

AALL Publications Committee Publication Proposal Form

Thank you for submitting a proposal for a new AALL publication. Please fill out the form below, and send it along with a resume describing your professional and writing experience, and a writing sample (preferably a sample from the proposed publication) of 1500 to 3000 words, to:

Marketing and Communications Manager
American Association of Law Libraries
53 W. Jackson Blvd., Suite 940
Chicago, IL 60604
Phone: (312) 205-8038
Fax: (312) 205-8039
E-mail: hbaker@aallnet.org

Within three weeks after we have received your proposal, we will contact you with the results of our initial review. In reviewing this proposal, AALL's Director of Publications and the AALL Publications Committee will follow the *AALL Publications Procedures* (http://www.aallnet.org/products/publications_procedure.asp).

DATE SUBMITTED

PROPOSED TITLE

NAME OF PROPOSER
TITLE
NAME OF INSTITUTION
ADDRESS

TELEPHONE # : _____ FAX # : _____
(AREA CODE) (AREA CODE)

E-MAIL ADDRESS:

ADDITIONAL AUTHORS' NAMES AND ADDRESSES (If applicable):

ABSTRACT OF THE PROPOSED PUBLICATION
(A brief synopsis, outline, and/or introduction):

MEDIUM(S)/FORMAT(S) OF PUBLICATION:

Print Electronic Other: _____

Please describe format(s) in more detail: (e.g., looseleaf, serial, database, CD-Rom, webpage, etc.)

LENGTH/SIZE OF PUBLICATION (in pages or bytes): _____

PLEASE EXPLAIN THE BENEFITS -- TO YOURSELF AND THE MEMBERS OF AALL -- OF AALL'S PUBLISHING THIS PUBLICATION. For further information, please see the *AALL Publications Program's Statement of Purpose* (http://www.aallnet.org/about/policy_publications_purpose.asp):

IS THIS PUBLICATION CURRENTLY AVAILABLE TO THE PUBLIC IN SOME FORMAT? ___ YES ___ NO. IF YES, PLEASE EXPLAIN:

WOULD THIS PUBLICATION BE APPROPRIATE AS PART OF AN AALL-SPONSORED PUBLICATION SERIES? (Series include: AALL/Hein Legal Research Series; AALL/Rothman Publications Series; Briefs in Law Librarianship Series; AALL State Documents Bibliography Series. Please see descriptions of these series at: <http://www.aallnet.org/products/publications.asp>). ___ YES ___ NO. IF YES, IN WHICH SERIES WOULD IT FIT BEST?

WOULD THIS PUBLICATION BE MOST USEFUL AS AN INDIVIDUAL WORK, OR AS A SUPPLEMENT TO AN EXISTING AALL PUBLICATION? _____

IF AS A SUPPLEMENT, WHICH AALL PUBLICATION WOULD IT SUPPLEMENT? _____

WOULD THIS PUBLICATION REQUIRE FUNDS FOR DEVELOPMENT OR MAINTENANCE (e.g. to purchase special software, or hire personnel)? ____ YES ____ NO
IF "YES," PLEASE ESTIMATE AND EXPLAIN THESE COSTS:

HOW FREQUENTLY WOULD THIS PUBLICATION BE NEED TO BE UPDATED? _____

FOR HOW LONG WOULD THIS PUBLICATION LIKELY BE USEFUL BEFORE REQUIRING A SUBSTANTIAL REVISION? _____

IF THIS IS AN INTERNET PUBLICATION:

A) WHERE WOULD IT BE HOSTED? _____

B) IF THE PUBLICATION WERE TO BE HOSTED ON A SERVER OTHER THAN AALLNET, PLEASE DESCRIBE ANY CHARGES OR CONDITIONS FOR HOSTING THE PUBLICATION: _____

C) WHAT SPECIFIC TYPES OF FILE FORMATS AND SOFTWARE WOULD BE INVOLVED IN THE PUBLICATION (e.g. HTML documents, SQL databases, Java, etc.)?

HAS THE PROPOSAL BEEN SUBMITTED FOR CONSIDERATION TO ANOTHER PUBLISHER? _____ YES _____ NO

IF "YES" PLEASE EXPLAIN:

HAVE YOU ATTACHED? _____ PERSONAL RESUME
_____ WRITING SAMPLE
_____ OTHER (PLEASE SPECIFY)

Publications Committee Chair and Director of Publications Use Only

DATE OF RECEIPT _____ RETURN DATE _____
(WITHIN 3 WEEKS OF RECEIPT)

DECISION: READY FOR COMMITTEE REVIEW
 NEEDS FURTHER DEVELOPMENT
 DOES NOT MEET REQUIREMENTS

For Committee Use Only

DATE OF RECEIPT _____ RETURN DATE _____
(WITHIN 5 WEEKS OF RECEIPT)

PROPOSAL REVIEWED BY:
CHAIR

COMMITTEE MEMBER

COMMITTEE MEMBER
OTHER

ACTION TO BE TAKEN:

___ RECOMMENDED REFER TO (If applicable)

___ CONDITIONALLY RECOMMENDED WITH REQUIRED MODIFICATIONS (See suggestions below.)

___ RESUBMIT WITH CHANGES (See suggestions below.)

SUGGESTIONS FOR MODIFICATION/REFINEMENT:

___ REJECTED

COMMENTS: