

A Chapter of the American Association of Law Libraries

# SCUTTLE

Volume 14, Issue 3

Spring 2004

## **PRESIDENT'S LETTER** BY MARTHA CAMPBELL

The Board's term of office is almost over, but we're not quite finished yet. After looking at our by-laws and discussing the functions and value of various committees, we've decided to form one new committee, disband one, merge a couple of them and convert one from standing to ad hoc. We are also going to propose an amendment to our bylaws.

Our by-laws mention a budget committee, but CoALL has never had one. In order to provide some continuity from year to year, the Board has decided to create such a committee and have the Treasurer be the chair. A budget will be drawn up each year so the various committees and officers will know ahead of time how much money they can spend, how much they need to bring in as revenue, etc. It will still be somewhat flexible, but it could prevent an incoming board from confronting a huge financial surprise.

The Government Relations committee has not had a chair this year and consequently has not been active. It was decided that since several institutions are not allowed to lobby because they are government entities and there has not been an overwhelming desire for anyone to be on the committee, this committee will fold. If we are incorrect and someone has the urge to keep track of what the various governments are doing, please let me know.

Since Public Relations and Marketing share a similar mission, to get CoALL's name out there, it was decided that the two committees could function as one. Recruiting and Library School Liaison also seem to share a common goal, to get new people into our occupation and organization, so they too will merge. The Brown Bag Committee is in charge of setting up programs for the lunch hour and that duty could be shared by Programming itself, so we've inserted Brown Bag as a sub-committee under Programming.

Long-range Planning isn't active every year so we've decided it could function as an ad hoc committee rather than a standing one, so when we have a project for it, such as setting up CoALL's archives, we can have it appear.

Newsletter, Nominating, Program and Membership committees will continue as before.

The by-law change we are proposing is one that would place a dollar limit on expenditures by an officer or chairperson. If an expense is greater than that limit, approval by the board would be required. Again, this limit is to prevent surprises sprung on the Treasurer when asked to pay an invoice or reimburse someone.

So, the current board has come up with some new ideas for the incoming board to implement. Some of us will be on the new board, so we will see what we have wrought.

If you have any comments, disagreements, proposals or want to volunteer for any of the committees, please let one of us on the board know. We are trying to help CoALL run efficiently and fulfill its mission, but we need your help to do so.

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#### **Candidates for CoALL Board for the upcoming year.**

VP/President Elect	Joanne Dugan
Treasurer	Goldie Burton
Secretary	Andrea Hamilton
Member-At-Large	Margi Heinen
Member-At-Large	Caryl Shipley

Thanks to all of you for your willingness to help CoALL fulfill its mission.

President	<a href="#">Martha Campbell</a> Supreme Court Librarian Colorado Supreme Court Library Phone: 303.837.3720 Fax: 303.864.4510 <a href="mailto:martha.campbell@state.co.us">martha.campbell@state.co.us</a>	Member -at-Large	<a href="#">Matthew Elisha</a> Reference Librarian Holme Roberts & Owen Phone: 303.866.0326 Fax: 303.866.0200 <a href="mailto:elisham@hro.com">elisham@hro.com</a>
Vice President/ President Elect	<a href="#">Dan Cordova</a> Reference Librarian U.S. Courts Tenth Circuit Library Phone: 303.335.2624 Fax: 303.335.2669 <a href="mailto:dan_cordova@ca10.uscourts.gov">dan_cordova@ca10.uscourts.gov</a>	Member -at-Large	<a href="#">Holly Hoxeng</a> Paralegal/Librarian Carpenter & Klatskin, P.C. Phone: 303.534.6315 Fax: 303.534.0514 <a href="mailto:hoxeng@ckdenver.com">hoxeng@ckdenver.com</a>
Secretary	<a href="#">Joanne Dugan</a> Head of Public Services University of Colorado Law Library Phone: 303.492.1181 Fax: 303.492.2707 <a href="mailto:joanne.dugan.colorado.edu">joanne.dugan.colorado.edu</a>	Immediate Past President	<a href="#">Holly Kulikowski</a> Information Resources Manager Holland and Hart Phone: 303.295.8485 Fax: 303.295.8261 <a href="mailto:hkulikowski@hollandhart.com">hkulikowski@hollandhart.com</a>
Treasurer	<a href="#">Goldie Burton</a> Reference Librarian University of Denver Westminster Law Library Phone: 303.871.6386 Fax: 303.871.6999 <a href="mailto:gburton@mail.law.du.edu">gburton@mail.law.du.edu</a>		

