS level trying to tackle bylaws changes.

“
The AALL Bylaws Committee is available to offer advice and suggestions.”

AALL Bylaws Requirements for Chapter Bylaws

The AALL Bylaws Committee does not attempt to dictate Chapter or SIS bylaws. There are only a few provisions with which Chapter bylaws must be consistent or otherwise not in conflict. Specifically, the following subjects must be approached with some attention to AALL's Bylaws:

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American Association of Law Libraries
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Welcome to the New Council Chair

Sarah Andeen (Librarian at Greenberg Traurig, Phoenix, Arizona) takes over in July as the Chair of the Council of Chapter Presidents for 2000-01. Sarah has just completed her term as President of AZALL.

Greetings from the New Chair

First of all, I would like to thank you for electing me. I am looking forward to serving you this year, although it is going to be difficult to follow in Brent Bernau's

footsteps. This year I would like to bring the issues facing the Chapters to the attention of the AALL Board, including such matters as improving member benefits, increasing professional development opportunities, and attracting new members.

I would also like to see the Chapters work together to increase the content on AALLNET's Chapter site. AALLNET is a good place to share information and promote

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Chapter Leaders Busy in Philadelphia

AALL Annual Meeting, July 15 – 19, 2000

to **GATEWAYS** **LEADERSHIP**

The AALL Annual Meeting has traditionally provided members of AALL Chapters with a variety of opportunities to network and share information. This year in Philadelphia:

- 17 of the 31 AALL Chapters will hold receptions, luncheons, dinners and/or meetings.
- Several Chapters are joining together for events, including joint luncheons by LLNE & SNELLA and ORALL & Mich/ALL
- Three three-Chapter events are scheduled: A social hour for ALLUNY, LLAGNY & NJLLA and joint receptions by NOCALL, SCALL & SANDALL and by HALL, DALL & SWALL.
- Several Chapters have planned displays in the Exhibit Hall Activities Area. In the past, Chapter displays have included publications, photos, banners, and awards.
- MALL, host Chapter for the 2001 AALL Annual Meeting, is sponsoring a Minneapolis publicity booth.

Chapter Events in Philadelphia

Saturday, July 15, 2000

Advocacy Leadership Training

8:30 a.m. – 12:20 p.m.

Chapter Presidents/Vice Presidents and SIS Chairs/Chairs-Elect Joint Luncheon

11:30 a.m. – 1:00 p.m.

Chapter Presidents/Vice Presidents Leadership Training

1:00 p.m. - 3:45 p.m.

Planned discussion group topics and leaders include: Corporate Sponsorship (Nancy Henry, CALL Past President); Community Service/Public Outreach (Pam Gregory, LLSDC Past President); Motivating Members (Brent Bernau, SANDALL Past President); Program Planning (Sarah Andeen, AZALL Past President); Chapter/AALL Relationship (Maryruth Storer, SCALL Past President, current AALL Board Member and Liaison to the Council of Chapter Presidents); Professional Development (Mary Jawgiel, AALL Education Manager).

Council of Newsletter Editors (CONE) Meeting

2:30 p.m. – 4:00 p.m.

Council of Chapter Presidents Business Meeting

4:00 p.m. – 5:00 p.m.

Leadership Roundtable: Web site Management and Listservs

4:15 p.m. – 5:45 p.m.

Moderator: Mark Folmsbee, Associate Director, Washburn University School of Law Library

Content: Web site Management – Getting Started; Site Content, Procedure and Policy Basics; Technical Tricks & Tips; Listservs – Getting Started; Options for Your Listserv; Migration to New AALL Listserv Software; New Web-Based Administration Tools; Troubleshooting & Problem Solving; AutoPopulating from the AALL Database.

CALL Chapter No-Host Dinner

7:30 p.m. – 9:30 p.m.

Sunday July 16, 2000

Leadership Roundtable: Membership Recruitment

1:00 p.m. – 2:00 p.m.

Moderators: Roger Parent, AALL Executive Director and Mary McNulty, AALL Marketing Consultant

Content: Ideas for promoting, recruiting, and retaining members of Chapters and AALL.

LLNE Chapter Executive Board Meeting

6:00 p.m. – 7:00 p.m.

SEAALL Chapter Executive Board Meeting

6:00 p.m. – 7:00 p.m.

Monday, July 17, 2000

ORALL Chapter Executive Board Meeting

7:00 a.m. – 8:00 a.m.

Leadership Roundtable: Public Relations – Networking with Your Customers

7:30 a.m. – 8:30 a.m.

Moderator: Sue Burch, AALL PR Committee Chair

Speakers: Amy Osborne, former SEAALL Newsletter Editor; Gail Zwirner, Immediate Past President, VALL

Content: New strategies behind successful and effective Library/Chapter marketing and public relations efforts.

Leadership Roundtable: Chapter Treasurer Training

5:00 p.m. – 6:15 p.m.

Moderators: Steve Ligda, AALL Director of Finance & Administration and Janis Johnston, AALL Treasurer

Content: Planning and organizing a budget; reporting to members; legal responsibilities and liability insurance; taxes and audit requirements; banking and investing.

Leadership Roundtable: Chapter Government Relations

5:00 p.m. – 6:00 p.m.

Moderators: Mary Alice Baish, AALL Associate Washington Affairs Representative and Keith Stiverson, AALL GRC Chair

Content: Focus on continuing mechanisms to improve Chapter communication and advocacy efforts with the AALL Government Relations Committee and the Washington Office; a quick update on current legislative issues.

HALL/DALL/SWALL Chapters Joint Reception

5:00 p.m. – 7:00 p.m.

SEAALL Chapter Business Meeting and Reception

5:00 p.m. – 7:00 p.m.

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Chapters on AALLNET



The Chapter section of AALLNET is a wealth of information for and about AALL Chapters. It can be accessed at <http://www.aallnet.org/chapter/>.

It currently includes:

- Links to Chapter Web sites and listservs
- Chapter leader names, with links to the AALL Member Database for contact information
- Chapter Planning Deadlines
- Chapter listings and biography information
- The *Chapter Leadership Bulletin*
- The *VIP Program Handbook*
- Council of Chapter Presidents Membership Roster
- Financial Templates, which can be downloaded
- Chapter Membership Database management information
- Chapter Liability Insurance information
- Council of Newsletter Editors
- Chapter Relations Advisory Group

Congratulations to the New Chapter Leaders

This is a busy time of year for our Chapters. No less than 24 of the 31 AALL Chapters install new officers between mid-April and the end of the AALL Annual Meeting. Congratulations to the new Chapter leaders and welcome to the Council of Chapter Presidents! Thanks to the outgoing Presidents for the contributions you've made to your Chapters and the Council of Chapter Presidents. New officers include:

ALLA, Joe Morris, President & Rita Treadwell, VP; AZALL, Charlotte Henderson, President & Marianne Alcorn, VP; CALL, Frank Drake, President & John Klaus, VP; CoALL, Linda Rose, President & Druet Klugh, VP; DALL, Jennifer Stephens, President & Jeannine Irwin, VP; GPLLA, Ali Smeck, President & Greg Weyant, VP; HALL, Riva Laughlin, President & Dina Dreifurest, VP; LLAA, Katie Moellering, President & Helen Mellett, VP; LLAGNY, John Lai, President & Christina Rattiner, VP; LLAM, Ginger Gerton, President & Elizabeth Rhodes, VP; LLAW, Patricia Ellingson, President & Amy Easton Bingenheimer, VP; LLNE, Thea Frost, President & Darcy Kirk, VP; LLOPS, Katherine Foster, President & Karen Helde, VP; LLSDC, Lynne Davis-

Gabriel, President & Ann Clifford Green, VP; MALL, Patricia Cummings, President & Lori Hedstrom, VP; Mich/ALL, Joan Byerly, President & Mary Karpinski, VP; NJLLA, Johanna Bizub, President & Daniel Campbell, VP; NOALL, Todd R. St. Pe', President & Georgia DuPre' Chadwick, VP; NOCALL, Donna Williams, President & Sue Welsh, VP; SANDALL, John Adkins, President & Carol Hyne, VP; SCALL, Anna Delgado, President & Carole Levitt, VP; SFALL, Terry Seale, President & Janet Reinke, VP; SNELLA, Jeffrey Dowd, President & Linda Mellick, VP; and WPLLA, Susan Broms, President & Kristin Morton Kozusko, VP.



Go Back to School with AALL's Professional Development Program

While we want you to enjoy your summer, it's not too early to think about back-to-school time in September. Expand your knowledge by registering up for one of these AALL Professional Development programs.

