

## Jerene Appleby Harnish Law Library

### REGULAR SESSION HOURS

| <u>Library</u>     | <u>Reference</u> |
|--------------------|------------------|
| M-Th: 7am-Midnight | M-Th: 8am-9pm    |
| F: 7am-8pm         | F: 8am-5pm       |
| Sa: 9am-10pm       | Sa: 10am-4pm     |
| Su: Noon-Midnight  | Su: Noon-6pm     |



## Jerene Appleby Harnish Law Library

## Library Services for Adjunct Law Faculty

### LIBRARY CONTACT INFORMATION

#### Public Services

|                 |       |
|-----------------|-------|
| Jessica Drewitz | x6358 |
| Smart Bar       | x6417 |

#### Research/Reference Services

|                                  |       |
|----------------------------------|-------|
| Reference Desk/Librarian on Duty | x7591 |
| Don Buffaloe                     | x4823 |
| Jodi Kruger                      | x7465 |
| Jennifer Allison                 | x7317 |
| Gina McCoy                       | x4919 |

#### Information Services

|                       |       |
|-----------------------|-------|
| Law Computing Support | x7425 |
| Audio Visual Support  | x4661 |



<http://law.pepperdine.edu/library/about/faculty>

The Harnish Law Library is proud to offer a variety of services in support of your instructional needs.

## Public Services/Reference Support

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- **Mailboxes**

Adjunct faculty mailboxes are located behind the Smart Bar. A student worker will be happy to assist you.

- **Smart Bar**

The Smart Bar offers a variety of services for you while you are on campus, including photocopying and scanning. The student workers are also available to assist with A/V set up, opening classrooms, or posting signs on classroom doors.

- **Research assistance**

A reference librarian can provide research assistance on a number of topics, utilizing both legal and non-legal materials in print and electronic formats.

- **Bibliographies or legislative histories**

We can prepare bibliographies for you on any topic and research the legislative history of any law.

- **Location, retrieval, and delivery of materials**

A reference librarian can locate and retrieve materials from the Harnish Law Library, other Pepperdine libraries, or even libraries in other parts of the country.

You may keep materials from Pepperdine Libraries for 21 days. Materials from other institutions are subject to the borrowing policies of the lender.

- **Current Awareness Alerts**

The Harnish Law Library offers a variety of current awareness services and alerts, including Westlaw's WestClip, Lexis's Eclipse, and *Current Index to Legal Periodicals*.

## Instructional Support

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- **Preparation and presentation of in-class or in-library instruction for your students on general or subject-specific legal research topics**

A reference librarian can help educate your students on legal research techniques and strategies.

- **Development of bibliographies or research guides for specific topics**

For research intense courses, a reference librarian can prepare bibliographies or research guides on specific topics.

- **Law Library tours**

Any available research librarian will happily give your students a tour of the Harnish Law Library.

- **Assistance with Educational Technology**

The Harnish Law Library is available to assist adjunct faculty with all aspects of Educational Technology. This may include assistance with the development of a PowerPoint presentation or the creation and/or maintenance of a TWEN page, as well as instruction on the use of CALL lessons or various Word Processing programs.

- **Placement of print and electronic materials on Course Reserves for your students**

Required texts for your courses will automatically be placed on course reserve. You may provide other materials to a reference librarian to be placed on reserve. Please note that anything that can be put on electronic reserve will not be kept in print format.

- **Exam Archive**

The Harnish Law Library maintains an electronic exam archive for students.