



A GUIDE TO MAJOR LAW LIBRARY COLLECTIONS IN THE TWIN CITIES

Anoka County Law Library

Minnesota Office of the Attorney General Library

Dakota County Law Library

Hamline University Law Library

Hennepin County Law Library

Minnesota State Law Library

Ramsey County Law Library

University of Minnesota Law Library

Washington County Law Library

William Mitchell College of Law, Warren E. Burger Library

January 2004

REFERENCE TELEPHONE NUMBERS

Anoka County Law Library (AC)	763-422-7487
Minnesota Office of the Attorney General Library (AG)	651-296-8152
Dakota County Law Library (DC)	651-438-8080
Hamline University Law Library (H)	651-523-2937
Hennepin County Law Library (HC)	612-348-2903
Minnesota State Law Library (MS)	651-297-7651
Ramsey County Law Library (RC)	651-266-8391
University of Minnesota Law Library (UM)	612-625-4309
Washington County Law Library (WC)	651-430-6330
William Mitchell College of Law, Warren E. Burger Library (WM)	651-290-6424

TABLE OF CONTENTS

	PAGE
Minnesota Materials	
Superseded MSA	5
Minnesota Regulations	5
Administrative Hearings	5
Unpublished Workers Compensation Decisions	5
Finance and Commerce	6
Minnesota Lawyer	6
St. Paul Legal Ledger	6
Records, Briefs	6
Attorney General Opinions	7
Jury Instructions	7
Court Rules	7
Digests and Encyclopedias	7
Local Ordinances	8
Continuing Legal Education Publications	11
State Materials (other than Minnesota)	
Administrative Codes	12
Jury Instruction Guides	12
Court Rules	14
Digests	15
Reports	16
Attorney General Opinions	17
Encyclopedias	17
Form Books	17
Statutes	18
Session Laws	18
Records & Briefs	
U.S. Supreme Court Briefs	19
Landmark Briefs & Arguments	19
Eighth Circuit Briefs	19
Federal Materials	
Statutes (Current)	20
Statutes (Superseded)	20
Code of Federal Regulations	20
Federal Register	20
U.S. Statutes at Large	21
USCCAN	21
Federal Digests	21

U.S. Congressional Materials	
Congressional Hearings	22
Congressional Reports, Documents, Committee Prints	22
Regional Digests & Reporters; Decennial Digests	
Regional Reporters	23
Regional Digests	24
Decennial Digests	24
Treaties	25
Canadian Materials	26
Treatises and Other Secondary Sources	
Practicing Law Institute handbooks	29
ALI-ABA Course Materials	29
Non-Minnesota Continuing Legal Education Publications	29
Uniform Laws Annotated	29
Form Books	29
American Indian Materials	30
Popular Works for the Layperson	30
Retention Policy	31
Shepards	
Topical Shepards	32
Federal Shepards	32
State Shepards	32
Regional Shepards	33
Periodicals, Newsletters, Newspapers	
Legal Periodicals	34
Specialized Newsletters	34
Binding Schedules	35
Newspapers	35
Standards	37
Web Subscriptions	40
Collection Development Policies/Guidelines on the Web	41

MINNESOTA MATERIALS

All libraries surveyed own the current primary Minnesota sources: Minnesota Statutes Annotated, Minnesota Rules, and court reports.

1. Superseded MSA

HC, MS, RC, UM, keep superseded volumes of MSA

No library retains superseded pocket parts, except the last one in superseded volumes.

UM, WM own Hein microfiche set of superseded MSA
(Not yet certain if this includes all superseded pocket parts)

2. Minnesota Regulations

a. Minnesota Rules

AC, AG, DC, H, HC, MS, RC, UM, WC, WM 1983-

Internet availability: current rules

<http://www.leg.state.mn.us/leg/statutes.asp>

b. Minnesota Code of Agency Rules (1982 reprint) – **AC, AG, HC, MS, RC, UM, WM**

c. MCAR (Minnesota Code of Agency Rules)

AG, HC, MS, UM, WM 1977-1982

d. Pre-MCAR individual agency regulations

HC, MS 1960-1978 (some missing)

e. State Register

AG, HC, MS, RC, UM, WM Vol. 1 (July 13, 1976)-

Internet availability: March 17, 1997 –

http://www.comm.media.state.mn.us/bookstore/state_register.asp

3. Administrative Hearings

William Mitchell binds and indexes administrative hearings of Minnesota agencies.

Minnesota Data Privacy Opinions Reporter (1993-) **AC, AG, DC, HC, MS (1999-), WC**

4. Unpublished workers compensation decisions – **HC (print & CD-ROM), WC (1985-), WM**

Internet availability: January 1999-

<http://www.workerscomp.state.mn.us/>

5. Finance and Commerce (Daily ed.)

- H** Keep current 6 months
- HC** Keep current 3 months; keep Saturday one year
- MS** Keep current 6 months
- RC** Keep current 3 months
- UM** Keep until replaced by Minneapolis City Council Proceedings on microfiche
- WM** Keep hard copy until microfilm arrives

6. Minnesota Lawyer (Weekly, Appellate Courts Edition)

- AC** Keeps paper copy January 1991-date
- AG** Keeps paper copy approximately 2 years
- DC** Keeps paper copy one year
- H** Receives paper copy only; keep 6 months
- HC** Keeps paper copy approximately three years; have microfilm for earlier years back to 1987
- MS** Keeps paper copy indefinitely; earlier years on microfilm
- RC** Keeps paper copy for 6 months
- UM** Keeps paper copy for 1 year
- WC** Keeps paper copy for one year
- WM** Keeps paper copy until microfilm arrives

7. St. Paul Legal Ledger

- AG** Receives paper only, keeps current year
- H** Receives paper only; keeps current three months
- HC** Receives paper only; keeps current three months
- MS** Receives paper only; keeps current six months
- RC** Receives paper only; keeps current six months
- UM** Receives paper only; keeps current year
- WC** Receives paper only, keeps current three months
- WM** Keeps in hard copy for one year; microfilm 1980-

8. Records, Briefs

a. Minnesota Supreme Court and Court of Appeals (Published)

- H** – 1864-date (hard copy thru 299 NW2d; microfiche beginning 300 NW2d)
- HC** – 253-299 NW2d in hard copy; 300 NW2d- date in microfiche
- MS** – All briefs in hard copy; beginning 300 NW2d also in microfiche
- RC** – 300 NW2d –date in microfiche
- UM** – 1864-date (hard copy thru 299 NW2d; microfiche beginning 300 NW2d)
- WM** – v.21-312 Minn Reports & 246-300 NW2d in hard copy; microfiche beginning 300 NW2d

b. Minnesota Court of Appeals (Unpublished)

- MS** – Briefs for unpublished Minnesota Court of Appeals cases are discarded shortly after the case is decided.

- c. “Issues in Minnesota Briefs” – <http://www.lawlibrary.state.mn.us/briefs.html>
9. Attorney General Opinions
- a. Hardcopy
 - Report of AG (1900-1968) - Hardcopy- **AC, AG, H, HC, MS, RC, UM, WC, WM**
 - Minnesota Legal Register – **AC, AG, H, HC, MS, RC (2002-)**, **UM, WC, WM**
 - b. Microfiche
 - Minnesota Legal Register (Hein) – **H, HC, UM, WM**
 - State Micrographics (subject-arranged, current) – **AG, HC**
 - State Micrographics (subject-arranged, not updated) – **H, RC, WM**
 - State Micrographics (chronological set, current) – **AC, AG, UM**
 - State Micrographics (chronological set, not updated) - **RC**
 - c. CD-ROM – **DC, HC, RC**
 - d. Internet availability: 1993-date
<http://www.ag.state.mn.us/office/opinions/Default.htm>
10. Jury Instructions
- Civil – **AC, AG, DC, H, HC, RC, MS, UM, WC, WM**
 - Criminal - **AC, AG, DC, H, HC, RC, MS, UM, WC, WM**
11. Court Rules
- AG** 1974-
 - DC** 1990-
 - HC** 1962, 1968, 1970-
 - MS** 1903, 1925, 1944, 1947, 1950-54, 1956, 1962, 1967, 1970-72, 1974-
 - RC** 1985-
 - WC** 1988-
12. Digests and Encyclopedias
- West’s Minnesota Digest – **AC, AG, DC, H, HC, C, MS, RC, UM, WM**
 - Dunnell’s Minnesota Digest – **AC, AG, DC, H, HC, MS, RC, UM, WC, WM**
- HC, MS, UM** keep superseded volumes
 - 4th edition – **HC, MS, UM**
 - 3rd edition, 2d series – **HC, MS, UM**
 - 2nd edition (1927-28) – **MS, UM**
 - 1st edition (1910) – **MS, UM**

13. Local ordinances

a. Current Codes (print)

Afton - **WC**
Andover – **AC**
Anoka – **AC**
Anoka County – **AC**
Apple Valley - **DC**
Bayport – **WC**
Baytown - **WC**
Bethel – **AC**
Birchwood Village - **WC**
Blaine – **AC, HC**
Bloomington – **HC**
Brooklyn Center – **HC**
Brooklyn Park – **HC**
Burns – **AC**
Burnsville - **DC**
Burnsville – **HC**
Castle Rock – **DC**
Centerville - **AC**
Champlin – **HC**
Chanhassen – **HC**
Circle Pines – **AC**
Coates - **DC**
Columbia Heights – **AC**
Columbus - **AC**
Coon Rapids – **AC**
Corcoran – **HC**
Cottage Grove – **H, WC**
Crystal – **HC**
Dayton – **HC**
Deephaven – **HC**
Dellwood – **WC**
Denmark – **WC**
Douglas – **DC**
Duluth – **H, MS** (only older editions), **UM** (only older editions)
Eagan – **DC**
East Bethel - **AC**
Eden Prairie – **HC**
Edina – **HC**
Empire – **DC**
Eureka – **DC**
Exelsior – **HC**
Falcon Heights – **RC**
Farmington - **DC**
Forest Lake (City & Township) - **WC**
Fridley – **AC, HC**
Gem Lake – **RC**

Golden Valley – **HC**
 Grant - **WC**
 Greenfield – **HC**
 Greenvale – **DC**
 Greenwood – **HC**
 Grey Cloud Island - **WC**
 Ham Lake – **AC**
 Hampton – **DC**
 Hanover – **HC**
 Hastings – **DC**
 Hennepin County – **HC**
 Hennepin Coun Park Reserve – **HC**
 Hilltop - **AC**
 Hopkins – **HC**
 Hugo - **WC**
 Independence – **HC**
 Inver Grove Heights – **DC, RC**
 Lake Elmo – **H, WC**
 Lake Minnetonka Conservation District – **HC**
 Lake St. Croix Beach – **WC**
 Lakeland – **WC**
 Lakeland Shores – **WC**
 Landfall Village – **WC**
 Lakeville - **DC**
 Lexington – **AC**
 Lilydale - **DC**
 Lino Lakes – **AC**
 Linwood - **AC**
 Long Lake – **HC**
 Mahtomedi - **WC**
 Maple Grove – **HC**
 Maple Plain – **HC**
 Maplewood – **RC**
 Marine on St. Croix – **WC**
 Marshan Township – **DC**
 May - **WC**
 Medina – **HC**
 Mendota – **DC**
 Mendota Heights – **DC, RC**
 Miesville – **DC**
 Minneapolis-St. Paul Metropolitan Airports Commission – **HC, UM**
 Minneapolis – **H, HC, MS, RC, UM, WM**
 Minnetonka – **HC**
 Minnetonka Beach - **HC**
 Minnetrista – **HC**
 Mound – **HC**
 Moundsview – **RC**
 New Hope – **H, HC**
 New Scandia – **WC**
 New Trier - **DC**
 Newport (City & Township) - **WC**

Nininger – **DC**
North Oaks – **RC**
North St. Paul – **RC**
Oak Grove – **AC**
Oak Park Heights – **WC**
Oakdale - **WC**
Orono – **HC**
Osseo – **HC**
Pine Springs - **WC**
Plymouth – **HC**
Ramsey – **AC**
Randolph – **DC**
Ravenna - **DC**
Richfield – **HC**
Robbinsdale – **HC**
Rochester – **HC**
Rockford – **HC**
Rosemount – **DC**
St. Anthony – **HC, RC**
St. Bonifacius – **HC**
St. Francis - **AC**
St. Louis Park – **HC**
St. Mary’s Point - **WC**
St. Paul – **HC, MS, RC, UM, WM**
St. Paul Park – **WC**
Sciota – **DC**
Shorewood – **HC**
South St. Paul – **DC**
Spring Lake Park – **AC, RC**
Spring Park – **HC**
Stillwater – **H, WC (City & Township)**
Tonka Bay – **HC**
Vadnais Heights – **RC**
Vermillion – **DC**
Washington County – **WC**
Waterford – **DC**
Wayzata – **HC**
West St. Paul – **H, DC**
West Lakeland - **WC**
White Bear Township – **RC**
Willernie – **WC**
Woodbury - **WC**

b. Internet resources

See also **Minnesota State’s** list of ordinance websites at:

<http://www.lawlibrary.state.mn.us/ordinance.html> or

Hennepin County’s list of ordinance websites at:

<http://www.co.hennepin.mn.us/lawlibrary/Links/ordinances.htm>

Washington County’s list of Washington County local municipal websites at:

http://www.washcolaw.lib.mn.us/local_links.htm

- c. Superseded ordinances

Hennepin County keeps superseded editions of ordinances.

14. Continuing Legal Education Publications

- a. Minnesota Continuing Legal Education

All titles – **AC, DC (1999-date), H, HC, MS, RC (Current 5 years), UM, WC (Current 5 years), WM**

- b. Minnesota Institute of Legal Education

All titles – **AC, HC, RC (Current 5 years), MS, UM, WM**
Selected titles - **WC**

- c. National Business Institute

Selective titles – **HC, MS, RC, WC, WM**

- d. Professional Education Systems Inc

Selective titles – **AC, HC, MS, RC, WM**

- e. Minnesota Trial Lawyers Association

Selective titles – **AC, HC, MS, RC (Receives all but does not catalog if too small), UM, WM**

- f. Lorman Education Services

Selective titles – **HC**

STATE MATERIALS

1. Administrative Codes

Alaska – **HC**
Arizona - **HC**
California – **UM**
Florida – **HC, UM**
Idaho - **HC**
Illinois – **HC, UM**
Indiana – **HC**
Iowa – **HC, UM**
Kansas – **HC**
Massachusetts - **HC**
Michigan – **HC**
Missouri - **HC**
Montana – **HC**
Nebraska – **HC**
Nevada – **HC**
New Hampshire – **HC**
New Jersey – **HC**
New York – **HC, UM**
North Dakota – **HC, MS, UM**
Ohio – **HC**
Oregon – **HC**
Pennsylvania – **HC**
South Carolina – **HC**
South Dakota – **HC, UM**
Texas – **HC, UM**
Utah - **HC**
Virginia - **HC**
Washington - **HC**
Wisconsin – **HC, RC, UM**

