

## ALL-SIS Faculty Services Committee

### Conference Call Minutes

April 14, 2010

Present for the meeting: Toni Aiello, Chair Suzanne Thorpe, Vice Chair, Connie Lenz, Cynthia Lewis, Donna Nixon, Julieanne (Juju) Stevens, Barbara Traub

Unable to attend: Barbara Kullusky, Creighton Miller, Julie Krishnaswami (on leave)

The meeting began at 11:00 a.m. ET and ended at approximately 12:25 p.m. ET.

#### Announcements

- Committee events for the AALL Conference in Denver, as currently listed on the AALL web site (Meeting and Event index), have been scheduled as follows:

Committee Meeting: Sunday, July 11, 12 noon – 1:15 p.m., Hyatt Regency, Granite A  
Roundtable: Monday, July 12, noon-1:15 p.m., Hyatt Regency, Centennial Ballroom G

- AV to be requested for the Roundtable: 3 flip chart packages (easel, flip chart, 4 colored markers)
- An ALL-SIS “alternative program” relating to faculty services, “ReMapping Faculty Services Support: New Models for Cooperation and Collaboration,” will take place on Monday, July 12, from 8:45 to 9:45 a.m. Brief description: Panelists will explore different models of providing faculty services and the pros and cons of each model. Panelists will discuss strategies to find the right balance between providing faculty research support, teaching, and other library duties with constrained budgets, a smaller staff, and the push to be more proactive in legal education. Cynthia Lewis will participate in this program panel.

#### Attendance at AALL Annual Meeting and Conference in Denver

- Everyone participating in the Conference call and Creighton Miller plans to be at the Conference. Barbara Traub has a conflict with the Faculty Services Committee Meeting. Julie Krishnaswami will not be there.
- Toni will send a reminder notice to the Committee about the date/time/location of our two events at the AALL Conference later this spring when the schedule is more finalized. The dates and times for our meeting and roundtable are listed in the Meetings & Events index, under Conference Schedule, on the AALL website.

#### Review of the Committee’s first listserv discussion, “Overcoming Marketing Library Services & Resources to Faculty,” January 26-27, 2010

- Toni remarked that the listserv discussion was a success; good feedback was received from ALL-SIS Board members; the summary prepared by Cynthia Lewis contains some helpful and diverse suggestions and ideas.

- The summary is part of the listserv discussion archives, but Toni will post a separate summary document on the web page as well.
- Most people participated the first day; not much participation after that.
- Suggestion for next year: have the discussion the first week in February rather than the last week in January. Many colleagues are just getting started with Spring Semester and are busier in late January.

#### Plan for Committee's second listserv discussion

- Dates: Thursday through Saturday, May 6, 7, and 8, 2010

We will be trying something new by scheduling from Thursday into the weekend, hopefully giving busy colleagues a chance to participate when it is most convenient for them, and we'll mention in the announcement why we are including a Saturday in our dates (so many librarians are increasingly asked to respond evenings and weekends).

- General idea: The emergence of 24/7 Faculty Services?
- Moderator: Juju Stevens
- All committee members asked to send Juju ideas for a paragraph of lead questions introducing this topic for the May 6-8 listserv. Juju will draft an introduction for the listserv announcement; Toni and Suzanne will do a final edit.

#### Faculty Services Toolkit

- The Committee reviewed the draft outline sent to members by the Toolkit subcommittee (JuJu, Connie, Suzanne) prior to the meeting
- Under Section 2, Descriptions of specific services (categories with examples of what libraries are doing, the Committee decided to add a section on faculty publication support (helping faculty get published and disseminate their publications via SSRN, Bepress, in-house repositories, etc.)
- The Committee decided to add Section 4: Marketing and Promoting Faculty Services (including ideas; sample brochures, and other materials)
- Barbara, JuJu and other committee members that may have samples, brochures, or guides from their law libraries were encouraged to send them to a member of the Toolkit group
- The Toolkit subcommittee will revise the outline and try to flesh it out somewhat before mid-May so that Toni can mention it in her planned article for the June ALL-SIS Newsletter and also post it on the ALL-SIS web site. The deadline for ALL-SIS Newsletter articles is May 19.

#### Updating Project: "Library Faculty Services Information on Law Library and Law School Websites" list

Toni reported that Creighton Miller, who took on this project at the first conference call meeting, has not completed it, but will get it done during this Committee year, after the end of Spring Semester and his current teaching responsibilities.

#### Discussion of the Faculty Services Roundtable at the AALL Conference (July 12)

- Three topics and moderators were proposed: (1) introducing WestlawNext to faculty; (2) meeting the challenges of faculty needs, demands, and skill development in classroom

technology, current awareness technology, and communication technology (mobile access, web 2.0, etc.); and (3) developing and supporting faculty repositories.

- Suggested roundtable discussion moderators were: WestlawNext group: Cynthia Lewis; meeting challenges of faculty services and new technologies: JuJu and Donna, co-moderators; and developing and supporting faculty repositories: Creighton.
- Refreshments: Toni will inquire whether the Committee can have ALL-SIS pay for cookies and lemonade at the Roundtable this year. It is scheduled from 12 noon to 1:15 pm.

#### Future meetings

No further conference calls are planned at this time. Communications, ideas, and project work will be shared via email.