

Law Library Director & Librarian

West Virginia University College of Law

The College of Law Library at West Virginia University invites applications for the position of Law Library Director and Librarian. This position is responsible for overall leadership, program development, administration, resource management, and strategic planning of the Law Library. The Director delegates responsibility to several full-time librarians and classified staff members.

The Director's major areas of responsibility are (1) communications and public relations; (2) strategic planning; (3) leadership and oversight of staff; (4) development and oversight of the collection; (5) oversight of Law Library services to faculty, students, and the public; (6) cooperation with and assistance to other College units, such as student services, development, career services, alumni relations, the West Virginia Law Review, and clinics; (7) collaboration with law faculty to design and teach legal research courses; and (8) personal research and scholarly writing.

Position requires a J.D. and an M.L.S. or related degree, a minimum of 8 years of successful professional experience in law libraries, including evidence of progressive responsibility, leadership, budget management, successful and creative management of staff and operations, and excellent interpersonal skills. Experience and proficiency with law-practice technology is also preferred.

Application materials must include a letter of interest, curriculum vitae, and three professional references. Representatives from the College of Law will be attending the AALL Annual Meeting and Conference in Austin, TX from July 16-18 and initial interviews of attending librarians will be conducted there.

West Virginia University is an Equal Opportunity/Affirmative Action Employer and the recipient of an NSF ADVANCE award for gender equity. The University values diversity among its faculty, staff and students, and invites applications from all qualified individuals, including minorities, females, individuals with disabilities, and Veterans.

About West Virginia University College of Law

Founded in 1878 and ABA accredited since 1923, West Virginia University College of Law is an affordable and nationally recognized top-ranked law school. WVU Law prepares top lawyers and dedicated leaders for careers that span public service, private practice, government, and business. <http://www.hr.wvu.edu/prospective-employees>