

HALL MEETING ANNOUNCEMENT

Program: *Disaster Preparedness for Libraries*
Catherine Essinger, Architecture & Art Library Coordinator, William R. Jenkins
Library, University of Houston

Date: *Wednesday, November 11, 2009*

Time: *11:45am*

Place: *South Texas College of Law, The Fred Parks Law Library,*
6th Floor, Emilie Slohm Room, 1303 San Jacinto between Clay and Polk

Catered by: *Compleat Cuisine*
Choice of Sandwich – Ham; Turkey; Roast Beef; or Vegetarian.
Served with Chips, Cookie and Drink.

Cost: *\$12.00 / person*

RSVP: *By Noon, Monday, November 9 –No Exceptions!!*
Mariann Sears mariann.sears@tklaw.com

Please note that HALL has a policy to collect costs from any HALL member who reserves a lunch and does not appear. This policy will be enforced. Payment for lunch is also required no later than at the meeting itself. Since we are not meeting at a restaurant, you are welcome to attend the meeting and not purchase the catered lunch —please feel free to bring your own lunch. When you RSVP, please indicate if you wish to purchase lunch or if you are just attending the meeting. Also, please indicate any special dietary needs when you make your reservation.

Make checks payable to HALL and mail with form to:

Treasurer
HALL
P.O. Box 61643
Houston, TX 77208-1643

NAME(S): _____

_____ **PHONE:** _____

INSTITUTION: _____