2. Jury Instruction Guides

a. State instructions – civil

Alabama – **HC**
Arizona – **HC**
Arkansas – **HC**
California – **AC, HC, UM**
Colorado – **HC**
Connecticut – **HC**
Delaware - http://courts.state.de.us/superior/pattern_online.htm
District of Columbia - **HC**
Florida – **HC, UM**
Georgia – **HC**
Idaho – http://www.accuscan.org/products_services/IDJIS.htm
Illinois – **AC, HC, UM**

Indiana - **HC**
Iowa – **H, HC, UM**
Kansas – **HC**
Kentucky – **HC**
Louisiana – **HC**
Maryland – **HC**
Massachusetts - **HC**
Michigan – **HC**
Mississippi – **HC**
Missouri – **HC**
Montana - **HC**
Nebraska – **HC**
Nevada – **HC**
New Hampshire – **HC**
New Jersey – **HC, MS**
New Mexico – **HC, MS, UM**
(Included in New Mexico Rules Annotated)
New York – **HC, UM**
North Carolina – **HC**
North Dakota – **HC, RC**
Oklahoma - **HC**
Ohio – **HC**
Oregon – **HC**
Pennsylvania – **HC**
Rhode Island - **HC**
South Carolina - **HC**
South Dakota – **HC, RC, UM**
Tennessee – **HC**
Texas – **HC, UM**
Utah - **HC**
Vermont – **HC**
Virginia – **HC**
Washington – **HC**
West Virginia – **HC**
Wisconsin – **AC, H, HC, RC, UM, WC, WM**
Wyoming – **HC**

Hennepin County is keeping all civil editions current if updating is available.

b. State instructions – criminal

California – **AC, HC, UM**
Colorado – **HC**
Illinois – **AC, HC*, UM**
Iowa – **HC, UM**
Kentucky – **HC**
Michigan – **HC**
Nebraska - **HC**
New Mexico – **HC, MS**
(Included in New Mexico Rules Annotated)
New York – **HC, UM**, <http://www.courts.state.ny.us/juryinst.htm>

North Dakota – **HC, RC, UM**
Ohio – **HC**
South Dakota – **HC, RC, UM**
Texas - **UM**
Vermont - **HC**
Washington – **HC***
West Virginia – **HC**
Wisconsin – **AC, HC, RC, UM, WC**

Hennepin County is buying criminal instructions selectively and will keep these current (except Illinois).

3. State Court Rules

Hamline collects for all states; keeps current edition only.

Hennepin collects for all states and retains superseded editions; holdings indicated below

Minnesota State Law's holdings indicated below

William Mitchell collects for all states; keeps current edition only

University of Minnesota collects for all states and retains superseded volumes

Alabama – **HC** (1973-)
Alaska – **HC** (1988-); **MS** (1987, 1991)
Arizona – **HC** (1978-); **MS** (1977, 1979-81, 1983-84, 1986, 1988-99)
Arkansas – **HC** (1983-); **MS** (1987)
California – **HC** (1972-); **MS** (1856, 1858, 1970, 1978-87, 2000-)
Colorado – **HC** (1983-); **MS** (1890, 1951)
Connecticut – **HC** (1986-); **MS** (1798-1802, 1879, 1899, 1908, 1922, 1934, 1951, 1978-1981)
Delaware – **HC** (1995-); **MS** (1917, 1993)
District of Columbia – **HC** (1984-); **MS** (1928, 1985-2000)
Florida – **HC** (1972-); **MS** (1870, 1966, 1978, 1980-81, 1983-)
Georgia – **HC** (1983-) **MS** (1983, 1988)
Hawaii – **HC** (1995-); **MS** (1903)
Idaho – **HC** (1982-); **MS** (1999-)
Illinois – **HC** (1972-); **MS** (1966, 1983, 1997-)
Indiana – **HC** (1974, 1976-); **MS** (1983, 2000-)
Iowa – **HC** (1978, 1980-); **MS** (1924, 1979-89, 1991-2000, 2002-)
Kansas – **HC** (1983-)
Kentucky – **HC** (1984, 1988-); **MS** (1850, 1986, 2002-)
Louisiana – **HC** (1976-); **MS** (1839, 1885, 1979-81, 1983-84, 1986, 1988-2000, 2002-)
Maine – **HC** (1972-); **MS** (1959)
Maryland – **HC** (1971, 1984-); **MS** (1989)
Massachusetts – **HC** (1969-1970, 1972-); **MS** (1999-2002)
Michigan – **HC** (1973-); **MS** (1949, 1978-81, 1983-)
Mississippi – **HC** (1986-); **MS** (1844, 1983)
Missouri – **HC** (1972-1973, 1975-1978, 1980-1982, 1984-); **MS** (1966, 1976-81, 1983-)
Montana – **HC** (1987-)
Nebraska – **HC** (1987-); **MS** (1871)
Nevada – **HC** (1986-); **MS** (1959, 1964-65)
New Hampshire – **HC** (1979-); **MS** (1985)

New Jersey – **HC** (1973-); **MS** (1838, 1855, 1861, 1868, 1951, 1980, 1988-89, 1991-95, 1997, 2000, 2002-)
 New Mexico – **HC** (1996-); **MS** (1997, 2000-)
 New York – **HC** (1971-); **MS** (1807, 1849, 1851, 1857, 1859-60, 1862, 1864, 1866, 1868, 1870-71, 1873, 1876-77, 1881, 1890, 1902, 1912, 1963, 1982-2002)
 North Carolina – **HC** (1987-); **MS** (1878)
 North Dakota – **HC** (1981-); **MS** (1891, 1957, 1973, 1978, 1983, 1990,
 Ohio – **HC** (1975-); **MS** (1890, 1949)
 Oklahoma – **HC** (1977/1978-); **MS** (1976-82; 1985-90; 1992-98)
 Oregon – **HC** (1988-); **MS** (1985, 1996)
 Pennsylvania – **HC** (1962, 1966-1967, 1972-); **MS** (1836, 1944, 1960, 1971, 1977, 1979-80, 1982, 1984-1999, 2003)
 Rhode Island – **HC** (1988-); **MS** (in the statutes 1957-)
 South Carolina – **HC** (1988-); **MS** (1894)
 South Dakota – **HC** (1994-); **MS** (1890, 1933)
 Tennessee – **HC** (1970, 1976-); **MS** (1986)
 Texas – **HC** (1982-); **MS** (1980, 1982-84, 1986, 1988-90, 1992-)
 Utah – **HC** (1986-); **MS** (1999-)
 Vermont – **HC** (only in statutes); **MS** (1809, 1880, 1927)
 Virgin Islands – **HC** (1992-)
 Virginia – **HC** (1984-1986, 1988-); **MS** (in the statutes 2001-)
 Washington – **HC** (1974-); **MS** (1959, 1977, 1993, 1995)
 West Virginia – **HC** (1987-); **MS** (1985, 1999, 2000-)
 Wisconsin – **AG** (Current only); **HC** (1979-); **MS** (1889, 1979, 1983-84, 1986-2000); **WC** (Current only)
 Wyoming – **HC** (1996-); **MS** (1991, 1997-)