September 16: Finding the Law: Basic Legal Research, San Jose, California. Presented by Wanda McDavid

September 22: Managing Multi-Location Libraries, New York. Presented by Mark Estes

September 26: Space Planning Washington, D.C. Presented by Charles Finnerty & Joan Axelroth

For details and registration information, contact AALL's Education Manager, Mary Jawgiel, by telephone at 312.939.4764 x 24 or by e-mail at mjawgiel@aall.org.

AALL recognizes major support from BNA, Inc. for the Professional Development Program

Welcome New Council Chair *continued from pg. 1*

the work of the Chapters. I will also work to increase participation in the listserv by offering topics for discussion. Issues that we could cover include successful PR campaigns, program development, member participation, and training opportunities. This newsletter is also an excellent distribution medium, and I strongly encourage people to submit materials.

The one thing I would like to stress is that this is your Council. We should discuss the issues that matter most to everyone. I welcome any ideas on how to make this a valuable entity – both to the members and to AALL, and I am looking forward to working with you in the upcoming year.



Congratulations to Chapters Celebrating Anniversaries in 2000 – 2001

The following anniversaries reflect when the group became an official Chapter of AALL.

2000 Chapter Anniversaries

- 45th for MALL (Minnesota) on July 5
- 30th for GPLLA (Greater Philadelphia) on June 29
- 30th for ORALL (Ohio) on July 1
- 25th for MAALL (Mid-America) on June 24
- 20th for NOCALL (Northern California) on June 23
- 20th for Mich/ALL (Michigan) on June 23
- 20th for ALLA (Atlanta) on June 23
- 10th for LLOPS (Seattle) on June 18

2001 Chapter Anniversaries

- 25th for DALL (Dallas) in March
- 20th for HALL (Houston) on June 29
- 20th for SFALL (South Florida) on June 29
- 10th for LLAA (Alabama) on July 21

AALL Annual Meeting *continued from pg. 2*

Tuesday, July 18, 2000

Leadership Roundtable: Professional Development

7:00 a.m. – 8:30 a.m.

Moderators: Mary Jawgiel, AALL Education Manager and Michael Saint-Onge, AALL PDC Chair

Content: New directions and support from AALL; tips & techniques for planning effective programs; conducting member needs assessments.

Leadership Roundtable: Meeting Management

7:00 a.m. – 8:30 a.m.

Moderator: Susan Siebers, AALL Secretary, 1996-99; Past President and former Secretary, CALL.

Content: Preparing a Board agenda and documentation; tips for running effective Board and Chapter meetings, parliamentary procedure; minutes. Since one characteristic of good meetings is to start on time, please be prompt!

WestPac Chapter Luncheon and Business Meeting

12:00 p.m. – 1:30 p.m.

LLNE/SNELLA Chapters Joint Luncheon

12:15 p.m. – 1:30 p.m.

ORALL/Mich/ALL Chapters Joint Luncheon

12:15 p.m. – 1:30 p.m.

VALL Chapter Luncheon

12:15 p.m. – 1:30 p.m.

ALLUNY/LLAGNY/NJLLA Chapters Social Hour

6:00 p.m. – 7:00 p.m.

NOCALL/SCALL/SANDALL Chapters Joint Reception

6:00 p.m. – 8:00 p.m.

Thinking of Bylaws Changes? *continued from pg. 1*

Creation: Chapters may be created by the AALL Executive Board upon a petition by a group of twenty-five or more active members residing within the territory of such Chapter.

Purpose: Chapters may be created for any lawful purpose consistent with the objectives of AALL.

Chapter Activities: Must be consistent with the objectives of AALL. Local associations of law librarians need not be affiliated with AALL, but may be.

Membership Qualification: May be set by the Chapter, but must comply with anti-discrimination provisions of AALL's Bylaws. Those who are not members of AALL may be accepted as members of Chapters, but the President of the Chapter must be an AALL member.

Discrimination: Membership in a Chapter or participation in any activity of a Chapter shall not be denied or abridged on account of race, color, religion, gender, age, national origin, disability, or sexual orientation.

Chapter Bylaws: Must be submitted to the Bylaws Committee of AALL for review to ensure that the provisions proposed are not in conflict with any provision of AALL Bylaws and are otherwise consistent.

Expenses: Chapters may not incur expenses on behalf of AALL, nor may they commit AALL by any declaration of policy.

Similar requirements exist for SIS bylaws.



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