### Committee Chairs

AALL Library School Liaison	<a href="#">Patty Wellinger</a> 303.871.6479 <a href="mailto:pwellinger@law.du.edu">pwellinger@law.du.edu</a>
AALL Recruitment Liaison	<a href="#">Patty Wellinger</a> 303.871.6479 <a href="mailto:pwellinger@law.du.edu">pwellinger@law.du.edu</a>
Brown Bag Coordinator	<a href="#">Mary Clifton</a> 303.223.1320 <a href="mailto:mclifton@bhfs.com">mclifton@bhfs.com</a>
Bylaws	<a href="#">Katheryn Christnacht</a> 303.866.0424 <a href="mailto:christk@hro.com">christk@hro.com</a>
Colorado Library Marketing Council	<a href="#">Holly Hoxeng</a> 303.534.6315
Grants and Scholarships	<a href="#">David Selden</a> 303.447.8760 <a href="mailto:dselden@narf.org">dselden@narf.org</a>
Government Relations	OPEN: contact <a href="#">Martha Campbell</a>
Long Range Planning (Archives)	<a href="#">Goldie Burton</a> 303.871.6386 <a href="mailto:gburton@mail.law.du.edu">gburton@mail.law.du.edu</a>
Membership & Placement	<a href="#">Caryl Shipley</a> 303.871.6015 <a href="mailto:cshipley@law.du.edu">cshipley@law.du.edu</a>
Newsletter/Newsletter Advertising	<a href="#">Mary Killoran</a> 719.381.8455 <a href="mailto:killorm@hro.com">killorm@hro.com</a>
Nominations	<a href="#">Mark Estes</a> 303.866.0260 <a href="mailto:estesm@hro.com">estesm@hro.com</a>
Programs	<a href="#">Dan Cordova</a> 303.335.2624 <a href="mailto:dan_cordova@ca10.uscourts.gov">dan_cordova@ca10.uscourts.gov</a>
Public Relations	<a href="#">Monica Martens</a> 303.447.8760 <a href="mailto:mmartens@narf.org">mmartens@narf.org</a>

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™

## CoALL members will be serving in the following AALL positions

Congratulations to each of you.

Kathy Carlson, Wyoming State Law Library - Board Member	2003-2006
Mark Estes, Holme Roberts & Owen - Awards Committee	2003-2005
Patty Wellinger, University of Denver Law Library - AALL LexisNexis Call for Papers Committee	2004-2006
Camilla Walker, Cooley Godward - Grants Committee	2004-2005 (Chair)*
Druet Cameron Klugh, University of Colorado Law Library – Mentoring Committee	2004-2006

### Colorado Association of Law Libraries (CoALL)

#### Treasurer's Report - By Goldie Burton

April 15, 2004

#### January 1 - March 31, 2004

<u>Beginning Balance:</u>	1/1/2004	\$2,244.51
<u>Receipts:</u>		
	Membership	\$235.00
	Holiday Party	\$498.00
	BRAG Program Materials	\$ 40.00
	Ad Revenue	\$120.00
	Interest	.32
<u>Total Receipts :</u>		\$893.32
<u>Disbursements:</u>		
	Bank's "Analysis Service Charge" \$ 1.00	
	Program 3/25 (Raffle) \$ 91.77	
	<u>CoALL Scholarship \$170.00</u>	
	Total	\$262.77
<u>Janus Fund Balance</u>	3/31/2004	\$3,892.99
<u>Ending Balance</u>	3/31/2004	\$2,875.06

\* Victoria Trotta, Vice-President / President-Elect of AALL asked Camilla to serve as chair of AALL's Grants committee during her second year as a member of the committee. The AALL's Grants Committee members recently reviewed and scored nearly 40 travel grant and minority leadership development award applications which resulted in 13 annual meeting grants being distributed. She will be attending a meeting for all incoming committee chairs at the Boston 2004 AALL Annual Meeting in July.