4. State Digests

Alabama – **H, HC, MS** (cancelled 1995), **UM, WM**
 Alaska – **HC***, **MS** (cancelled 1987), **UM, WM**
 Arizona – **HC***, **MS** (cancelled 1991), **UM, WM**
 Arkansas – **H, HC, MS** (cancelled 2001), **UM, WM**
 California – **HC, MS** (cancelled 2002), **UM, WM**
 Colorado – **HC***, **MS** (cancelled 1987), **UM, WM**
 Connecticut – **HC***, **MS** (cancelled 1979), **UM, WM**
 District of Columbia – **MS, MS** (cancelled 2001), **UM, WM**
 Florida – **H, HC, MS** (cancelled 2002), **UM, WM**
 Georgia – **MS** (cancelled 2002), **UM, WM**
 Hawaii – **HC***, **UM, WM**
 Idaho – **HC***, **MS** (cancelled 2002), **UM, WM**
 Illinois – **H, HC, MS** (cancelled 2000), **UM, WM**
 Indiana – **H, HC, UM, WM**
 Iowa – **H, HC, MS** (cancelled 2001), **UM, WM**
 Kansas – **HC***, **MS** (cancelled 1995), **UM, WM**
 Kentucky – **H, HC, MS** (cancelled 2001), **UM, WM**
 Louisiana – **H, HC, MS** (cancelled 1986), **UM, WM**
 Maine – **UM, WM**
 Maryland – **UM, WM**
 Massachusetts – **H, HC, MS** (cancelled 2001), **UM, WM**
 Michigan – **AG, DC, H, HC, MS** (cancelled 2001), **UM, WM**

Mississippi – **H, HC, MS** (cancelled 2002), **UM, WM**
 Missouri – **H, HC, MS** (cancelled 2001), **UM, WM**
 Montana – **HC*, MS** (cancelled 2002), **UM, WM**
 Nebraska – **H, HC, MS** (cancelled 2000), **UM, WM**
 Nevada – **UM, WM**
 New Hampshire – **MS** (cancelled 2001), **UM, WM**
 New Jersey – **HC*, MS** (cancelled 2001), **UM, WM**
 New Mexico – **HC*, MS** (cancelled 2002), **UM, WM**
 New York – **H, HC, MS** (cancelled 2002), **UM, WM**
 North Carolina – **MS** (cancelled 1990), **UM, WM**
 North Dakota – **H, HC, MS** (cancelled 2001), **UM, WM**
 Ohio – **H, HC, MS** (cancelled 2001), **UM, WM**
 Oklahoma – **HC*, MS** (cancelled 1987), **UM, WM**
 Oregon – **HC*, MS** (cancelled 1996), **UM, WM**
 Pennsylvania – **HC*, MS** (cancelled 2002), **UM, WM**
 Rhode Island – **HC*, MS** (cancelled 2001), **UM, WM**
 South Carolina – **MS** (cancelled 1992), **UM, WM**
 South Dakota – **H, HC, MS** (cancelled 2001), **UM, WM**
 Tennessee – **H, HC, MS** (cancelled 2001), **UM, WM**
 Texas – **H, HC, MS** (cancelled 2001), **UM, WM**
 Utah – **UM, WM**
 Vermont – **UM, WM**
 Virginia – **UM, WM**
 Washington – **HC*, MS** (cancelled 1990), **UM, WM**
 Wisconsin – **H, HC, MS** (cancelled 2001), **UM, WM**
 Wyoming – **HC*, MS** (cancelled 2002), **UM, WM**

***Hennepin County** cancelled updates for these states in December 2002.

5. State Reports

Hamline, Ramsey County, Attorney General, Dakota County, Washington County do not collect state reports, except for Minnesota..

Hennepin County cancelled all official state reporters in 2000/2001; actual dates varied depending on state. They will keep all the old volumes. Owns the pre-NRS state reports on microfilm (Transmedia).

Minnesota State collects the following states on a current basis: California, Georgia, Illinois, Massachusetts, New York, and Washington. Has backfiles in print for the following states: Arizona, Arkansas, California, Connecticut, District of Columbia, Georgia, Hawaii, Idaho, Maryland, Michigan, Montana, Nebraska, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oregon, Pennsylvania, South Carolina, Vermont, Virgin Islands, Washington, West Virginia, and Wisconsin. Also owns a collection of pre-NRS state reports in hard copy.

University of Minnesota cancelled all official state reporters, except Wisconsin, in July 1994; cancelled Wisconsin in 2003. They will keep all the old volumes. They also own pre-NRS state reports in hard copy.

William Mitchell has some retrospective holdings; not currently receiving any.

6. Attorney General Opinions

a. Current opinions

Hein's State Attorney General Reports & Opinions on Microfiche – **H, HC, UM, WM**
For most states, holding begin ca. 1973. Vermont and New Hampshire opinions are not included in the service, and for Missouri, the service only includes digests of opinions.

Minnesota State has current opinions in hard copy for: Idaho, Iowa, Kansas, Massachusetts, Michigan, Minnesota, Nevada, New York, North Dakota, Oklahoma, Virginia, and Wisconsin.

b. Older opinions

Both **Minnesota State** and **University of Minnesota** have assorted collections in hard copy; holdings vary by state.

Hennepin County owns Transmedia microfilm backfiles of opinions for all states except Rhode Island. Starting date varies for individual states; many go back to the 19th century.

7. State Encyclopedias

Cal Jur 3rd – **HC**

Florida Jur 2nd – **HC**

Encyclopedia of Georgia Law – **HC**

Illinois Law and Practice – **HC**

Illinois Jurisprudence – **HC***

West's Indiana Law Encyclopedia – **HC**

West's Maryland Law Encyclopedia – **HC**

Massachusetts Jurisprudence (ceased publication in 1999) – **HC**

Michigan Law and Practice 2nd – **HC**

New York Jur 2nd – **HC**

Ohio Jur 3rd – **HC**

Pennsylvania Law Encyclopedia – **HC***

Summary of Pennsylvania Jurisprudence 2nd – **HC**

Tennessee Jurisprudence – **HC**

Texas Jur 3d – **HC**

Michie's Jurisprudence of Virginia and West Virginia – **HC**

*Hennepin cancelled in 2003 but will keep on shelf for a while.

8. State Form Books

West's California Code Forms – **HC (updated thru 2000)**

West's Illinois Forms – **HC**

Minnesota Legal Forms – **AC, DC, H (CD version & hard copy), HC, MS, RC, UM, WC, WM**

West's McKinney Forms (New York) – **HC (updated thru 1999), UM (will probably not update)**

Wisconsin Civil Practice Forms (West Group) – **HC, WC**

Wisconsin Legal Forms (West Group) - **HC, RC,WC**

9. Statutes

AG collects Minnesota statutes only and keeps superseded official statutes for Minnesota. **AG** does not keep superseded **MSA** volumes.

DC owns current statutory compilations for Minnesota and Wisconsin. Does not keep superseded annotated volumes. **DC** does keep all sets of official codes and sessions laws for Minnesota.

RC owns current statutory compilations for North Dakota, South Dakota, and Wisconsin. **RC** does not keep superseded state statutes for any states other than Minnesota.

H owns current statutory compilations for all 50 states; they keep superseded volumes only for Minnesota.

HC, MS, UM own current statutory compilations for all 50 states and retain superseded annotated state volumes with the last pocket part or pamphlet supplement for all states.

UM owns Hein's superseded statutes, including pocket parts, on microfiche

WC owns current statutory compilations for Minnesota and Wisconsin. Keeps superseded volumes for Minnesota only.

WM owns current statutory compilations for all 50 states. Does not keep superseded volumes of annotated statutory compilations. Does keep superseded official Minnesota statutes. Owns the Hein fiche of superseded **MSA**.

