



# ALL NEWSLETTER

Gail Laster  
Editor

Academic Law Libraries  
Special Interest Section

Summer 1988

## OFFICERS

Frank G. Houdek, Chair  
Director  
Southern Illinois University  
School of Law Library

Lynn Foster, Vice/Chair  
Chair Elect  
Director  
UALR Law Library

Elisabeth Jackson  
Secretary/Treasurer  
Associate Law Librarian & Director of Academics  
Georgetown University Law Library

## SIS ELECTION RESULTS

**NEWS FLASH! NEWS FLASH! NEWS FLASH! NEWS FLASH! NEWS FLASH! NEWS FLASH!**

The winner of the election for Vice Chair/Chair Elect of the AALL SIS is Don Dunn. Congratulations Don, and thanks to Judith Wright for running. Our SIS was lucky to have two strong candidates.

# Notes from the Chair



Finding myself in the midst of making arrangements for the Section's activities at the Annual Meeting in Atlanta, I am reminded anew of the nature of the role one plays as chairperson of this SIS. The chair is not the Academic SIS--you are. At best, the chair is your stage manager, someone who makes sure that the scenery is up and the props in place so that you can fill the theater with action and dialogue. While the function performed by the chair is important, ultimately whether we are a smash or a flop depends on you.

The truth of this is made vividly clear to me as I establish the agenda for our Business Meeting (printed elsewhere in this issue of the Newsletter) and, in particular, as I make arrangements for our roundtable sessions. The roundtables were begun at our Meeting in Washington, D.C., in 1986, in response to the suggestion contained in our comprehensive long-range planning report. Since that time the roundtables, organized around specific subject areas such as collection development, middle management, and fees for services, have generated worthwhile discussions at our Business Meetings. While not downgrading the importance of these discussions, it seems to me that the roundtables should now move from the "once-a-year" stage to become "year-round" interest groups engaged in constructive activities. But all a chair can do is suggest--it is the members who must decide whether they will support such an expansion by participating throughout the year, not just for an hour or so once a year.

Since I feel strongly that the roundtables are now poised at a point where they could begin to provide significant avenues for action on issues of importance to members of the Section, I am this year urging the roundtable leaders and all those who attend the discussion sessions to spend at least a portion of their time in planning how the group could pursue topics raised at the meeting throughout the coming year. Each roundtable will be asked to report back to the group as a whole near the end of the meeting with its plans in this regard.

The chair as stage manager can also be seen in the dialogue started by our open letter in the last issue of the Section's Newsletter. What role should the Academic SIS play? Should it be focused in a particular area (such as academic law library administration as we suggested) or should it be broadbased in an attempt to meet the needs and interests of all academic law librarians (despite the fact that those needs may already be met by other SISs)? The chair can raise the question--and an important, even vital, question it is--but only you, the membership, can answer it. Some have already begun to do so by communicating directly with Lynn Foster, incoming Section chairperson, and me, and I urge you to continue to do so. You will also have the opportunity to address the question directly at our Business Meeting in Atlanta as I have placed it on our agenda. I do hope you will come prepared to share your thoughts with us.

To reiterate, the chair merely sets the stage--it is the members who must do the acting. Over the years the Academic Law Libraries SIS has generally received good notices for its performances but we are still waiting for the rave reviews. As we wait for the curtain to go up in Atlanta and during 1988-1989, let's work together to become a box office smash.

A handwritten signature in black ink, appearing to read "Frank R. Audell". The signature is fluid and cursive, with a long, sweeping tail that extends to the right.

## FEE-FOR-SERVICE ROUNDTABLE

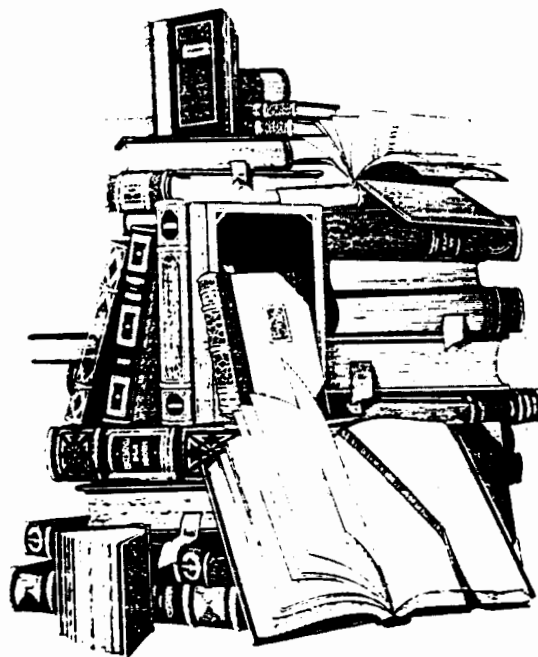
At last year's SIS meeting, the Fee-for-Service Roundtable met for the first time. Nineteen people attended the informational session. Of this group, four represented institutions with fee-for-service policies of some type, while the remaining librarians were interested in obtaining information for their institutions. Many expressed interest in the subject because they had been asked by their deans to look into the matter. At that meeting we discussed surveying academic libraries to determine who had policies in effect and what they included. I discovered that Anita Morse, University of New Mexico, had received funding from AALL to conduct just such a survey. She will keep me informed as to its progress and will share its results with this group.

There is no reason for our roundtable to duplicate Anita's efforts at this time. However, there are other avenues we can explore. I know of at least 13 additional libraries which have fee-for-service policies, and many more that are considering such policies. I would like to see our group reconvene at this year's meeting and discuss ways to work together. For

example, we may be able to start a clearinghouse of information, which would hold brochures, articles dealing with the topic, and any other pertinent information. We may even have enough information to contribute regularly to the ALL Newsletter.

This is an area that is growing, and since we are all new to fee-for-service policies, it benefits all of us to work together. Please contact me with any ideas or questions you may have. My number is (215) 898-9013. I look forward to seeing you at this year's roundtable meeting.

Merle J. Slyhoff



## TENURE DOCUMENTS PUBLISHED

After a lengthy gestation period, an Academic SIS project begun several years ago has finally given birth to what will undoubtedly prove to be a very important addition to the literature of academic law libraries. A Representative Sample of Tenure Documents for Law Librarians, edited by Mickey Byrnes and Barbara Bintliff, has recently become the latest publication included in the AALL Occasional Papers Series. Resulting from a project in which law librarians were asked to submit copies of their promotion and tenure documents and which were then loaned on an informal basis to interested librarians, the publication includes material from 17 schools (with names removed). The documents are grouped by state vs. private school, and within that, by size of school. If you are interested in acquiring a copy of this publication, contact Bill Jepson at AALL Headquarters or look for the order form appearing in the AALL Newsletter.

# DISK PUBLICATION PROGRAM

## AT GONZAGA

Gonzaga University Law Library is pleased to announce a disk publication program designed to make the manuals and instruction booklets developed at Gonzaga available to interested law librarians.

At this time, the Gonzaga staff has developed a WESTLAW Manual, a LEXIS Manual, a Student Assistant Training Manual, a Computer Room Guide, and a Library Users Guide. The Student Assistant Training Manual is a comprehensive explanation of all the duties expected of student employees in the Reader Services Department at the Law Library. We feel strongly that such student training manuals are essential to the smooth operation of any library, and, as ours was adapted from an assortment of other manuals, we are confident that you can make extensive use of this material in your own organization.

The WESTLAW and LEXIS Manuals are designed to be beginners' guides to WESTLAW and LEXIS use with actual sample search queries included in the examples given. The Computer Room Guide briefly explains how to use the software and equipment. Gonzaga will provide the manuals on separate diskettes for \$10.00 each to

cover postage and the cost of the disk. Each manual is available in WordPerfect, Wordstar or generic word processor format for IBM and IBM-compatible computers. We do not anticipate making any profit on the venture; our reward is to benefit the profession.

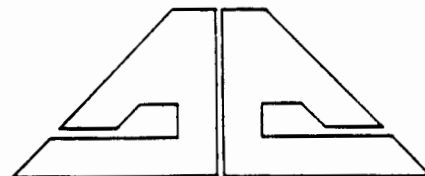
Gonzaga would be happy to type up any other manuals submitted. Please feel free to send them. Address correspondence to Mark Folmsbee, Reader Services Librarian, and include a check to Gonzaga Law Library with your order.

## ROUNDTABLE ON TEACHING IN LIBRARY SCHOOL

This year, the Roundtable on Teaching in Library School will meet again following the 1:00 p.m. SIS Business Meeting on Sunday, June 26. This group has been formed to encourage sharing of information among those of us who teach courses

in library schools. I will act as the facilitator this year in Randy Peterson's stead (he has a meeting conflict at this time). I will bring copies of the revised survey I am doing as I try to find out who is teaching what at which library schools! Perhaps we can identify other areas of mutual concern. For example, I would love to share course syllabi with other library school teachers. How do you think we can benefit each other? Please bring your ideas and concerns to our meeting the 26th. I would also remind you that if you have ideas we should address in the Wednesday, June 29, 9:30-11 a.m. program on "Educational Preparation for Law Librarianship", please let me know what they are. I look forward to meeting with all of you on the 26th.