### SCHOLARSHIPS AND GRANTS:

**Congratulations to Druet Klugh. She is the recipient of a CoALL Scholarship for her library studies at the University of Illinois.**

**Travel grants are available to attend library conferences. The deadline for applications is 45 days before the first day of the conference or meeting.**

**Grant guidelines and information are available on the CoALL Website (<http://www.aallnet.org/chapter/coall/>)**

## EVENTS AND MEMBER NEWS

NOTE: The Colorado Association of Law Libraries sponsored "An Inside Look at the USA Patriot Act and the Department of Homeland Security" on March 25<sup>th</sup> in the Federal Office Building

### **Insights into Homeland Security and The USA PATRIOT Act**

By Druet Cameron Klugh

"We get some of our most useful information from former girlfriends and wives." Not a typical source of information for a law librarian to consult, but certainly a valuable resource for the U.S. Marshal's Office. This was one of the interesting tidbits we learned during the presentation "An Inside Look at the USA Patriot Act and the Department of Homeland Security". Giving an overview of the history of the Marshal's Service, established at the same time as the federal judiciary in 1789, Ron Halverson personalized the information, speaking about his many years of work as a U.S. Marshal including duty as a judicial bodyguard during the NYC/WTC bombing trials in the mid-1990's and the Oklahoma Bombing trial. He is awaiting his final security clearances before joining the Joint Terrorism Task Force (JTTF). When asked to define "terrorism", he commented not only on horrific acts of violence, but also on "the fear and panic that terrorists rely on to advance their causes" (see <http://www.adl.org/learn/jtff/default.asp>), stating that it is his job to preempt those acts and prevent those reactions. Prior to 9/11 there were 37 JTTF's in the country; now there are 84. Of the 2773 officers, 211 are women.

"Myth vs. Reality" was the rubric under which U.S. Attorney John Suthers discussed highlights of the USA PATRIOT Act. He broke the act into three main parts:

- 1) statutory changes, predicates for RICO actions
- 2) amendments of the federal electronic surveillance laws (last amended in 1985), driven by a need to update the law to reflect technology
- 3) amendments to FISA (the Foreign Intelligence Surveillance Act) to lower the "walls" in place regarding the sharing of information between intelligence and criminal investigation communities. He noted with interest that between 1978 and 2001, the 20 district court judges who act as FISA judges issued a total of 2000 warrants...the same number that is now issued yearly!

Mr. Suthers' comments focused on the practical applications of the act, assuring the audience that the fear of midnight raids on libraries were unfounded as officials would likely prefer to take the business approach of contacting the director for investigative purposes.

Celestina de Guzman from Thomson-West wrapped up the presentation on security and terrorism with an excellent overview of resources available on Westlaw and in print. The 2003 edition of Guide to Homeland Security contains pertinent primary resources as well as organizational charts and bibliographies; it is available in hard copy only. Some of its resources are available on Westlaw under the Homeland Security tab.

Ms. De Guzman's comments led to a discussion of additional resources including The Almanac of the Unelected 2003 : Staff of the U.S. Congress and the CyberCemetery at <http://govinfo.library.unt.edu/> which provides permanent public access to the electronic Web sites and publications of defunct U.S. government agencies and commissions.

All in all, a thought-provoking and useful session!

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## **MENTION IN LII – LIBRARIAN’S INDEX TO THE INTERNET**

Thanks to Mariann Storck for posting a note to the CoALL Listserv that David Selden and Monica Martens are to be congratulated. The National Indian Law Library was listed in LII: Librarians’ Index to the Internet NEW THIS WEEK for April 15, 2004. The address for their Website: <http://www.narf.org/nill/Nillindex.html>. To visit the Librarians’ Index to the Internet: <http://lii.org/>

## **AALL SPECTRUM**

Congratulations, too, to Mark Estes, whose article about the HRO library, “Less is More” was published in the May 2004 edition of AALL Spectrum.

## **Rob Richards**

Rob Richards wrote to the CoALL Board to let us know that his first semester of law school at the University of Virginia was a success, and to thank CoALL members for their encouragement and good wishes.

## **COLLEAGUE CONNECTION**

CoALL participated in the annual Colleague Connection for librarians, library staff, students, and independent information professionals held at the University of Denver April 13, 2004.

Various vendors sponsored a lively and talkative social hour beginning at 5:00, then dinner was served. Participating organizations were recognized and their representatives made announcements.

The speaker for the evening was Mary Ellen Bates, the owner of Bates Information Services. She gave an interesting talk entitled “Buggy Whips or Transportation Enhancement Tools: exploring the changing role of librarians and researchers.” Her comments on the future of smart searching, non-linear information and the future of Google were thought provoking.

## **BRAG**

CoALL will once again be providing a practical research seminar for clerks and new associates. It will be held at Holland & Hart LLP on Thursday, June 3, 2004.



# This summer – Clerking? New associate?

If you are facing practical research for the first time;  
need a refresher on research skills and resources;  
want to learn about the practicalities of the legal work environment;

*Gain skill and confidence at*

*The Colorado Association of Law Libraries Third Annual*

## **BRAG: Bridge the Research and Analysis Gap**

*Presented by experienced law librarians from downtown law firms,  
government and academic institutions.*

**Thursday, June 3, 2004**

**8:00 a.m. – 12:00 p.m.**

(Registration and breakfast, 8:00-8:30 a.m.)

**Holland & Hart LLP**

555 17th Street, Suite 3200, Denver, Colorado

### **REGISTRATION**

Before May 26: \$35  
Walk-In: \$40

**Make check payable to  
CoALL BRAG 2004 and mail to:**

Goldie Burton  
CoALL Treasurer  
P.O. Box 13363  
Denver, Colorado 80202

*For more information:*

Goldie Burton, (303) 871-6386  
Email: [gburton@law.du.edu](mailto:gburton@law.du.edu)

### **MANAGE ASSIGNMENTS:**

- Learn how to analyze research requests
- Know what questions to ask
- Develop cost-effective research strategies
- Learn when to stop researching

### **LEARN ABOUT YOUR RESOURCES:**

- Determine when to use electronic or print resources
- Track the legislative history of Colorado statutes
- Discover Colorado and secondary sources
- Explore the research potential of electronic docketing services

## UNIVERSITY OF DENVER COLLEGE OF LAW

It's Good to Be Green

Submitted by: Patty Wellinger

The new University of Denver College of Law building will be the country's first certified "green" law school. The law school is undergoing the certification process for the U.S. Green Building Council's "Leadership in Energy and Environmental Design (LEED) program. Requirements include areas such as environmental architecture and design, sustainable site management, alternative transportation, water conservation, energy efficiency, environmentally safe materials, recycling, and indoor air quality.

Initial planning to fulfill these requirements began approximately three years ago. The College of Law moved into its new building on the University Park Campus in July 2003, just a few weeks before classes began. The building is 181,000 square feet and costs approximately \$63 million.

Examples of "green" features at the College of Law:

- 1) The building is designed to use 40% less total energy including features such as "light harvesting" in the library where electric light intensity changes based on outside lighting, movement sensors for lighting in bathrooms and offices.
- 2) Recycling throughout the building; 75% of construction wastes were diverted from landfills to be recycled; and materials such as steel, copper roof, carpeting, tiles, etc. are made from recycled materials.
- 3) Recharging outlets in garage for electric cars and bike racks are plentiful.
- 4) Local materials account for 20% of construction to reduce transportation impacts and support the local economy.
- 5) The building site was a former parking lot that is located near a future light rail station and provides easy access to bus routes. To encourage cycling to work (and other exercise) several bathrooms are equipped with showers.
- 6) Groundwater is used for landscaping; there are infrared sensors on water faucets, low flow toilets and waterless urinals.

Material for the above article was adapted from the following:

- a) News release "Building Green" on the DU Website, copyright 2001 at <http://www.law.du.edu/secondcenturycampaign/green.html>
- b) "Sustainable Building" by Don C. Smith at <http://www.law.du.edu/news/green.pdf>
- c) PowerPoint presentation by Prof. George "Rock" Pring – The "Greening" of Legal Education – DU Leads in Environmental Design, originally presented at the April 2, 2004 building dedication and preserved at <http://www.law.du.edu/secondcenturycampaign/pdf/The%20Greening%20Presentation.pdf>.