10. State Session Laws

Microfiche set for all the states (University Microfilms 1901-1979) **HC**

Microfiche set for all the states (Hein 1979-current) **HC, MS**

Microfiche set for all the states back to territorial session laws and receiving on a current basis (Hein) **UM**

RECORDS & BRIEFS

For holdings of briefs for Minnesota courts, see item no. 8 under MINNESOTA MATERIALS.

1. U.S. Supreme Court Records and Briefs

H	1897/98- date (Microfiche or film)
ST	
UM	have all; on microfiche beginning with 1974/75 term
WM	1897/98-date (Microfiche)

2. Landmark Briefs & Arguments

H	1793-1987
ST	
UM	1793-date
WM	1793-date

3. Eighth Circuit Briefs

UM	1891-1974 (print); 1984-1985, 1991-1993 (microfiche)
ST	
WM	1984-1985, 1991-1994 in microfiche; this is a current subscription

FEDERAL MATERIALS

1. Statutes (Current)
 - a. USC – **H, HC, MS, UM, WM**
 - b. USCA – **AC, AG, DC (print & CDROM), H, HC (print & CDROM), MS, RC, UM, WM**
 - c. USCS – **AG, DC (CDROM), H, HC, MS, UM, WM**

2. Statutes (Superseded)
 - a. USC

HC has 1925-date on microfiche only.
MS retains superseded volumes and supplements in print since 1940
UM retains superseded volumes and supplements in print
WM has 1941-date in print with some missing volumes
 - b. USCA

HC, MS, UM retain superseded volumes with the last pocket part or pamphlet supplement.
 - c. USCS

HC does not keep superseded volumes.
MS retains superseded volumes with the last pocket part or pamphlet supplement (since 1934)
UM retains superseded volumes with the last pocket part or pamphlet supplement.

3. Code of Federal Regulations

AC	Current print; superseded Title 3 only
AG	Current print and selected superseded back to 1974
DC	Current CDROM
H	Current 5 years
HC, UM	Current print; print and microfiche of superseded back to 1938
MS	Current print; superseded print back to 1970; superseded fiche back to 1938.
RC	Current print and superseded back 6 years; Current CDROM
WC	Print only; one year retention
WM	1980-date (print); 1939-1980 (film); 1981-1993 (fiche)

4. Federal Register

AC	Microfiche back 5+ years
AG	Current 4 years in print

HC Current 6 months in print and v.1 (1936) to date on microfiche
MS Print back to 1970; microfiche back to 1938
RC Print only for current and three previous years
UM 1936-1981 and current 2 years in print; 1936-date on microfiche
WC Print only; one year retention
WM Print for current and one previous year; Vol. 1-46 (film); v.47-date (fiche)

5. U.S. Statutes at Large

H v.1 (1789)-date in print
HC v.1 (1789)-date in print; v.1-89 also on microfiche
MS v.1 (1789)-date in print
UM v.1 (1789)-date in print; v.1-111:pt.3 (1789-1997) also on microfiche
WM v.1 (1789)-date in print

6. USCCAN

AC 1977-date
DC 1975-date
AG, HC, MS, RC, UM 1941-date
H, WM 1952-date

No library keeps USCCAN advance sheets after they are replaced by bound volumes.

7. Federal Digests

Federal Digest (1758-1938) **HC, MS, RC, UM**
Modern Federal Practice Digest (1938-1961) **AG, HC, MS, RC, UM**
West's Federal Practice Digest 2d (1961-1975) **AG, HC, MS, RC, UM**
West's Federal Practice Digest 3d (1975-1987) **AG, DC, HC, MS, RC, UM**
West's Federal Practice Digest 4th (current) – **AC, AG, DC, HC, MS, RC (cancelled 1998), UM, WC**

U.S. CONGRESSIONAL MATERIALS

1. Congressional Hearings

- H** 1970-1980 (CIS)
1981-date (GPO)
- MS** 96th Congress (1979)-date (GPO) (mixture of hard copy and microfiche; current are all on fiche)
- UM** CIS hearings set 1833-date; Unpublished U.S. Senate Committee Hearings Index and accompanying fiche, 1823-1972; Unpublished U.S. House of Representatives Committee Hearings Index—Wilson Library has the accompanying fiche.
- WM** 96th Congress (1979)-date (GPO) (Microfiche)
91st Congress, 2nd session (1970)-date (CIS)
Collects hard copy for the following Committees:
 Ways & Means
 Finance
 House Committee on Taxation
 Judiciary

2. Congressional Reports, Documents, Committee Prints

- H** 1970-1980 (CIS)
1981-date (GPO)
- HC** Serial set 86th Congress-91st Congress, 1st session 1959-1969 (CIS)
1970-date (CIS – reports and documents only)
- MS** Serial set 86th Congress 1959-date (GPO)
Own a few miscellaneous reports prior to that date.
Also receive individual reports on fiche.
- UM** Paper: 1789-19??; 1962-1994 scattered (CIS)
Fiche: Serial set 1789-1969 (CIS); Committee Prints 1830-1969 (CIS); Complete collection 1970-date (CIS)

Major Studies and Issue Briefs of the CRS (microfilm) 1975-
- WM** 91st Congress, 2nd session (1970)-date (CIS)
Collects hard copy for the following Committees:
 Ways & Means
 Finance
 House Committee on Taxation
 Judiciary

REGIONAL DIGESTS & REPORTERS; DECENNIAL DIGESTS

1. Regional Reporters

Atlantic Reporter – Vol. 1 (1885)-v. 200 (1938) – **H, HC, MS, UM, WM**

Atlantic Reporter 2d – Vol. 1 (1938)-date **H, MS, UM, WM**

Vol. 1 (1938)-v. 805 (2002)* **HC**

North Eastern Reporter – Vol. 1 (1885)-v. 200 (1936) – **H, HC, MS, UM, WM**

North Eastern Reporter 2d – Vol. 1 (1936)-date **H, MS, UM, WM**

Vol. 1 (1936)-v. 774 (2002)* **HC**

North Western Reporter – Vol. 1 (1879)-v. 300 (1942) – **AG, DC, H, HC, MS, UM, WC, WM**

North Western Reporter 2d – Vol. 1 (1942)- date **AG, DC, H, HC, MS, UM, WC, WM**
No Library keeps Advance Sheets after replaced by bound volumes

Pacific Reporter – Vol. 1 (1883)-v. 300 (1931) – **H, HC, MS, UM, WM**

Pacific Reporter 2d – Vol. 1 (1931)-v. 999 (2000) – **H, HC, MS, UM, WM**

Pacific Reporter 3d – Vol. 1 (2000)-date **H, MS, UM, WM**

Vol. 1 (2000)-v. 52 (2002)* **HC**

South Eastern Reporter – Vol. 1 (1887)-v. 200 (1939) – **H, HC, MS, UM, WM**

South Eastern Reporter 2d – Vol. 1 (1939)-date **H, MS, UM, WM**

Vol. 1 (1939)-v. 568 (2002)* **HC**

South Western Reporter – Vol. 1 (1886)-v. 300 (1928) – **H, HC, MS, UM, WM**

South Western Reporter 2d – Vol. 1 (1928)-v. 999 (1999) – **H, HC, MS, UM, WM**

South Western Reporter 3d – Vol. 1 (1999)-date **H, MS, UM, WM**

Vol. 1 (1999)-v. 82 (2002)* **HC**

Southern Reporter – Vol. 1 (1887)-v. 200 (1941) – **H, HC, MS, UM, WM**

Southern Reporter 2d – Vol. 1 (1941)-date **H, MS, UM, WM**

Vol. 1 (1941)-v. 810 (2002)* **HC**

Hennepin cancelled subscription. Later cases available electronically in library.

