

ALL-SIS Student Services Committee
2010 Annual Meeting

AGENDA

1. **Introductions**
2. **Old Business -**
 - a. Program – Best of the Best: Providing Services to Patrons
3. **New Business - Projects**
 - a. Review Charge – should it be revised?
 - b. Online Discussions
 - i. “What services have you created specifically for law students? What non-traditional services have you adopted and how have they been received?”
 - ii. Marketing and outreach guidance for student services
 - c. Update the Bank of Sample Documents (ongoing)
 - i. Can it be set up so that people can submit documents electronically?
 - ii. Pinpoint some particular types of documents we would like to collect (e.g., orientation materials)
 - d. Revise the Webpage
 - i. Student Services wiki or blog?
 - e. Assemble a collection of student “satisfaction” surveys
 - i. draft a model survey
 - g. Outreach to LLM student
 - h. Virtual library tours (videos) – links on web page
 - i. Clinical programs – what are libraries doing to serve clinic students
 - j. Moot court – what are libraries doing to serve moot court students
 - k. Program Suggestions for 2011 Meeting
 - ii. Short program on student satisfaction surveys