## DIGITAL HISTORY EXHIBIT

Submitted by Patty Wellinger

<http://www.law.du.edu/library/colhistory/default.cfm>

The Westminster Law Library unveiled a new digital history exhibit at the dedication on April 2, 2004 of the new Frank H. Ricketson, Jr. law building. The website encourages an exploration of the history of the College of Law through a variety of resources:

- 1) Archival and current photographs
- 2) Alumni Magazines from 1985 to current
- 3) Lawyers From Denver - a book celebrating the 100th anniversary of the College of Law
- 4) Audiotapes and written memories of the College of Law
- 5) Timeline of the College of Law's history
- 6) Selected video footage

This digitization project provides a virtual scrapbook of the law school's tradition of excellence since 1892. We invite you to browse our website and enjoy this glimpse into the past and present of the College of Law. Are you an alumni or former staff member? Be a part of this exciting project by sharing your memories with us or submitting ideas and photos for inclusion. Brought to you by the staff of the Westminster Law Library.

## AALL NEWS AND ANNOUNCEMENTS

Foreign, Comparative and International Law Special Interest Section

Do you teach an advanced legal research course that focuses on foreign, comparative or international law? The Foreign, Comparative and International Law Special Interest Section is re-designing its' webpage and updating our course materials currently accessible at:

<http://brkl.brooklaw.edu/screens/fcilsis.html> We welcome new submissions of all types of course materials including syllabi, reading lists, PowerPoint slides, handouts, bibliographies, assignments, final exams and final projects.

Materials in HTML and non-HTML formats are welcome - the SIS will facilitate conversion to PDF or HTML formats and will host the materials if necessary.

If you know of others who teach ALR-FCIL please encourage them to submit materials.

Please contact Lee Peoples at [lpeoples@okcu.edu](mailto:lpeoples@okcu.edu) if you are willing to share your materials.

## **WE NEED YOU! Volunteer in Boston**

The Annual Meeting Local Advisory Committee needs you! Join the wonderful group of dedicated people volunteering their time to help make the 2004 AALL Annual Meeting in Boston a success.

The Committee needs volunteers for a variety of activities at the Annual Meeting. Meet new people and re-connect with old friends while working at the Registration Desk. Scoop stories and

write articles for *The Hub*, the daily conference newspaper. Collect tickets and seat people at the Association Luncheon and Closing Banquet. If you plan to be in Boston early, help stuff the conference tote bags on July 9 or set-up booths and visit with attendees' children at the Family Social Hour on July 10.

Volunteers make the conference run smoothly – and they have fun. Thanks in advance!

For more detailed descriptions of volunteer opportunities at the Boston AALL Annual Meeting, check the Volunteer Form available on the AALL Web site at <http://www.aallnet.org/events/> Please fax, mail, or e-mail the completed Volunteer Form available on the AALL Web site or in the Preliminary Program by **June 4** to:

Judy Gire, Volunteer Chair  
Franklin Pierce Law Center Library  
2 White Street  
Concord, NH 03303  
Phone: (603) 228-1541 ext. 1129  
Fax: (603) 228-0388  
Email: [jgire@piercelaw.edu](mailto:jgire@piercelaw.edu)

## **Newer Law Librarians Register for CONELL Now!**

### **What is CONELL?**

The Conference of Newer Law Librarians (CONELL) is held every year at the American Association of Law Libraries Annual Meeting and Conference. CONELL welcomes newer members of the profession to the organization, introduces them to the Association and its leaders, and provides a setting for newer members to become acquainted with each other. Participants have an opportunity to talk with representatives from AALL's many Committees and Special Interest Sections to find out firsthand how to get involved and enjoy the benefits of Association membership. CONELL offers a chance to learn about the Association while meeting new people and having some fun.

### **The 2004 CONELL Program:**

This year, CONELL will be held on *Saturday, July 10 from 7:30 a.m. to 5:15 p.m.*

The morning features presentations from experienced AALL members, and open sessions with AALL experts from various areas of law librarianship and with chapter, SIS and committee representatives.

After lunch in the Sheraton Boston Hotel, the afternoon will be devoted to a guided tour of Boston, including Beacon Hill, Back Bay, and the Waterfront. Participants will be able to walk into the North End, Boston's famous Italian neighborhood, and visit the Old North Church, where the lanterns were hung to signal the beginning of Paul Revere's ride.