2. Regional Digests

Atlantic Reporter Digest – **HC, MS**

Atlantic Digest 2d – **H, HC**

North Eastern Digest (no longer being published) – **HC, MS**

North Western Digest – **AG, H, HC, MS, WM**

North Western Digest 2d – **AG, DC, H, HC, MS, WC, WM**

Pacific Digest – **H, HC, MS**

Pacific Digest (beginning 101 P2d) – **H, HC, MS**

Pacific Digest (beginning 367 P2d) – **H, HC, MS**

Pacific Digest (beginning 585 P2d) – **H, HC**

South Eastern Digest – **H, HC, MS**

South Eastern Digest 2d – **H, HC**

Southern Digest (no longer being published) – **HC, MS**

South Western Digest - **MS**

3. Decennial Digests

1st Decennial – Current – **H*, HC*, MS, UM, WM**

5th Decennial – Current – **RC***

* Cancelled subscription to General Digest but will continue to receive decennial digests.

TREATIES

Bevans. Treaties and Other International Agreements of the U.S.A. 1776-1949 – **H, HC, MS, UM, WM**

Malloy. Treaties, Conventions, International Acts, Protocols, and Agreements Between the U.S.A. and Other Powers, 1776-1937 – **HC, UM, WM**

Treaties and Other International Acts Series (TIAS) – **H, HC, MS, UM, WM**

United States Treaties and Other International Agreements – **H, HC, MS, UM, WM**

Consolidated Treaties and International Agreements (Oceana) – **UM**

Hein's United States Treaties & Other International Agreements (Microfiche) – **HC, UM, WM**

United Nations Treaty Series – **H** (fiche), **UM, WM** (Microfiche)

League of Nations Treaty Series – **UM, WM** (Microfiche; 1920-1946)

European Treaty Series – **UM**

Federal Tax Treaties & Related Matters (Warren, Gorham & Lamont) – **H, UM**

Tax Treaties (Commerce Clearing House) – **HC, MS, WM**

UM also own treaty series from some other countries, in their official language.

Indexes:

Current Treaty Index – **H, HC, MS, UM, WM**

Kavass. United States Treaties & Other International Agreements Cumulative Index, 1776-1949 – **HC, UM**

Kavass. United States Treaty Index
1776-2000 Consolidation – **H**
1776-1970 Consolidation – **WM**
1776-1990 Consolidation – **UM**

Treaties in Force – **H, HC, MS, RC, UM, WM**

CANADIAN MATERIALS

1. Federal Statutes

Current 1985 edition and updating bound session laws – **H, HC, UM, WM**

1970 edition – **HC, UM, WM**

Older editions – **UM**

2. Provincial Statutes

The following libraries own the most recent statutory compilation with updating annual bound session laws to the most recent published:

Alberta – **HC, UM**

British Columbia – **HC, UM**

Manitoba – **HC, UM**

New Brunswick – **HC, UM**

Newfoundland – **HC, UM**

Northwest Territory – **UM**

Nova Scotia – **HC, UM**

Ontario – **HC, UM**

Prince Edward Island – **HC, UM**

Quebec – **HC, UM**

Saskatchewan – **HC, UM**

Yukon – **UM**

Only the **University of Minnesota** retains superseded editions of provincial statutes.

3. Canadian Case Reports

Alberta Law Reports

H 1908-1985

UM 1908-1933, 1977-2003

WM 1908-1933, 1977-1989

Atlantic Provinces Reports

UM 1975-date

British Columbia Law Reports

H 1867-1985

UM 1867-1946, 1976-2003

WM 1867-1946, 1977-1989

Business Law Reports

H v.1 (1977)-v.29 (1985)

UM v.1 (1977)-v.50 (1991); 2d series, v.1 (1991)-2003

Canada Federal Court Reports

H 1976-1989

UM 1971-date

Canada Supreme Court

H 1879-1989

UM 1923-date

Canada Tax Cases
UM 1917-1927, 1935-1968, 1970-date

Canadian Railway Cases
H v.1-35
UM v.1-85

Criminal Reports (Canadian)
H v.1 (1946)-v.26 (1957)
UM v.1 (1946)-v.50 (1967)
WM 1946-1989

Criminal Reports (Canadian, new series annotated)
H v.28 (1975)-v.40 (1978)
UM v.1 (1967)-v.40 (1978)
WM 1946-1989

Criminal Reports (Canada, 3rd series)
H v.1 (1978)-v.29 (1982)
UM v.1 (1978)-v.80 (1991)
WM 1946-1989

Criminal Reports (Canada, 4th series)
UM v.1 (1991)-2003

Dominion Law Reports
H 1st-4th series
UM 1st-4th series
WM 1st-4th series

Eastern Law Reporter
UM 1906-1913

Manitoba Law Reports
H 1867-1963
UM 1875-1962, 1979-2003
WM 1883-1963

Maritime Provinces Reports
H v.1 (1929)-v.53 (1967)
UM 1929-1968
WM 1929-1965

New Brunswick Reports
H 1825-1929
UM 1969-1982
WM 1825-1929, 1969-1989

Newfoundland & Prince Edward Island Reports
UM v.1 only
WM 1971-1989

Newfoundland Reports
H v.1 (1817)-v.15 (1946)
UM 1817-1946
WM 1817-1946

Northwest Territory Reports
UM 1983-1998

Nova Scotia Reports
H 1834-1929
UM 1834-1929, 1970-1982
WM 1834-1929, 1970-1989

Ontario Reports

UM 1882-date
 WM 1882-1901
Prince Edward Island Reports
 WM 1850-1872
Quebec Reports
 UM 1892-date
 WM 1892-1969
Saskatchewan Law Reports
 H 1907-1931
 UM 1907-1931
 WM 1907-1931
Western Law Reporter
 UM 1905-1916
Western Weekly Reports
 H 1971-1989
 UM 1911-1986; 2003-
 WM 1911-1989

Canadian Abridgement
 H (cancelled 2002), UM, WM (cancelled 1989)

TREATISES AND OTHER SECONDARY SOURCES

1. Practising Law Institute handbooks

HC collects all series on standing order. **HC** retention policy varies with the subject, generally keeping 3-4 years, unless the title is especially unique or popular.

MS collects very selectively.

UM collected all series on standing order through 2001. Currently collects the Intellectual Property series on standing order. Retains all volumes indefinitely.

WM collects very selectively.

2. ALI-ABA course materials

H collects on standing order; keeps current and one previous year.

HC collected on standing order until 2000; now collects very selectively.

WM collects very selectively.

3. Non-Minnesota continuing legal education publications

No library systematically collects continuing legal education publications for states other than Minnesota.

WC collects most for Wisconsin

HC, MS, RC collect some for Wisconsin.

HC collects some for California.

