

CONE Business Meeting, July 13, 2004, 5:15-6:30

#### Agenda Items

1. Select new Chair and Co-Chair of CONE
2. Select new Webmaster for CONE
3. Report on workshop
4. Notification: Sample photo release form on Website
5. Archiving update
6. Project: Updating the list of newsletter editors
7. New Business

Sue Zago opened the meeting and announced that Liz Glankler and Debbie Rusin would be the Co-chairs for 2004-05.

Nancy Babb volunteered to be the new webmaster for CONE. It was discussed that we need an accurate list of current newsletter editors.

The CONE listserv needs updating. The members at the meeting agreed that it would be a useful tool to have an active discussion list.

It was discussed that this year we had West as a sponsor for the journalism workshop. Everyone thought the workshop was great and they learned quite a bit.

New ideas: Create an information packet for new newsletter editors – a toolkit.

One idea is to use half of the business meeting for a speaker. Discussion followed that there might not be enough time for a speaker to cover much information in a half hour.

It was mentioned that we now have a sample photo release on the website for all editors to use. You may ask Julia O'Donnell (our liaison to AALL) for copies of photos taken by the AALL photographer at AALL.

There is an archive in Illinois. Julia puts print copies in the archive when notified from CONE that they are available.

Discussion about the meeting time ensued. The consensus was that the 5:15-6:15 time slot was perfect and everyone liked it. The new chair should see about the AMPC liaison and the chair of the San Antonio meeting and put this time into the grid.

Someone noted that a HTML version of the newsletter is easy to read on a handheld pda.

VAL newsletter is starting to use streaming video.

Flash may be used in newsletter but think of readership and decide if it will be useful in the newsletter or a detriment if most readers can't view it.

Members present at meeting:

Name	Newsletter	Email
Brian Striman	Tech Services Law Librarian	<a href="mailto:bstriman@unl.edu">bstriman@unl.edu</a>
Nancy Babb	ALLUNY newsletter	<a href="mailto:babb@buffalo.edu">babb@buffalo.edu</a>
Laurie Urquiaga	WestPac News	<a href="mailto:urquiagal@lawgate.byu.edu">urquiagal@lawgate.byu.edu</a>
Leah Sandwell-Weiss	ALL-SIS News	<a href="mailto:leah.sandwell-weiss@law.arizona.edu">leah.sandwell-weiss@law.arizona.edu</a>
Marlene Gebauer	LLAGNY-Law Lines	<a href="mailto:gebauerm@gtlaw.com">gebauerm@gtlaw.com</a>
Sue D. Zago	LLNE News	<a href="mailto:s.zago@nev.edu">s.zago@nev.edu</a>
Connie Lenz	MALL Newsletter	<a href="mailto:lenzx009@umn.edu">lenzx009@umn.edu</a>
Michael Klepper	VALL Newsletter	<a href="mailto:mtk@virginia.edu">mtk@virginia.edu</a>
Susan Vaughn	LLNE Newsletter	<a href="mailto:svaughn@suffolk.edu">svaughn@suffolk.edu</a>
Shelly Blackman	NOCALL News	<a href="mailto:sblackman@scu.edu">sblackman@scu.edu</a>
Liz Glankler	Connecting... (CS-SIS	<a href="mailto:glankler@slu.edu">glankler@slu.edu</a>