

**ALL-SIS Executive Board Conference Call
Minutes
September 22, 2006**

Participating: Suzanne Thorpe, Chair; Michelle Wu, Vice Chair/Chair-Elect; Michael Slinger, Immediate Past Chair; Linda M. Ryan, Secretary/Treasurer; Carol Bredemeyer, Executive Board Member

Minutes taken by Michelle Wu:

Approval of Minutes: Minutes of the July Executive Board Meeting in St. Louis were approved subject to the number of attendees at the ALL-SIS reception being added thereto. (Note: The information has been so added to the minutes.)

Committee News:

ALL-SIS Listserv: A discussion took place on whether a moderator is needed to keep conversation going on the list. It was decided that Suzanne would try to find a volunteer to serve as moderator on a trial basis.

Archives: The issue of archiving digital documents was discussed. The present policy requires archiving print documents only. Michael will contact the chair of the committee and ask him to send a copy of the current policy to all of last year's chairs, asking them to forward appropriate documents to the committee for archiving.

Awards: The Board agreed that some changes need to be made to the current procedures. The requirements (in writing, recommendations, etc.) may be too onerous and may be discouraging applicants and nominations. The committee should be more proactive in soliciting nominations and should also revisit its procedures to see if they are really necessary.

Minutes taken by Linda Ryan:

Bylaws – The committee is working on bylaw changes and will report back.

CALI – The committee has a lot of new members and is in the process of reviewing CALI lessons. Since it is a quasi-committee, it is working to formalize its committee's purpose.

Collection Development – Michelle could not get in touch with the committee chair and will follow up.

CONALL/Mentoring – The committee is still searching for a new name and will send suggestions to the Board.

Continuing Ed – The committee is trying to develop programs around faculty services, virtual reference, management, Standards and counting resources and will try to put together proposals for grants.

Continuing Status – No report.

Directors' Breakfast – This will be dealt with in January. Julia Wentz is handling it.

Faculty Services – No report.

Legal Research – The committee had not been active since St. Louis. It plans to hold a similar Roundtable in New Orleans. A question was raised as to whether this committee should deal with legal research competencies.

Legal Research Sourcebook – An email was sent to all Board members from the committee raising issues regarding the work of RIPS, which may be somewhat redundant. Someone should contact RIPS and coordinate activities. The committee would also like to count hits to the Sourcebook but was told by the AALL webmaster that this cannot be done.

Liaison to AALS – Michael will check to see who this should be. Scott Pagel had been the liaison in the past.

Local Arrangements – There has been no contact with the committee since the summer. Suzanne will get in touch with Mike Whipple. Regarding sponsors of events: Lexis will sponsor Middle Managers, BNA the Reception and West the Business Breakfast.

Membership – Nothing to report. The committee should continue working on a new letter and contact headquarters when it is ready to send out.

Middle Managers – Nothing to report.

Newsletter – The first one went out and looked good.

Nominations – See email that was sent to Board members.

Program - Programs not selected for the N.O. program will be considered for alternate slots.

Public Relations – The committee is working on a new brochure and will get it to H.Q. in a month or so for printing.

Relationship with Online Vendors – Nothing to report.

Statistics – The committee is waiting to hear from the ABA committee on changes to the questionnaire. It is also working on Project Counter with Lexis and Westlaw, which are hesitant to release data they claim is proprietary.

Strategic Directions – The plan is being reviewed to see what should be taken out and properly handled by other entities, such as the CS-SIS.

Website – Nothing to report. A discussion took place on whether a blog should be added to the site.

Undetermined committees - Support for Journals - A discussion took place as to whether the committee's charge is too narrow and should be amended to address support for all law students. The committee has collected some information on policies, workshops offered for journal students and PPTs used in those workshops, but it has not been shared. The discussion on the Professional Development committee was tabled.

VIP Candidates - It was suggested that Suzanne contact Dan Freehling for some names.

Planning for New Orleans – The meeting matrix is not yet available.

Elections – A discussion took place as to whether H.Q. could run the election for the section.

New Business – The issue of the ALL-SIS Handbook its purpose and whether it should be put on the website was discussed.

Next Conference Call - November 17 at 2 PM eastern.

Submitted by: Linda M. Ryan