4. Uniform Laws Annotated – **AC, AG, HC, MS, UM, WC**

Retain superseded volumes – **HC, UM**

5. Form Books (with current updating)

American Jurisprudence Legal Forms – **AC, AG, DC (print & CDROM), H, HC, MS, RC, UM, WC, WM**

American Jurisprudence Pleading and Practice Forms – **AC, AG, DC (print & CDROM), H, HC, MS, RC, UM, WC, WM**

Bender's Forms of Discovery – **AC, AG, HC, RC, UM**

Current Legal Forms (Rabkin & Johnson) – **H, HC, RC (print & cdrom), UM**

Deposition Strategy Law & Forms – **HC, RC**

Federal Procedural Forms, Lawyers Ed. – **HC, MS, UM, WM**

Nichols Encyclopedia of Legal Forms – **HC, UM**

Warrens Forms of Agreement Business Forms – **HC**

West's Federal Forms – **AG, H, HC, MS, UM, WC, WM**

West's Legal Forms – **HC, RC (print not current, current cdrom),
UM, WM**

6. American Indian Materials

- AG** Small collection including Indian Law Reporter, Kappler, Cohen, Indian Claims Commission decisions
- H** Native American Legal Materials Collection, Pt. I (National Micrographics, microfiche)
- HC** Small collection, including Indian Law Reporter, Kappler, Cohen
- MS** Small collection, quite dated
- RC** Owns Cohen; Minnesota CLE and MILE titles
- UM** Basic collection; see Pathfinder at:
<http://www.law.umn.edu/library/tools/pathfinders/IndianLaw.html>
- WM** Fairly strong collection, but not comprehensive

7. Popular Works for the Layperson

- AC** All West hornbooks
Many Nolo titles
Some Minnesota Attorney General pamphlets
MN Legal Services Coalition pamphlets
- AG** All National Consumer Law Center titles in print and cdrom
All Minnesota Attorney General consumer publications
- DC** Selected Nolo Press titles
Selected West Nutshells and Hornbooks
Pamphlets from MN Attorney General, MSBA, and State Bar of Wisconsin
Some National Consumer Law Center titles
- H** Many National Consumer Law Center titles.
A few Nolo Press titles, purchase as interest indicates.
All West Nutshells and Hornbooks.
- HC** Many National Consumer Law Center titles.
Many general titles from Nolo Press, but not state specific ones, unless Minnesota.
All West Nutshells and Hornbooks.
Purchase titles from other publishers as the subject or review warrant.
Pamphlets from Minnesota State Bar Association, some from Minnesota Attorney General, a few from Hennepin County District Court. Complete list of titles available at:
<http://www.co.hennepin.mn.us/lawlibrary/selfhelp.htm>
- MS** Many Nolo Press titles.
Some Minnesota Attorney General publications

A few National Consumer Law Center titles.
Many West Nutshells and Hornbooks, although not all are current editions
Many Sphinx titles.

- RC** All National Consumer Law Center titles.
MN Legal Services Coalition pamphlets
Selected Nolo, Sourcebook, and Sphinx titles
Selected Minnesota Attorney General publications
Small business pamphlets.
All West Hornbooks.
- UM** Some Nolo Press titles.
Some Minnesota Attorney General, Minnesota State Bar Association and other pamphlets.
All West Nutshells and Hornbooks.
Not an extensive collection, but try to cover basics for Minnesota and general, but not specific materials for other states.
- WC** Selected Nolo Press titles
Selected West Nutshells and Hornbooks
Pamphlets from MN Attorney General, MSBA, and State Bar of Wisconsin
Most National Consumer Law Center titles
- WM** All West Nutshells and Hornbooks.
Generally does not purchase Nolo Press titles.

8. Retention policy

- AC** Keeps latest edition only of most titles
- AG** Keeps latest edition only of treatises
- DC** Keeps some superseded “classic” treatises, otherwise latest edition only
- H** Keeps all editions of most treatises, including Nutshells and Hornbooks
- HC** Keeps latest edition only of treatises with the exception for hornbooks (all editions kept).
Keeps superseded editions of “classics” (e.g., Pomeroy, Appleman, Devitt & Blackmar).
- MS** Keeps latest edition only of Hornbooks, Nutshells, Nolo and Sphinx publications. Keeps some earlier editions of classic treatises and ABA materials
- RC** Keeps latest edition only of treatises
- UM** Keeps superseded editions
- WC** Generally keeps latest edition only of treatises
- WM** Generally keeps superseded editions of treatises

SHEPARDS
(See also: Web Subscriptions)

1. Topical Shepards

Acts and Cases by Popular Names – **AC, DC, H, HC, MS, UM, WM**
Administrative – **H, HC, MS, UM**
Bankruptcy – **AC, H, UM, WM**
Citations for Annotations – **AC, HC, WM**
Code of Federal Regulations – **AC, AG, H, HC, UM, WM**
Criminal Justice – **AC, HC, WM**
Federal Energy Law – **UM**
Federal Labor Law – **H, HC, MS, UM, WM**
Federal Law Citations in Selected Law Reviews – **H, HC, UM, WM**
Federal Rules Citations – **AC, UM, WM**
Federal Tax – **H, UM, WM**
Immigration and Naturalization – **UM**
Intellectual Property – **UM, WM**
Labor Arbitration – **UM**
Law Review Citations – **AC, HC, UM, WM**
Occupational Safety and Health – **UM**
Professional and Judicial Conduct – **AC, H, HC, MS, UM, WM**
Restatement of the Law – **AC, HC, UM, WM**
Uniform Commercial Code – **UM**

2. Federal Shepards

Federal Reporter – **AC, DC, H, HC, UM, WM**
Federal Supplement – **AC, DC, H, HC, UM, WM**
Lawyers Ed./Supreme Court Reporter – **AC, DC, H, HC, UM**
U.S. Reports – **AC, H, HC, UM, WM**
Federal Statutes – **AC, DC, H, HC, UM, WM**

3. State Shepards

AC, AG collect Minnesota only.

Dakota County collects Minnesota only.

Hamline currently owns: Minnesota and Wisconsin.

Hennepin County currently owns: Minnesota. The library has retained editions for other states current through various dates in 1992-1994.

Minnesota State currently owns: Minnesota.

Ramsey County collects Minnesota only.

University of Minnesota collects Minnesota only.

Washington County collects Minnesota only.

William Mitchell collects Minnesota and Wisconsin

4. Regional Shepards

Northwestern Reporter Citations – **AC, AG, DC, MS, WM**

UM Collects all regional Shepards

PERIODICALS, NEWSLETTERS, NEWSPAPERS

1. Legal Periodicals

- AC** Purchases local law reviews and selected MN legal periodicals
- AG** Purchases local law reviews and selected MN legal periodicals
- DC** Purchases local law reviews and selected MN legal periodicals
- H** Purchases most titles indexed in ILP and LegalTrac.
Purchases most titles issued by academic publishers.
English language only.
- HC** Purchases selectively from titles indexed in ILP and LegalTrac.
Purchases selectively among titles issued by academic publishers.
Purchases English language and American imprints only.
- MS** Purchases selectively from titles indexed in ILP and LegalTrac.
Purchases selectively from titles issued by law schools.
- RC** Purchases local law reviews
- UM** Purchases most titles indexed in LegalTrac.
Purchases all titles issued by academic publishers.
- WC** Purchases local law reviews and selected MN legal periodicals
- WM** Purchases most titles indexed in ILP and LegalTrac.
Purchases most titles issued by academic publishers.
Purchases English language titles only.

2. Specialized newsletters

- AC** Does not purchase
- AG** Purchases selectively
- DC** Purchases very selectively
- H** Purchases selectively
- HC** Purchases very selectively; more likely to purchase if indexed in LegalTrac.
- MS** Purchase selectively; more likely to purchase if self-indexed or indexed in ILP or LegalTrac. Only retained for one year if not indexed.
- RC** Does not purchase.
- UM** Purchases very selectively, by faculty request only.

WC Purchases very selectively.

WM Purchases very selectively, by faculty request only.

3. Binding Schedules

AC, DC Try to bind once a year

AG Does not bind

H Sends monthly shipments

HC Binds when first issue of next volume arrives; sends shipments 4-5 times per year

MS Binds when first issue of next volume arrives; send shipments 2-3 times per year.

RC Binds when first issue of next volume arrives.

