

Official Newsletter of the Southern New England Law Librarians' Association

Board Minutes

SNELLA Board Meeting

Thursday, June 3rd, 2004

Yankee Silversmith Inn, Wallingford

SNELLA Calendar

- Saturday October 23, 2004
150th Anniversary of the Connecticut State Library
- November 12, 2004
Deadline for registration for SNELLA Program
- November 19, 2004
"Better Management of Your Time"

Welcome and Call to Order

Minutes of Last Meeting - read and approved Treasurer's Report
no report, *see* previous report

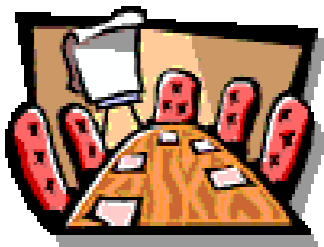
Reports:

1. CBA Annual Meeting - June 7th — Sally Salancy & Sandy Molden are scheduled to cover the desk in the morning. Hilary Frye and Dottie McCaughtry are scheduled to cover the desk in the afternoon. Post-it pads, binder clips and Smarties will be some of the give-away items available at the SNELLA desk.
2. LLNE/SNELLA Luncheon – a room for 90 people has been reserved. Thus far, 55 people have signed up, mostly from LLNE. Money from SNELLA subsidizes about \$11 per person. CT Law Tribune and Lexis will contribute \$250 each to help subsidize. Susan Scoville will print a sign for the room acknowledging this sponsorship.
3. Institutional membership - Mike will talk to people at the LLNE dinner at AALL to get membership input. He will report for next meeting.
4. Scholarship Deadlines – after much discussion of the various deadline options (later deadline, deadline waiver), the board decided to keep the deadline the same and to send out reminders of the deadline so people will not miss it. Members can always apply for scholarships if they are not sure if their employer will help them with costs. They can always return the money if they get other awards. Susan Scoville will write something explaining this for the guidelines.
5. New Member Event - bookbinding workshop will be held on July 30th at Pepe and Hazard from 2:30 pm - 4:30 pm. It will be \$15.00 per person. Larry will email Caroline to get the details for the newsletter.
6. CT State Library 150 year celebration — it is this October in the Hall of the Flags across from CSL. It's \$30 per person. Larry will email an up-to-date listing of peel off labels to Hilary.

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SNELLA Officers and Directors 2004/2005



President: Hilary Frye/ Connecticut State Library/ Law/Legislative Reference/ 231 Capitol Avenue/ Hartford, CT 06103/ (860) 757-6597.

Vice-President/President Elect: Susan Davis, Updike, Kelly & Spellacy, One State Street, PO Box 231277, Hartford, CT 06123.

Past President: Susan Scoville/ Pepe & Hazard/ Goodwin Square/ Hartford, CT 06103/ (860) 524-7008.

Secretary: Janet Zigadto/ Connecticut Judicial Branch/ Law Library at Litchfield/ 15 West Street/ Litchfield, CT 06759/ 860-567-0598/ FAX 567-4533.

Treasurer: Theresa Baylock, TS31/ ING Americas/ US Legal Services/ 151 Farmington Avenue/ Hartford, CT 06156/ email: Theresa.Baylock@us.ing.com

Members at Large:

Rebecca Engsborg / Quinnipiac University School of Law Library/ 275 Mt. Carmel Avenue/ Hamden, CT 06518.

Caroline Grillo Benoit/ Pepe & Hazard/ Goodwin Square/ Hartford, CT 06103/ (860) 524-7008.

Nominating Committee:

Doug Apicella
Nancy Marcove
Lawson Ward

COMMITTEE CHAIRS

Education: Claudia Jalowka/ Connecticut Judicial Branch Law Libraries/ 100 Washington Street/ 3rd Floor/ Hartford, CT 06106/ 860-566-1221/ FAX 860-566-3449.

Placement: Janet Zigadto/ Connecticut Judicial Branch/ Law Library at Litchfield/ 15 West Street/ Litchfield, CT 06759

Publications: Lawrence Cheeseman/ Connecticut Judicial Branch/ Law Library at Middletown/ One Court Street/ Middletown, CT 06457-3372

Public Relations: Steve Mirsky/ Connecticut State Library/ Law/ Legislative Reference/ 231 Capitol Avenue/ Hartford, CT 06103/ (860) 757-6550.

