

TS-SIS responses to Standard 601 survey

Standard 601. GENERAL PROVISIONS.

1. (a) A law school shall maintain a law library that is an active and responsive force in the educational life of the law school. A law library's effective support of the school's teaching, research and service programs requires a direct, continuing, and informed relationship with the faculty, students, and administration of the law school.

1. Should the language in section (a) be kept as is, be changed, or be deleted?

Please indicate A., B. or C. 1 A. keep B. change C. delete

(b) A law library shall have sufficient financial resources to support the law school's teaching, research, and service programs. These resources shall be supplied on a consistent basis.

2. Should the language in section (b) be kept as is, be changed, or be deleted?

Please indicate A., B. or C. 1 A. keep B. change C. delete

Comments:

- *I guess this is interpreted in different ways too since it is certainly not being applied consistently here since we have had about 5% budget cuts for the last 3 years with no change in what we are expected to do and an increase in the number of students we serve.*
- *It is particularly important to keep language that states that resources be supplied on a consistent basis.*
- *I wonder if this would be a good place to state that law schools differ, and that consequently the resources, and hence the financial resources, needed to support teaching, research, and service differ from one school to another.*

(c) A law school shall keep abreast of contemporary technology and adopt it when appropriate.

3. Should the language in section (c) be kept as is, be changed, or be deleted?

Please indicate A., B. or C. 1 A. keep B. change C. delete

Comments:

- *[keep] -- though I am wondering if "when appropriate" needs to be defined more fully. Seems like this terminology could let schools and libraries "get away" with not adopting things and saying that they weren't appropriate for them.*
- *601.1.(c) avoids specifics, which is good, but what does it mean? Why does it say law "school" rather than "library?" Is it trying to talk about CALR, or integrated library systems, or wireless networks, or what?*

Interpretation 601-1:

Standard 601 is not satisfied by arranging for the students and faculty to have access to other law libraries within the region. (August 1995; August 1996)

4. Should the language in interpretation 601-1 be kept as is, be changed, or be deleted?

Please indicate A., B. or C. 1 A. keep 1 B. change C. delete

Comments:

- *I feel strongly that 601-1 needs to be modified. For example, my library sits across the street from an academic research library that also serves as a GPO Regional Depository. We even share a catalog, because our collections and theirs are mutually beneficial.*

Because of the engineering school, the main library maintains a marvelous patents and patent law collection. In addition to the mammoth resources of a Regional depository, the main library collections are strong in business and political science and international affairs. Our faculty and students have access to all of these resources, and the professional librarians who support them, but in the eyes of the ABA, they don't "count."

Our students also have access and borrowing privileges at XXXXX State University's (ARL member) libraries just eight miles away, and there's a free shuttle bus running between the two campuses, and ... this is turning into a rant! I'm sure my point has already been made ...

- *Language should be changed to allow requirements to be met by cooperative collection development and shared resources. We can all get more resources for our financial resources if we're not duplicating each other.*
- *I would like it to read "More efficient arrangements for the students and faculty to have access to other law libraries within the region is recommended."*

TS-SIS responses to Standard 602 survey

Standard 602. ADMINISTRATION.

- (a) A law school shall have sufficient administrative autonomy to direct the growth and development of the law library and to control the use of its resources.
- (b) The dean and director of the law library, in consultation with the faculty of the law school, shall determine library policy.
- (c) The director of the law library and the dean are responsible for the selection and retention of personnel, the provision of library services, and collection development and maintenance.
- (d) The budget for the law library should be determined as part of, and administered in the same manner as, the law school budget.