UM Binds when first issue of next volume arrives.

WC Binds irregularly.

WM Binds when first issue of next volume arrives; sends monthly shipments.

4. Newspapers

Chicago Daily Law Bulletin

HC Receives microfilm only, 1990-date

UM Receives microform only, 1984-date

WM Microform for 1984-1993

Legal Times

H Keeps current three months

HC Keeps in hard copy until microfilm arrives; microfilm 1978-

MS Receives paper only; keeps current 6 months

UM Keeps in hard copy until microfilm arrives; microfilm 1980-

Los Angeles Daily Law Journal

HC Receives microfilm only – arrives approx. 4 mos. After print copy

UM Keeps in hard copy until microform arrives

WM Keeps in hard copy until microform arrives; microfilm 1980-

National Law Journal

AG Receives paper only; keeps 1-2 years

DC Receives paper only; keeps 6 months

H Keeps in hard copy until microfiche arrives

HC Keeps in hard copy until microfilm arrives; microfilm 1978-
MS Receives paper only; keeps 6 months
RC Receives paper only; keeps 6 months
UM Keeps in hard copy until microform arrives; fiche 1978-
WM Current 6 months in paper; 1978-1997 film

New Jersey Law Journal

HC Receives microfilm only. Holdings begin: July 1990-
MS Print holdings from 1887-1975 with some gaps
UM Receives microfilm only. Holdings begin: 1981-
WM Microfilm for 1987-1990; fiche 1991-1994

New York Law Journal

HC Receives microfilm only—arrives approx. 2 mos. after print copy
UM Microform 1949-
WM Microfilm 1937-1997

New York Times

H Receives paper only; keeps current week
HC Receives paper only; keeps current three months
MS Receives paper only; keeps current two weeks
RC Receives paper only; keeps current two months
UM Receives paper only; keeps current week
WM Keeps in hard copy current and previous day; microfilm for 1985-93

Wall Street Journal

AG Receives paper only; keeps current two months
H Receives paper only; keeps current week
HC Receives paper only; keeps current three months
MS Receives paper only; keeps current two weeks
RC Receives paper only; keeps current three months
UM Receives paper only; keeps current issue
WC Receives paper only; keeps current two weeks
WM Keeps paper copy for current and previous day; microfilm 1984-1994

STANDARDS

ANSI Codes

MS owns about 30 titles; holdings are reflected in Aleph.

Elevators, Dumbwaiters, Escalators

HC 1971, 1978, 1991-1993, 1996, 2001

Accessible & Usable Buildings

HC 1992

WC 1992

Specifications for Protective Headgear

HC 1972

BOCA National Building Code

HC 1984, 1987, 1990, 1993, 1996, 1999

BOCA National Fire Prevention Code

HC 1975-1999 (triennial eds.)

International Building Code

HC 2000-

RC 2000-

International Energy Conservation Code

HC 1998-

International Fire Code

HC 2000-

RC 2000-

International Fuel Gas Code

HC 2000-

International Mechanical Code

HC 2000-

RC 2000-

International Plumbing Code

HC 2000-

International Property Maintenance Code

HC 2000-

International Residential Code

HC 2000-

RC 2000-

Model Energy Code

HC 1986, 1989, 1993, 1995

MS 1983, 1989

UM 1983

National Electrical Code

AC 1999

HC 1984, 1987, 1996, 1999, 2002

MS 1965, 1971, 1974, 1978, 1980-1986, 1990-

UM 1978-1987, 1993, 1996, 1999, 2002

WC 1996

National Electrical Safety Code

HC 1981, 1984, 1987, 1990, 1993, 1997, 2002

NFPA Code for Safety to Life

HC 1988, 1994, 1997, 2000

MS 1985, 1988, 1991, 1997

NFPA Flammable & Combustible Liquids Code

HC 1973, 1984, 1990, 1993, 1996, 2000

MS 1977, 1987

NFPA Liquefied Petroleum Gas Code

HC 1998, 2001

MS 2001

NFPA Standard for Storage & Handling of Liquefied Petroleum Gases

HC 1979, 1989, 1995

MS 1976, 1983, 1992, 1995

Uniform Administrative Code

HC 1994, 1997
UM 1979

Uniform Building Code

AC 1997
HC 1964-1997
RC 1976, 1982-1997
UM 1973, 1979-1997
WC 1988, 1994, 1997
WM 1976, 1982-1997

Uniform Building Code Standards

HC 1976, 1979, 1982, 1988, 1991
UM 1976, 1979, 1985

Uniform Building Security Code

HC 1991, 1994, 1997

Uniform Fire Code

AC 1997
HC 1973-1997
RC 1973, 1982, 1988-1997
UM 1971, 1979, 1982, 1985, 1997
WC 1988, 1997
WM 1982, 1988-1997

Uniform Fire Code Standards

HC 1985, 1988, 1991

Uniform Housing Code

HC 1976, 1979, 1982, 1985, 1988, 1991, 1994, 1997
UM 1973-1979, 1985, 1997

Uniform Mechanical Code

HC 1976-2000 (triennial eds.)
UM 1979
WC 1991
WM 1991, 1994, 1997

Uniform Plumbing Code

HC 1982-2000

WEB SUBSCRIPTIONS

Available from within the libraries at no charge; remote access may be restricted

Duluth (Newsbank) – **AG**
HeinOnline – **MS, UM**
Index to Legal Periodicals – **MS, UM**
Indexmaster – **H, HC, UM, WM**
InfoTrac (through Minitex) – **AG, DC, H, HC, MS, WM**
KeyCite – **AC, DC, HC, MS, RC, WC**
LegalTrac – **H, HC, UM, WM**
Lexis (free use subscription onsite) - **MS**
Loislaw.com – **H, DC, HC, WC**
Minnesota Judicial Directory – **AG, DC, HC, MS**
Proquest Newspapers (through Minitex) – **AG, DC, HC, MS**
RIA Checkpoint – **MS, UM**
Shepards – **HC, MS**
Star Tribune (Newsbank) – **AG, HC**
St. Cloud (Newsbank) – **AG**
St. Paul Pioneer Press (Newsbank) – **AG, HC**
Versuslaw – **DC, HC, WC, WM**
Westlaw (free use subscriptions onsite):

AC Minnesota PRO: cases, statutes, Minnesota Federal

DC Primary Minnesota and Federal (including Bankruptcy Reporter) on cdrom; some analytical (AmJur POF, Wright and Miller) also on cdrom. These sources have free Westlaw updating

HC All Primary, ALR

RC All Primary; All Analytical (ALR, AmJur POF, AmJur2d, Wright & Miller, Federal Procedure and Forms, Law Reviews & Journals); Minnesota PRO

WC Minnesota PRO and PROPLUS; Wisconsin PRO

COLLECTION DEVELOPMENT POLICES/GUIDELINES ON THE WEB

- AC** <http://www.co.anoka.mn.us>
Select “Departments,” select “Law Library.” Then “Mission Statement,” “Guidelines for Legal Reference Service,” “Legal Service Programs/Lawyer Referral Services,” “AALL Ethical Principles.”
- DC** http://www.co.dakota.mn.us/law_lib/index.htm
Select “Collections”
- MS** <http://www.lawlibrary.state.mn.us/cdp.html>
Currently under revision
- UM** <http://www.law.umn.edu/library/ts/cdpp.htm>
From library home page, select “Technical Services & Collection Development,” then select “Policies & Procedures”
- WC** <http://www.washcolaw.lib.mn.us>
Select “About the Library,” “Policies,” “Collection Development Guidelines.”