

# SCLL NEWSLETTER

LAW LIBRARY

STATE AND COURT LIBRARIES OF THE UNITED STATES AND CANADA

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UNIVERSITY OF  
WASHINGTON  
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## FINLEY UPDATE

An updated bibliography supplementing Elizabeth Finley's Manual for Private Law Libraries is now available in vol. 2 No. 1 of the Private Law Libraries Section Newsletter. Small county and court law libraries might well appreciate this update.

To obtain a copy mail a 3x5 card with your name and mailing address and one first class stamp to:

Guiliano Chicco  
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Specify vol. 2 No. 1 PLL Newsletter.

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<i>By Tara Tappert</i>	

## THINK BUSINESS

We are constantly being asked to account for ourselves and our law library either to raise our funding or to seek additional personnel. Using the principles of good sound business administration we can identify our problems and look for ways to solve them.

At a recent ORALL/ALLUNY meeting, a workshop was conducted on "Operating your library as an efficient Business". Speakers, Ken Simpson, and Lolly Gassaway, Law Librarian, Univ. of Oklahoma discussed ways to make our libraries run more smoothly.

Some suggestions they made;

Think of your library as a business and your services as your product

Learn to delegate authority

Devote yourself to Administration, i.e. the planning and developing of your library

Develop policy manuals

Keep Business Records

Do An Annual Report

The report summarizes the year's work

It is a good tool for planning future programs

Be sure to use statistics to justify your programs

(Continued on page 10).



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1976 - 1977

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SCLL Newsletter is published two times a year and sent free to members of State and Court Law Libraries of the United States and Canada.

Persons interested in membership should address inquires to:

Ms. Jean Hunter  
SCLL Membership Chairperson  
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Of the Courts Law Library  
349 State House Annex  
Trenton, N.J. 08625

Libraries may subscribe to the Newsletter by sending order and check for \$5.00, made payable to:

SCLL Newsletter  
1407 City-County Bldg.  
Detroit, Michigan 48226  
ATTN: Kathy Friedman, Editor



FJC COURT  
EFFICIENCY STUDY

What distinguishes an efficient court from a "slow" court? Do faster dispositions diminish the quality of justice? Research is beginning to find some answers. A recent Fed. Jud. Center study for the first time attempts to systematically trace the connections - if any - between data on court "performance" and procedures used in those courtrooms. Entitled District Court Studies Project: - Interim Report, the monograph by Steven Flanders may well have relevance for state and local courts as well.

For information on the report, contact:

Information Services  
Federal Judicial Center  
Dolly Madison House  
1520 H. St., N. W.  
Washington, D.C. 20005

C J Newsletter Vol. 7 No. 19

STATISTICS REVISED

If you are looking for statistics or information about the selection, qualification, salary terms of office, retirement and pension provisions for State level, trial, appellate and courts of last resort in the United States send for a copy of STATE COURT SYSTEMS REVISED 1976. \$4.00 plus \$.50 postage & handling.

The Council of State  
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Iron Works Pike  
Lexington, KY 40511

DEADLINE FOR SUBMITTING MATERIAL  
FOR PUBLICATION IN THE SPRING SCLL  
NEWSLETTER IS APRIL 15, 1976

1976-77  
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# STANDARDS FOR SUPREME CT. LIBRARIES

## FOREWORD

This proposed official draft of standards for Supreme Court Libraries is the product of months of effort by members of the State and Court Law Libraries of the United States and Canada. The standards are directed to Supreme Court Law Libraries which are part of a judicial system, but they can also serve as general guidelines for other government law libraries.

William Powers, Cook County Law Library, the Association's 1975-76 chairperson, appointed an Ad Hoc Committee on Supreme Court Library Standards headed by Margaret H. Setliff, State Law Librarian, Hawaii Supreme Court. The Committee was organized into a Task Force on Administration with John Sigel, Law Librarian, California Supreme Court, as chairperson and a Task Force on Operations chaired by Vivian Bryan, Law Librarian, Vermont Department of Libraries.

Valuable input was received from many law librarians, and a workshop on tentative drafts of standards presented at the State and Court Law Libraries annual meeting in Boston, June 1976, produced additional suggestions. The membership directed that work continue under a Special Committee on Standards for Supreme Court Libraries composed of Ms. Setliff, Ms. Bryan, and Mr. Sigel.

The products of the Boston meeting were mailed to all SCLL members, and the committee received substantial comments from members as a result.

John Sigel and Vivian Bryan merit high praise for reviewing the material contributed, balancing sometimes conflicting points of view, and preparing a Proposed Official Draft of Standards for Supreme Court Law Libraries. The chairperson takes responsibility for editing the attached text.

It is intended that this draft will be published for information and reaction in the next SCLL Newsletter and that membership action on the proposal will be taken at the July 1977 Toronto meeting.

Margaret H. Setliff  
Chairperson  
Special Committee on Standards for Supreme Court Libraries  
Honolulu  
August 1976

## PREAMBLE

Believing that the Supreme Court Library is an integral, indeed a vital, part of the judicial system serves and that the library reflects the action and will of the court system, the members of State and Court Law Libraries of the United States and Canada urge judicial departments in various states and provinces to look more closely at the advantages to be found in providing law librarians a closer role in the planning and implementation of changes in the judicial system.

Such integration of the law librarian into judicial department plan-

