



October 2009

Dear Colleague:

The *LLAGNY Electronic Union List* was launched in June 2007. We are excited about your participation in the electronic Union List, which will be a valuable tool for facilitating interlibrary loans.

The price of the Union List has not increased substantially in the ten years since the last Union List was published, owing in part this first year to a subsidy from LLAGNY for the cost of creating the Union List.

By participating, you will not only gain access at a touch to the abundant resources in New York but you will also be supporting the programs of your professional association.

Participants will be expected to purchase at least one password for online access to the Union List, and prepayment is required.

- This password can be used by anyone in your library, but only one person at a time will have access.
- Libraries with multiple offices can share their password with other offices; however, only as many concurrent users will be allowed as the number of passwords that have been purchased. In addition, if librarians in those offices experience problems using the Union List, they cannot call SIMA, Inc. for help. They will need to contact the New York (or participating) library.

Libraries, whether law firm or other institutional libraries, that contribute 50 holdings or more to the Union List will be considered participants for the purposes of pricing. Any other entity that wishes to purchase a password will be considered a non-participant and the higher, non-participant charge will apply.

The password prices are:

Participants:

One password - \$325

Non-participants:

One password - \$400

Other potential costs for libraries are:

Price per holding line to update the database for participants if SIMA edits the data - \$0.35

n.b. Libraries can avoid this cost by doing their own editing.

Price for removal of data and deletion of directory entry for participants dropping out of the Union List - \$75

To obtain a password, please complete the attached order form and include it with your check. Please make your check payable to the *Law Library Association of Greater New York*, and send it to:

Stacey Pilson

Chadbourne & Parke LLP
30 Rockefeller Plaza
New York, NY 10012

After LLAGNY has received your check, a link to the Internet will be sent to you that will provide forms that need to be completed to set up your library profile and instructions for submitting your holdings.

Please do not hesitate to contact either of us if you need more information. We will be more than happy to answer any questions you may have.

Sincerely,

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