Interpretation 602-1:

This Standard recognizes that substantial operating autonomy rests with the dean and faculty of a law school with regard to the operation of the law school library. The Standards require that decisions that materially affect the law library be enlightened by the needs of the law school educational program. This envisions law library participation in university library decisions that may affect the law library. While the preferred structure for administration of a law school library is one of law school administration, a law school library may be administered as part of a general university library system if the dean, director of the law library, and faculty are responsible for the determination of basic law library policies. (August 1995; August 1996)

1. Should the language in section (a) be kept as is, be changed, or be deleted?

Please indicate A., B. or C. 4 A. keep B. change C. delete

Comments:

- *THIS IS IMPORTANT TO ENSURE THAT THE LAW LIBRARY RECEIVE ADEQUATE RESOURCES TO PROVIDE NECESSARY SERVICES TO THE LAW SCHOOL COMMUNITY.*

2. Should the language in section (b) be kept as is, be changed, or be deleted?

Please indicate A., B. or C. 2 A. keep 2 B. change C. delete

Comments:

- *The phrase "in consultation with the faculty of the law school" seems to be directed to situations where the law library is administered as part of a university library system. Why not say that in the Standard rather than in the Interpretation? If the law library is administered as part of the law school, that phrase seems virtually irrelevant. Most law library policies are administrative in nature, thus of little interest to the faculty, and no successful director would make policies to which the faculty objects. Removing that phrase would give the library director and dean the administrative independence in word which they surely employ already in deed.*
- *SOMETIMES IT IS NECESSARY TO CONSULT THE UNIVERSITY LIBRARY DIRECTOR TO MAINTAIN CONSISTENT POLICY ACROSS CAMPUS.*

3. Should the language in section (c) be kept as is, be changed, or be deleted?

Please indicate A., B. or C. 3 A. keep 1 B. change C. delete

Comments:

- *There may be a temptation here to add language that law school faculty should be consulted about collection development and maintenance. I think that temptation should be resisted. No successful library director would neglect to consult the faculty as*

appropriate, so such language is not needed. The absence of such language allows individual libraries to consult freely as appropriate and also provides for individual institutions to define spheres where the library should make collection decisions independently, based on the expertise of the librarians the institution hires.

- *FOR A LAW LIBRARY WHICH IS NOT AUTONOMOUS, SELECTION AND RETENTION OF PERSONNEL OFTEN INVOLVE THE UNIVERSITY PERSONNEL OFFICE.*

4. Should the language in section (d) be kept as is, be changed, or be deleted?

Please indicate A., B. or C. 4 A. keep B. change C. delete

Comments:

- *GIVES THE LAW LIBRARY MORE FLEXIBILITY.*

5. Should the language in interpretation 602-1 be kept as is, be changed, or be deleted?

Please indicate A., B. or C. 3 A. keep B. change C. delete

Comments:

- *The sentence "This envisions law library participation in university library decisions that may affect the law library" is not clear. To what does "this" refer? Perhaps wording could be changed so that it encourages the university to include law library participation in university library decisions that may affect the law library, even when the law library is administered by the law school.*

TS-SIS Responses to Standard 603-604 Survey

Standard 603. DIRECTOR OF THE LAW LIBRARY.

(a) A law library shall be administered by a full-time director whose principal responsibility is the management of the law library.

1. Should the language in section 603 (a) be kept as is, be changed, or be deleted?

Please indicate A., B. or C. 3 A. keep B. change C. delete

Comments:

- *I cannot emphasize strongly enough how important it is from a library staff member's point of view that this language be kept, and honored. Having watched the utter exhaustion, with resultant ineffectuality, suffered by law library directors who are expected to serve full time as faculty/deans and run the library "on the side," I conclude that the law library director must be primarily the law library director (including*

teaching legal research), with law school committee appointments and other law school administrative duties on the side.

- *A Law Library Director who assumes control of the library, has the full authority of his position dedicated to the library. While she/he can certainly engage in other pursuits, the library will benefit and thrive because of the focus devoted to it. This is not to say that responsibilities cannot be delegated, but the delegated responsibilities will be performed more ably by colleagues who understand the director is dedicated to the library first.*

(b) The selection and retention of the director of the law library shall be determined by the law school.

2. Should the language in section 603 (b) be kept as is, be changed, or be deleted?

Please indicate A., B. or C. 3 A. keep B. change C. delete

- *The whole law school benefits from a good library director and the whole law school has the right of input into the selection.*

(c) A director of a law library should have a law degree and a degree in library or information science and shall have a sound knowledge of and experience in library administration.

