

FAQ's for the 2008 ABA Annual Questionnaire
Prepared by the ABA Committee on Law Libraries
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These questions and answers have been prepared in order to assist people responding to the library portions of the ABA Annual Questionnaire. We will update this as we receive questions and comments from people. Please send your questions to Carol Avery Nicholson (cnichol@email.unc.edu) or Paul George (pmgeorge@law.upenn.edu).

1: What is the requirement for counting electronic titles?

A: You may count an electronic title that has a bibliographic record in your OPAC.

2: Does the bibliographic record have to be unique to the electronic title or can it be shared by the bib record for the print version?

A: You do not have to have a separate bib record for each title counted. A link to the electronic title may be on the bib record for the print version of the title.

3: We have the same title in print and in an electronic version. Does this count as 1 title or as 2? Both are in the OPAC.

A: You count this as two titles. They are not considered duplicate titles.

4: I have bib records for the same electronic title in HeinOnline, Westlaw, and LegalTrac. Do I count this as three titles?

A: No. You count this as only 1. You do not count duplicates in the same format. Here, you have duplicates in the electronic format.

5: I have cataloged Making of Modern Law as a database but I do not have catalog records for the individual titles in the set. I counted them last year because the requirement for counting was a link to the database. Can't I count them this year?

A: No. You cannot count them this year.

6: We have created bibliographic records in our OPAC for free databases that we want people to be able to find. We think they are important research tools. Can we count these even though we have not paid for them?

A: Yes. The instructions permit you to count titles that you have purchased, licensed, or selected.

7: We purchased a large digital collection with our campus library. It is in our OPAC. Can I count it?

A: You can count it if your library substantially contributed to the purchase of the title.

8. We have subscriptions to the Catalogers' Desktop and the Classification Web for four staff. Please direct me regarding where these expenditures should be reported in part 6, Section G "Expenditures."

A: These products are not part of the library's general collection since they are for staff use only. Count them under G7. Library Collection Management Applications (OCLC, Marcive, integrated library systems).