

Academic Law Libraries Special Interest Section  
Minutes of Executive Board Conference Call Meeting  
May 9, 2006, 2:00 p.m.

Present: Michael Slinger, Chair; Suzanne Thorpe, Vice-Chair/Chair-Elect; Carole Hinchcliff, Immediate Past Chair; Susan Lewis-Somers, Secretary-Treasurer; Carol Bredemeyer, Executive Board Member.

**1. Call to order** – Michael Slinger

The meeting was called to order at 2:00 p.m.

**2. Annual meeting planning**

The ALL-SIS will have two promotional tables, at the CONELL Marketplace and in the activities area of the Exhibit Hall.

VIP guest

Incoming ABA Consultant on Legal Education Hulett “Bucky” Askew will attend the Annual Meeting as the guest of the ALL-SIS. He will speak to the membership at the Breakfast and Business Meeting on Sunday.

ALL-SIS reception

Phil Berwick is planning the menu for the ALL-SIS Reception on Tuesday. He has requested additional funds to provide food of a higher quality. The primary funding for the reception is being provided by LexisNexis. The Board will agree to provide some additional funds, but no more than \$1000 extra.

Michael will contact LexisNexis about the email invitation it will send out to members.

2007 Annual Meeting scheduling

The 2007 meeting planners’ handbook has key dates blocked out now. The ALL-SIS reception will have to be moved to Sunday evening, although the business meeting will remain on Sunday morning.

There is SIS open scheduling available on Monday and Tuesday mornings. The directors’ and middle managers’ breakfasts will be scheduled on one of those days.

Suzanne will ask Mike Whipple of Loyola New Orleans to host the 2007 ALL-SIS reception in New Orleans.

It is not clear if ALL-SIS will be able to continue scheduling SIS roundtables that have been inactive in recent years. They may all be continued at least through 2007.

### **3. Bylaws amendments**

Michael has sent the proposed Bylaws amendments to the AALL Bylaws Committee for their approval. He will include a note about the Bylaws amendments in a future Spectrum SIS column. Susan will send a note to the ALL-SIS listserv, and to newsletter editor Leah Sandwell-Weiss, with a link to the proposed Bylaws amendments, which webmaster Diane Murley will post to the ALL-SIS website.

Susan will also prepare paper ballots for the Bylaws vote at the Business Meeting.

### **4. ALL-SIS membership**

Michael received several supportive responses from academic directors to his posting of an appeal to the directors' listserv to support memberships for their librarians in ALL-SIS. He will also include a similar appeal in a future Spectrum SIS column.

### **5. 2006 election**

The ALL-SIS election, and other SIS elections, ran into problems when members had trouble managing the special passwords assigned to them by HQ for the election. In addition, ALL-SIS and at least one other SIS had some problems uploading their membership rosters to the AALL election database, according to the HQ technical specifications.

Susan will contact LLSDC, which paid to use the AALL election database (chapters were required to pay a fee), to see if they received technical assistance from HQ in setting up their election sites. Carole will query other SISs to see what kind of experiences they may have had with the AALL election database.

The Board may recommend to the AALL Executive Board and Susan Fox that future elections allow members to use their AALLnet passwords, as was done in the 2004-2005 online elections. If this isn't possible, then the Board may recommend that the election password email notices be better designed to catch the recipient's attention.

The Board may also recommend that the SISs be given the option to pay HQ a fee, to pay for the uploading of the large SIS roster in the specific format desired by HQ, and other technical assistance.

### **6. Member survey**

The Membership Committee has not sent the survey results to Suzanne yet, so she will contact them again. The results will be presented at the Business Meeting, and will be summarized in a newsletter item.

### **7. Future establishment of a professional development committee**

Recently, academic directors have undertaken initiatives designed for future academic directors, separate from ALL-SIS, which might have been coordinated with the SIS.

To meet the needs and expectations of directors, and aspiring directors, as well as other member professional development interests, the Board may consider the establishment of a professional development committee. Suzanne may establish an ad hoc task force to study how ALL-SIS might work most productively with the new AALL Education Director on continuing education ideas.

Michael will ask Michelle Wu to mention coordination with ALL-SIS on allied initiatives, such as programming for aspiring directors, at the directors' breakfast in St. Louis. (Michael will be speaking at the simultaneous middle managers' breakfast and unable to attend the directors' breakfast, but he will also raise it at the MM breakfast.)

Michael will contact Penny Hazelton and Barbara Bintliff about coordinating some of their programs for future directors with ALL-SIS. He will inquire as to how ALL-SIS might assist, possibly with space on its website, a listserv on the topic or, perhaps, a roundtable on the topic.

## **8. Sourcebook advertisement**

Michael will check with Julia O'Donnell at HQ to ask about Spectrum advertising rates and whom we might approach to design an advertisement for the Legal Research Sourcebook.

## **9. Committee reports**

Committee annual reports are due to Michael on June 12.

## **10. Awards and grants**

There were not many applicants for this year's grants, so the Board may award fewer grants next year, which would allow more funds for each recipient.

## **11. Newsletter archive**

The Board will consider whether to solicit an SIS member to create an index to the ALL-SIS Newsletter next year. For the time being, members who wish to search the newsletter archives, now at the ALL-SIS website at <http://www.aallnet.org/sis/allsis/newsletter/Archives/archive.html>, may want to use the Google "find" feature.

Carole will ask Diane Murley and Leah Sandwell-Weiss to post a note to the ALL-SIS listserv, and publish a note in the newsletter, to solicit missing newsletter issues. She will also ask them about the Google search capability.

## **12. New business**

Suzanne has almost completed next year's committee chair assignments. She may eliminate the Support to Law Journals Committee, the Visiting Librarian Committee and the Education Committee. She will keep the CRIV Committee and its roundtable.

Suzanne will not merge any committees this year.

## **10. Next conference call – Michael Slinger**

The next Board meeting will be held on Thursday, June 15, 2006 at 2:00 EST.

## **7. Adjournment – Michael Slinger**

The meeting adjourned at approximately 3:30.

Respectfully submitted,  
Susan Lewis-Somers, Secretary-Treasurer