3. Should the language in section 603 (c) be kept as is, be changed, or be deleted?

Please indicate A., B. or C. 3 A. keep B. change C. delete

Comments:

- *It's absolutely essential that the law library director have both degrees.*
- *This is just good sense.*

(d) Except in extraordinary circumstances, a law library director shall hold a law faculty appointment with security of faculty position.

4. Should the language in section 603 (d) be kept as is, be changed, or be deleted?

Please indicate A., B. or C. 3 A. keep B. change C. delete

Comments:

- *Considering the responsibility of the position, security in the position is also good sense.*

Interpretation 603-1:

The director of the law library is responsible for the management of the law library staff. (August 1995; August 1996) 5. Should the language in interpretation 603-1 be kept as is, be changed, or be deleted?

5. Should the language in interpretation 603-1 be kept as is, be changed, or be deleted?

Please indicate A., B. or C. 2 A. keep B. change 1 C. delete

Comments:

- *This somewhat contradicts 603(a) The director manages the collection, the building, and the staff, not just the staff.*

Interpretation 603-2:

The dean and faculty of the law school shall select the director of the law library. (August 1995; August 1996)

6. Should the language in interpretation 603-2 be kept as is, be changed, or be deleted?

Please indicate A., B. or C. A. keep 2 B. change 1 C. delete

Comments:

- *I have served on a search committee for a law library director. Based on that experience, I think it wouldn't hurt to add language to the effect that the law school dean and faculty should consider the library staff to be a valuable resource in evaluating the qualifications of the candidates for this position "**whose principal responsibility is the management of the law library.**"*
- *The librarians and staff and anyone who works with the director have a right to input about the selection.*
- *In such a mission critical decision, it seems odd that one would not take advantage of the librarians on staff. Perhaps one should add "in collaboration with the librarians".*

Interpretation 603-3:

The granting of faculty appointment to the director of the law library under this Standard normally is a tenure or tenure-track appointment. If a director is granted tenure, this tenure is not in the administrative position of director. (August 1995; August 1996)

7. Should the language in interpretation 603-3 be kept as is, be changed, or be deleted?

Please indicate A., B. or C. 3 A. keep B. change C. delete

Comments:

- *Based on the experience of one place I know of, this language, rather than the standard, is essential in order to have the university classify the law library director as faculty rather than staff.*
- *If a Law School expects to retain an excellent Library Director, tenure is a very good way to do that.*

Standard 604. PERSONNEL.

A law school and its library shall have a competent staff, sufficient in number to provide appropriate library and informational resource services.

1. Should the language in Standard 604 be kept as is, be changed, or be deleted?

Please indicate A., B. or C. 3 A. keep B. change C. delete

Interpretation 604-1:

Factors relevant to the number of librarians and informational resource staff needed to meet this Standard include the following: the number of faculty and students, research programs of faculty and students, a dual division program in the school, graduate programs of the school, size and growth rate of the collection, range of services offered by the staff, formal teaching assignments of staff members, and responsibilities for providing informational resource services. (August 1995; August 1996; July 2000)

2. Should the language in interpretation 604-1 be kept as is, be changed, or be deleted?

Please indicate A., B. or C. 2 A. keep 1 B. change C. delete

Comments:

- *The size and growth rate of a library are dependent on sufficient staff. If a library is to grow, the staff must be there to enable the growth.*

TS-SIS Responses to Standard 605-606 Survey Responses

Standard 605. SERVICES.

A law library shall provide the appropriate range and depth of reference, bibliographic, and other services to meet the needs of the law school s teaching, research, and service programs.

Interpretation 605-1:

Appropriate services include having adequate reference services, providing intellectual access such as indexing, cataloging, and development of search terms and methodologies) to the library's collection and other information resources, offering interlibrary loan and other forms of document delivery, enhancing the research and bibliographic skills of students, producing library publications, and creating other services to further the law school s mission. (August 1995;

August 1996)

1. Should the language in section 605 be kept as is, be changed, or be deleted?

Please indicate A., B. or C. 1 A. keep B. change C. delete

2. Should the language in interpretation 605-1 be kept as is, be changed, or be deleted?

Please indicate A., B. or C. A. keep B. change C. delete

Standard 606. COLLECTION.

(a) A law library collection, including printed sources, microforms, audio-visual works, and access to electronic informational resources, shall:

- (1) meet the research needs of the law school s students, satisfy the demands of the law school curriculum, and facilitate the education of its students;
- (2) support the teaching, research, and service interests of faculty; and
- (3) serve the school s special teaching, research, and service objectives.

Should the language in section 606 (a) be kept as is, be changed, or be deleted?

Please indicate A., B. or C. 1 A. keep B. change C. delete

(b) A law library shall provide within the law school s facilities, through ownership or reliable access, a core collection of essential materials.

Should the language in section 606 (b) be kept as is, be changed, or be deleted?

Please indicate A., B. or C. 1 A. keep B. change C. delete

(c) A law library shall also provide additional collections, equipment, and services which are reasonably up to date and sufficient in quality, level, scope, and quantity to support fully the law school's programs.

Should the language in section 606 (c) be kept as is, be changed, or be deleted?

Please indicate A., B. or C. 1 A. keep B. change C. delete

(d) A law library shall maintain a written plan for development of the collection.

Should the language in section 606 (d) be kept as is, be changed, or be deleted?

Please indicate A., B. or C. 1 A. keep B. change C. delete

(e) A law library shall provide suitable space and adequate equipment to access and use all information in whatever formats are represented in the collection.

Should the language in section 606 (e) be kept as is, be changed, or be deleted?

Please indicate A., B. or C. 1 A. keep B. change C. delete

Interpretation 606-1:

All materials necessary to the programs of the law school shall be complete and current. The library shall insure continuing access to all information necessary to the law school s programs. (August 1995; August 1996)

Should the language in interpretation 606-1 be kept as is, be changed, or be deleted?

Please indicate A., B. or C. 1 A. keep B. change C. delete

Interpretation 606-2:

A library shall acquire additional copies or provide sufficient access to materials that are heavily used. (August 1995; August 1996)

Should the language in interpretation 606-2 be kept as is, be changed, or be deleted?

Please indicate A., B. or C. 1 A. keep B. change C. delete

Interpretation 606-3:

At present, no single publishing medium (electronic, print, microform, or audio-visual) provides sufficient access to the breadth and depth of recorded knowledge and information needed to bring a law school into compliance with Standard 606. Consequently, a collection that consists of a single format may violate Standard 606. (August 1995; August 1996)

Should the language in interpretation 606-3 be kept as is, be changed, or be deleted?

Please indicate A., B. or C. 1 A. keep B. change C. delete

Interpretation 606-4:

Agreements for the sharing of information resources, except for the core collection, satisfy Standard 606 if:

- (1) The agreements are in writing; and
- (2) The agreements provide faculty and students with the ease of access and availability necessary to support the programs of the law school. However, these cooperative relationships cannot be a substitute for a school's responsibility to provide its own adequate and accessible core collection and services. (August 1995; August 1996)

Should the language in interpretation 606-4 be kept as is, be changed, or be deleted?

Please indicate A., B. or C. 1 A. keep B. change C. delete

Interpretation 606-5:

Off-site storage for non-essential material does not violate the Standards so long as the material is organized and readily accessible in a timely manner. (August 1995; August 1996)

Should the language in interpretation 606-5 be kept as is, be changed, or be deleted?

Please indicate A., B. or C. 1 A. keep B. change C. delete

Interpretation 606-6:

A law library core collection shall include the following:

- (1) all reported federal court decisions and reported decisions of the highest appellate court of each state;
- (2) all federal codes and session laws, and at least one current annotated code for each state;
- (3) all published treaties and international agreements of the United States;
- (4) all published regulations (codified and uncodified) of the federal government and the codified regulations of the state in which the law school is located;
- (5) those federal and state administrative decisions appropriate to the programs of the law school;
- (6) U.S. Congressional materials appropriate to the programs of the law school;
- (7) significant secondary works necessary to support the programs of the law school; and
- (8) those tools, such as citators and periodical indexes, necessary to identify primary and secondary legal information and update primary legal information. (August 1995; August 1996)

Should the language in interpretation 606-6 be kept as is, be changed, or be deleted?

