

**ALL-SIS Executive Board Conference Call
Minutes
January 20, 2007**

Participating: Suzanne Thorpe, Chair; Michelle Wu, Vice Chair/Chair-Elect; Michael Slinger, Immediate Past Chair; Linda M. Ryan, Secretary/Treasurer; Carol Bredemeyer, Executive Board Member

Approval of Minutes: The minutes of the meeting of November 17, 2006 were approved by the Board with minor corrections from the Chair.

Strategic Plan – The proposed Strategic Plan was discussed and suggestions made on clarifying some language and tying the Plan to the AALL Strategic Directions. Michelle Wu will go back to the Committee with the proposed revisions and then post a new version of the Plan on the ALL-SIS listserv.

Continuing Education Task Force - The Committee was given its charge in December and has nothing to report at this time.

New Membership Brochure – Board members offered suggested revisions to the Brochure.

Bylaws - There has been no response from AALL on suggested revisions to the by-laws.

Task Force on Job Titles – AALL has asked for job title definitions to be used in conjunction with the salary survey. A draft of titles has been created and will be posted to the AALL listserv for review.

ALDA Response - AALL President Sally Holterhoff convened a group of members to draft a response to the statement of the American Law Deans' Association regarding the ABA accreditation process. ALL-SIS may be a signatory to it or draft its own response.

Nominations Committee - The committee has a number of candidates in mind and will make its selections on schedule.

Public Relations Committee – The committee will do a table at CONELL and at the Marketplace.

Statistics Committee – The committee is working on the survey of members regarding those statistics members would like to see collected as part of the annual ABA questionnaire.

VIP - The final choice of a VIP is yet to be made; several names are under consideration, no one has been contacted yet.

Sara Robbins Memorial – ALL-SIS will make a donation to the Centennial Fund in Sara's memory.

Nominations for Awards – Several nominations have been received. Suzanne Thorpe will put a message on the listserv reminding members to make nominations.

Sourcebook – The committee would like to conduct a drawing in order to encourage submissions to the Sourcebook. The committee suggested that those who make submissions be eligible to win an I-Pod Nano and would like ALL-SIS to provide funding for the Nano. The Board would like to know how many submissions the committee now receives for the Sourcebook. Linda Ryan will speak to the committee Chair on this and get back to the Board.

Continuing Status and Tenure Committee - The committee is on track with its work and will finish by the end of the year.

Mentoring Committee - The committee would like to change the format of the CONELL meeting and suggested a panel on disaster planning. The Board took the view that this was not an appropriate topic for CONELL but that there was no problem in changing the program's format.

Annual Meeting Reception – BNA is underwriting the cost of the reception.

No new business.

Next Conference Call - Friday, March 2, 2007 at 2 pm EST.