Scholarship: Sandee Molden/ Cohen & Wolf/ 1115 Broad Street/ Bridgeport, CT 06604/ (203) 337-4146.

Technology: Mary Scott/ Pepe & Hazard/ Goodwin Square/ Hartford, CT 06103/ (860) 524-7008.

Public Relations/ CBA Liaison/ AALL Relations Liaison: Dottie McCaughtry / McCaughtry & Associates, Inc./ 44 Portland Drive/ Ashford, CT 06278/ 860-429-7637.

SNELLA's Obiters Dicta Official Newsletter of SNELLA

Articles, comments or questions about the publication should be submitted to the Editor:

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All material submitted for publication is subject to editorial revision. Electronic submission is encouraged.

SNELLA Listserv

To **subscribe** email to: LISTSERV@LISTSERV.RC.COM.
Leave the subject line blank. Your message should read:
SUBSCRIBE SNELLA-LIB "Your Name"

To **send** a message:
SNELLA-LIB@LISTSERV.RC.COM

SNELLA Fall 2004 Program

November 19, 2004

Connecticut State Library Van Block Conference Facility

75 Van Block Avenue, Hartford, CT

Registration-Coffee 9:00 a.m. — 9:30 p.m.

Program 9:30 a.m. — 12:30 p.m.

Lunch 12:30 p.m. — 1:30 p.m.

Better Management of Your Time

Do you ever feel like a passenger on the run-away train that is your life?

Everyday we struggle to juggle the many demands on our time — the office, our family, professional development, friends, and more. Often, you end up feeling like the victim of a life gone mad. Join us for a half-day workshop on developing the skills needed to get back in control of your time and life. Learn how to better manage the many demands and how, when necessary, to "just say no!"

Guest Speaker:

Marie L. Radford, Ph.D.

Acting Dean, Associate Professor,

Pratt Institute, School of Information and Library Science

Sponsored by LexisNexis

Cost \$30.00 members, \$35.00 non-members - includes workshop and lunch

Registration Deadline — November 12, 2004

Please return the below registration form and payment (made out to SNELLA) to:

Claudia Jalowka

Connecticut Judicial Branch Law Libraries

100 Washington Street

Hartford, CT 06106

Name: _____

Institution: _____

Address: _____

Telephone: _____

E-mail: _____

SNELLA Listserv Proposal

The Proposal

A transfer of the SNELLA listserv from its current home at Robinson & Cole to the Yahoo Groups web site.

Why?

Our current listserv is limited in several ways: there is no archive of past postings, there are no other tools for sharing resources among members, and there is limited technical support if something goes wrong. Yahoo Groups can provide all of this at no additional cost for SNELLA.

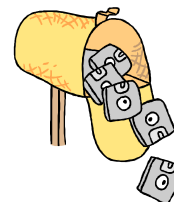
What is Yahoo Groups?

Yahoo Groups is a free email service that can be accessed through email and/or the internet. Yahoo guarantees privacy and protection from spam. Yahoo Groups is located at <http://groups.yahoo.com>.

Benefits

Yahoo Groups has several useful features, including:

- archives of all postings (archive can be made public or members only)
- members can upload documents, images, and other files for access by all members links archive, Calendar, polls, and database options
- the ability to moderate who joins the listserv
- ownership of list could be easily transferred as SNELLA membership changes in the future



*Please note that if users want to access these features, they must register (free) for the full Web access. It is possible, however, to receive just the messages by subscribing to the listserv in the normal way (i.e., send message to groupname-subscribe@ yahoo.com).

Disadvantages

- Because Yahoo is free, it is advertiser-supported and partially sponsored by advertisements inserted into the email messages
- Current listserv members will be required to manually unsubscribe from the current listserv and subscribe to the new one

How Would it Work?

1. The new listserv would be created.
2. A message would be sent to the current listserv with details on how to subscribe to the new group (email only and/or full web access). The message would include a date on which the old listserv would cease to exist.
3. The old listserv would be shut down with our thanks to R&C for hosting it for so many years.

I am currently a member of 10 different Yahoo Group listservs and a moderator for two of them. This is a very useful and easy to use service.