Please indicate A., B. or C. 1 A. keep B. change C. delete

Please share any comments you may have about keeping, changing or deleting the language.

Interpretation 606-7:

The format of the core materials depends on the needs of the library and its clientele. (August 1995; August 1996)

Should the language in interpretation 606-7 be kept as is, be changed, or be deleted?

Please indicate A., B. or C. 1 A. keep B. change C. delete

Interpretation 606-8:

The dean, faculty, and director of the law library should cooperate in formulation of the collection development plan. (August 1995; August 1996)

Should the language in interpretation 606-8 be kept as is, be changed, or be deleted?

Please indicate A., B. or C. _____ A. keep 1 B. change C. delete

Comments:

- *Basically the wording is fine. I would prefer that the director of the law library fall first in the order of individual's named though.*

Interpretation 606-9:

This Standard requires the law library to furnish the equipment to print microform and electronic documents and to view and listen to audio-visual materials in the collection. (August 1995; August 1996)

Should the language in interpretation 606-9 be kept as is, be changed, or be deleted?

Please indicate A., B. or C. 1 A. keep B. change C. delete

Please share any comments you may have about keeping, changing or deleting the language.

TS-SIS Responses to Standard 702 Survey

Standard 702. Facilities

The physical facilities for the law library shall be sufficient in size, location, and design in relation to the law school's programs and enrollment to accommodate the law school's students and faculty and the law library's services, collections, staff, operations, and equipment.

1. Should the language in section 702 be kept as is, be changed, or be deleted?

Please indicate A., B. or C. 7 A. keep 2 B. change 1 C. delete

Comments:

Suggested changes are in red:

- *"The physical facilities for the law library shall be sufficient in size, location, and design in relation to the law school's programs and enrollment to accommodate the law school's students and faculty and the law library's services, collections, staff, operations, and equipment. **The physical facilities should also be sufficient to allow for growth in size, location, and design in relation to the law school's programs and enrollment to accommodate the law school's students and faculty and the law library's services, collections, staff, operations, and equipment.**"*
- *Since we have had a problem with air conditioning in our building, we are sensitive to the need for appropriate temperature in the building. But, perhaps that is assumed and doesn't need to be stated. On the other hand, assumptions can get you in trouble.*
- *I would spell out that the facilities be accessible to all faculty, staff, and students. It seems like a good idea to reinforce the need for accessibility. (Perhaps this is done elsewhere.)*

- XXXXXX uses the AALS requirements to further refine this anyway.

Interpretation 702-1:

A law library shall have sufficient seating to meet the needs of the law school's students and faculty.
(August 1996)

2. Should the language in interpretation 702-1 be kept as is, be changed, or be deleted?

Please indicate A., B. or C. 4 A. keep 5 B. change 1 C. delete

Comments:

- "A law library shall have sufficient seating to meet the needs of the law school's students, **faculty, and other authorized users.**" (August 1996)
- *What constitutes "sufficient seating"? Is it a ratio of students:chairs, faculty:chairs?*
- *A concrete seating requirement is needed. And that requirement should reflect the law school's location, programs, and level of automation.*
- *The statement about seating is okay as far as it goes but does not begin to cover all the conditions mentioned in standard 702. Either the other conditions need to be addressed in the interpretation or there need to be more interpretations. For example, location, accessibility of the collection, and adequate facilities for the staff need to be addressed. Interpretation notes are essential because the vagueness of most of the standards leaves too much room for differences of opinion between inspectors and the librarians.*
- *If the library is open to the public, there should be seating available to them as well. If the library is not open to the public, this would not be an issue.*
- *With the broad language of the standard, schools know best the numbers of seats that match their institution's and students' needs. In addition, the sabbatical visits of the ABA inspection teams will help to keep schools in compliance with Standard 702.*
- *It seems rule interpretation was cut short. There should be enough space and furniture for all functions, all collections and all people, whether faculty, students, or staff.*
- *I thought the interpretation allowed any seating in the library to count. We have a mix to seating at tables and carrels. We also have casual seating, seats in conference rooms and at computer stations. I understand that some libraries are seeing declining census figures, but we have not seen any meaningful change.*