

The ALL-SIS Student Services Committee 2007-2008

The new ALL-SIS Student Services Committee met on Monday, July 16, from 3:45 p.m. – 4:30 p.m. at Kabby's Sports Edition in the Hilton New Orleans Riverside. The following persons were in attendance:

- James Durham (chair)
- Hays Butler
- Paul Moorman
- Tawnya Plumb

Other members of the new committee include:

- Gary Hill
- Karen Linitz
- Michael Roffer
- Monica Sharum
- Etheldra Scoggin

Our ALL-SIS Board liaison is Filippa Marullo Anzalone.

Our committee is charged with creating, disseminating, and analyzing a survey of academic law librarians about the current state of student services. At our first meeting, the attendees discussed the following items for inclusion in our survey:

- student / librarian ratio in the law school
- new student orientation – packets, tours, information sessions
- services to law journals
- services to student organizations
- services to individual students – personal appointments, reference desk, paper guides, online guides, web pages, email reference, instant messaging reference
- legal research instruction – participation in legal research and writing courses, Westlaw and Lexis training, other database training, specialty research classes, advanced legal research classes, brownbags, law clerk and summer associate training

Here is the TENTATIVE timeline for our committee's projects:

- September, 2007: compile info for committee webpage and send to Diane Murley
- October, 2007: compile new committee handbook
- October – November, 2007: create academic law library survey
- Early December, 2007: distribute academic law library survey
- January, 2008: tabulate survey results
- February, 2008: create written report summarizing survey results
- March, 2008: add survey report to ALL-SIS Student Services Committee webpage
- Spring, 2008: contribute an article to the Spring issue of *The ALL-SIS Newsletter*, summarizing the survey and analyzing the results
- May, 2008: create annual report summarizing committee activities and providing a list of ideas for the 2008-2009 committee (due June 6)
- July, 2008: AALL committee meeting in Portland

Paul Moorman has agreed to investigate the best venues for organizing and disseminating our survey. Paul will contact Kim Rundle, Executive Assistant to the Executive Director of AALL, about the possibility of using Zoomerang for the survey. Ms. Rundle will explain associated costs (if any), and AALL passwords for using Zoomerang as an AALL affiliate: 312.939.4764 (x15) or krundle@aall.org.

I look forward to working with each of you during the upcoming academic year.

Sincerely,
James Durham