-- Susan Scoville

SNELLA TREASURER REPORT
ACCOUNT DETAILS
September 15, 2004

Account Activities from May 13, 2004 to present:

Beginning Balance \$ 2,341.24

Checking Account Activity

Income

Memberships (2) - 2004	50.00
Annual Meeting Dinner (38)	1,168.00
Legal Course (3)	375.00
LLNE Luncheon (75)	2,250.00
CT Law Tribune Donation	250.00
LEXIS Donation	250.00
West Group	400.00
Total	\$ 4,743.00

Expenses

AALL VIP Gift Basket Donation	120.00
Annual Meeting—(Yankee Silversmith)	890.64
AALL Family Event Donation	325.00
Service Charge (May, 04—Aug. 04)	29.50
President's Gift/Stamps	65.00
LLNE/SNELLA Luncheon	3,608.64
Quinnipiac Luncheon Refund/Research Course Food	105.20

Total \$ 5,143.98

Ending Balance \$ 1,940.26

Savings Account

Ending Balance \$ 3,213.46

S.N.E.L.L.A. SCHOLARSHIP COMMITTEE GUIDELINES

SOUTHERN NEW ENGLAND LAW LIBRARIANS' ASSOCIATION

SCHOLARSHIP COMMITTEE GUIDELINES

In order to promote continuing education among its members, the Southern New England Law Librarians' Association will maintain a Scholarship Fund. From the resources of that fund, the Association will award scholarships to its members to help make possible attendance at meetings and institutes which entail a registration fee. All members are encouraged to apply.

1. The applicant must be a current member of SNELLA, with current year's dues paid, at the time the application is made.
2. Current Scholarship Committee members will be ineligible to receive awards during tenure.
3. Scholarships will be considered for those educational meetings of which SNELLA is a sponsor or co-sponsor, for the annual meeting of the American Association of Law Libraries, and for institutes of continuing legal or library science education sponsored by professional associations or educational institutions.
4. One scholarship may be awarded for the annual meeting of AALL. Two scholarships may be awarded for institutes and/or SNELLA sponsored or co-sponsored programs every six months. The amount of scholarship to institutes will be at the discretion of the Scholarship Committee, in consultation with the Treasurer of the Association. Those amounts awarded may vary, reflecting the registration fee, location, and length of the meeting. No award shall exceed \$500.00.
Under extenuating circumstances one institute scholarship award may be applied to a second AALL award in any given year.
5. One category of award to be considered will be a scholarship(s) to those educational meetings of which SNELLA is a sponsor or co-sponsor. No member will receive an award in this category more frequently than every third year.
6. The second category of award to be considered will be a scholarship(s) to institutes of continuing legal or library science education sponsored by professional or educational institutions. No member will receive an award in this category more frequently than every third year.
7. The third category of award to be considered will be a scholarship(s) for the annual meeting of the American Association of Law Libraries. No member will receive SNELLA's award to the AALL Annual Meeting more frequently than every third year.
8. While no member will receive an award in each category more frequently than every third year, this restriction will apply separately to each category.
9. Applicants must complete the standard SNELLA Scholarship application. The application must be received by the Chairman of the Scholarship Committee one month prior to the registration date for institutes and SNELLA sponsored or co-sponsored programs. The application must be received two months prior to the earliest deadline registration date for the annual AALL meeting.
10. In selecting the award recipients, the Committee will consider the following factors:
 - a) officer, board member, committee chairman or member, speaker or other member activity in organizations such as AALL, SIS, LLNE, SNELLA, or other organizations
 - b) lack of financial assistance by employer
 - c) individuals new to law librarianship and/or SNELLA
 - d) demonstrated commitment to SNELLA or law librarianship
 - e) relevance of or expressed interest in the particular subject of meeting
11. Priority will be given to applicants who have not previously received a scholarship.
12. If for any reason an award cannot be used as requested, or funds subsequently become available from recipient's employer, the award (or the unused portion thereof) will be returned to the Treasurer of SNELLA.
13. A questionnaire requesting information on the recipient's attendance and expenses at the designated meeting will be sent with each SNELLA scholarship. The recipient will return the questionnaire to the Chairman of the Scholarship Committee after the meeting has occurred.
14. At the end of each year, the scholarship award program will be reassessed.

Dated: December, 1990;
Amended: October, 1992;
Amended: February, 1994;
Amended: April, 2003.

SNELLA's Obiter Dicta

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**A Chapter of the American Association of
Law Libraries (AALL)**



OUR INTERENT ADDRESS
IS WWW.SNELLA.ORG

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FIRST CLASS MAIL