For the first time this year, CONELL will sponsor "Dutch Treat Dinners" at 7:00 p.m. on Friday, July 9. These dinners will give CONELL participants a chance to meet each other and members of the Mentoring Committee before the beginning of the official conference.

**How to Register for CONELL:**

Be sure to register for CONELL when you submit your AALL Annual Meeting and Conference registration: [http://www.aallnet.org/events/04\\_registration.asp](http://www.aallnet.org/events/04_registration.asp)  
Preregistration is required by June 4, 2004: \$100.00

**Learn More about CONELL:**

To learn more about CONELL, visit the Mentoring Committee's website:  
<http://www.aallnet.org/committee/mentoring/>

*The Association gratefully acknowledges West for its support of this program.*

**Make Way!**

AALL 2004 Book Drive

Spring is almost here! Help a child blossom by donating a book today!

The Social Responsibilities SIS is coordinating the 6th annual children's book drive in Boston. The theme this year is "Make Way!" based on Boston's beloved children's book "Make Way for Ducklings" by Robert McCloskey (The Viking Press, New York, 1941).

This year's efforts will benefit [Read Boston](http://www.cityofboston.gov/bra/ReadBoston/JCSR.B.asp)

(<http://www.cityofboston.gov/bra/ReadBoston/JCSR.B.asp>)- a city education support initiative whose mission is to ensure that all Boston children are able readers by the time they complete third grade. The programs include: the Family Literacy Program which provides books for classroom libraries and teacher training; the Reading Trail, a family-focused reading program which allows families to borrow books; and the Storymobile which lends books to kids' camps and summer programs.

Think about how you would like to donate next year. Donating is easier than ever. Beginning in March 2004 you will be able to go directly to Amazon.com to view the Book Drive [Wish List](http://www.amazon.com/gp/registry/registry.html/ref=cm_wl_topnav_gateway/102-1504113-6932918?type=wishlist) ([http://www.amazon.com/gp/registry/registry.html/ref=cm\\_wl\\_topnav\\_gateway/102-1504113-6932918?type=wishlist](http://www.amazon.com/gp/registry/registry.html/ref=cm_wl_topnav_gateway/102-1504113-6932918?type=wishlist)) and your donation will be shipped directly to the Book Drive team! [1]

Other options include bringing your donation with you to the conference, donating at the Luncheon or by sending your donation or check made out to AALL to:

Make Way! Book Drive  
c/o Annette Demers  
Harvard Law School Library  
1545 Massachusetts Ave.  
Cambridge, MA 02138  
1-617-495-4531  
ademers@law.harvard.edu

[1] Go to Amazon.com - Click on top link for "Wish List". Search for AALL Book Drive or Read Boston.

**It's almost here . . . are you ready? Let the excitement begin!!**

# **William S. Hein & Co., Inc.'s 22nd Annual**

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# **FUN WALK & RUN**

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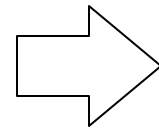
Hosted by William S. Hein & Co., Inc.  
Race Director: Dick Spinelli, V.P. of Sales & Marketing

## **PRE-REGISTRATION IS MANDATORY!**

All entries must be received by Friday, June 11, 2004.

Register online at [www.wshein.com](http://www.wshein.com), e-mail us at [marketing@wshein.com](mailto:marketing@wshein.com), or call us at **1-800-828-7571** and we'll mail you a registration form.

**For more information on date, pick-up time, event location, and start time, please see other side.**



What will our Race Director wear this year?!



# William S. Hein & Co., Inc.'s 22nd Annual

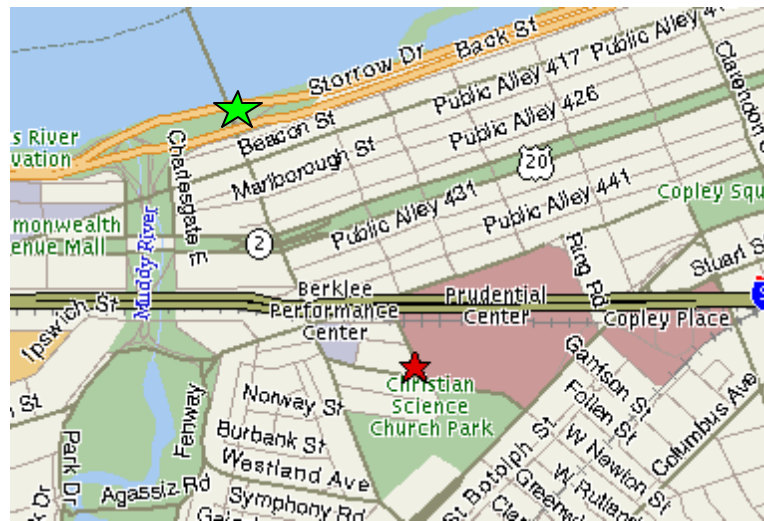
# FUN WALK & RUN

**WHEN:** Sunday, July 11, 2004 at 7:00 a.m.

**WHERE:** Boston, MA—Along the scenic Charles River

The Fun Walk & Run will begin at the foot of the ★ Massachusetts Ave. Bridge and Storrow Dr.

**HOTEL PICK-UP:** Buses will be at ★ The Sheraton Boston Hotel at 39 Dalton St. beginning at 6:15 a.m. to shuttle runners to the race site. Last bus leaves the Sheraton at 6:30 a.m. sharp!!



**REGISTER TODAY!**

More information to follow in your Fun Walk & Run registration packet

## Colorado Association of Law Libraries

## Board of Directors Meeting

April 15, 2004

Meeting opened at 4:18 p.m. at Holland & Hart. In attendance: Martha Campbell, Holly Kulikowski, Holly Hoxeng, Matthew Elisha, Dan Cordova, Goldie Burton, Mary Killoran, Caryl Shipley, and Joanne Dugan.

The minutes of the January meeting were distributed and reviewed by the Board members. The minutes were approved at the end of the meeting.

Joanne asked for guidance on how to handle solicitations for marketing materials and directory listings that are sent to her in her capacity as CoALL Secretary. The Board agreed that she could use her own discretion in determining if it was appropriate to respond.

Bridging the Research and Analysis Gap. This year's BRAG program has been set for June 3 at Holland & Hart. It will be a half-day program and is being coordinated by Holly K. and Marianne Storck. The promotional poster has been sent to DALRA in hopes that they will help to promote the program. Announcements will also be posted on appropriate listservs. LexisNexis has agreed to contribute \$100, and CourtLink has agreed to contribute \$200. Holly has a call in to West to see if they will contribute \$500 as they did last year. Holly is also contacting vendors for premiums to give away. Lexis has contributed portfolios, and West has contributed Rockies tickets to raffle off. IKON has offered to print the booklet again this year. Since we have a number of booklets left over from last year, we will be ordering fewer this year. The left-overs from last year will be offered to new members. The organizers are hoping to get 60 attendees this year.

CoALL Elections: Mark Estes has volunteered to be on the nominating committee. Holly Kulikowski is on the committee and will ask Druet Klugh to be on the committee as well. Dan said he will mine some of the library students to staff some of the committees.

Annual Meeting: The Annual Meeting is set for June 23 at DU's Westminster Law Library. The Board meeting will be at 4:00, and the general meeting will begin at 5:30. The DU folks will arrange the catering. Caryl will send the membership mailing list to Holly for mailing of the ballots.

Travel Grants: David Selden has received a request from Camilla Walker to modify the application and decision period for making travel grants, so that applicants will know if they've been awarded money before they have to register for the conference. The Board decided to table the matter until the June meeting, when David Selden will be present.

Reorganization of Committees: The Board discussed the possible reorganization of committees. The Board voted unanimously to disband the Government Relations committee; merge the Public

Relations committee with the Marketing committee; merge recruiting with the library school liaison; subsume the Brown Bag committee under Programming; and convert the Long-Range Planning committee from a standing committee to an ad hoc committee. CoALL will keep the Newsletter, Nominating, Program, and Membership committees. The Board also voted unanimously to create a Budget Committee. Dan will draft a mission statement for the committee by the June meeting.

Digitizing Membership Processes: Caryl would like to look into digitizing the membership process to allow members to register and update their information online. Goldie will talk to a tech person at DU to see what this would entail.

Proposed Bylaw change: Holly K. and Martha will draft a change to the bylaws to require Board approval for expenditures over a set amount. The proposed bylaw will be presented at the June general meeting and will be voted on pursuant to the bylaws.

The meeting was adjourned at 5:15 p.m.