Penny A. Hazelton



# ALL SIS BUSINESS MEETING

## MINUTES

Chair Peter Schanck called the meeting to order. The Minutes of the 1986 business meeting were approved as published in the section's Newsletter. Secretary/Treasurer Ann Puckett read the Treasurer's Report. There were no changes. Mr. Schanck announced the results of the election and the vote on the by-laws amendment: Lynn Foster, University of Arkansas at Little Rock, was elected Vice-Chair/Chair-Elect. Elisabeth S. Jackson, Georgetown, was elected Secretary/Treasurer. The proposed by-laws amendment was passed by a wide majority.

Mr. Schanck called for a report from the committee that surveyed libraries which retain state code pocket parts. Ted Potter, chair of that committee, was unable to attend the meeting, but committee member Mike Whipple reported that the list is compiled and available. The majority of libraries surveyed indicated an interest in cooperative retention agreements for this material.

Penny Hazelton, AALL Executive Board Liaison to ALLSIS, urged members to take part in the Town Meeting on membership and to attend the business meetings in which the By-laws changes recommended by the Constitution and By-laws Committee are to be discussed and voted upon. Ms. Hazelton went on to announce the results of the AALL election: Margaret Leary, University of Michigan, is the new Vice-President/President-Elect. Judy Dimes-Smith, Howard University, and Melody Lembke, Los Angeles County, are the new Executive Board members. Ms. Hazelton also reported upon some recent actions of the Executive Board. The Committee on Committees submitted a report recommending abolishing some committees and changing the character of other committees. The Board approved the Committee report. The

report will be published in full in the AALL Newsletter. Incoming President Al Brecht has appointed a committee to study the organizational structure of AALL, particularly the part played by SIS's. Ms. Hazelton also reported that the Board has taken some actions to increase income, because the Association ran a \$66,000 deficit budget this year. Those actions, such as increasing the price of Association mailing lists, will not have any impact on individual member costs. Ms. Hazelton explained that the \$66,000 deficit is the difference between income and expenses for the year, and does not indicate that the Association is in any financial difficulty. In fact, the Executive Board has established a \$1,000,000 endowment, the interest from which will be used to offset operating expenses in future years.

Vice-chair/Chair-elect Frank Houdek then took the floor to describe the Annual Meeting programs which the Section sponsored or co-sponsored. Academic Law Libraries SIS had a hand in programs on law library statistics, consortia, law school computer labs and law librarian sabbaticals. Mr. Houdek urged members to attend section program.

Mr. Schanck reported on the success of the Roundtable concept which was tried for the first time last year. There are now five Roundtables: Collection Management, Library Administration, Middle Management, Teaching in Library School and Fees for Service. Roundtables are encouraged to continue operating during the year between Annual Meetings.

Ann Puckett reminded members that the SIS reception would be held at Northwestern University on Monday, July 6, from 5:30 to 7:30 p.m. The

year of the Section's Mentor Project. A separate annual report on the Mentor Project is appended.

Peter Schanck asked for reports from Diana Vincent-Daviss, Section liaison to AALS, and Sally Wiant, liaison to ABA. Ms. Vincent-Daviss has not yet begun serving on the AALS committee, and therefore had no report. Dick Danner did have a report, however, because he has served on the relevant AALS committee this past year. He urged library directors to fill out the AALS questionnaire recently distributed to deans, library committee chairs and library directors. Both of them believe that directors should encourage deans and library committee chairs to fill out their own copies of the questionnaire rather than referring it to the librarian for completion. Mr. Schanck indicated a need for more Section liaisons, both to outside organizations and to other sections within AALL. Shelley Dowling said it is hard to be a liaison to other sections, because there is so much overlap in business meeting times. Sandra Coleman said that the Annual Meeting Program Chair has a great deal of discretion regarding conflicts, and perhaps we should discuss the problem with Dan Freehling, 1988 Program Chair. Peter Schanck reported that Sally Wiant has indicated that the ABA committee with which she works is trying to develop a method of evaluating libraries that is not purely statistical.

Peter Schanck and Barbara Bintliff reported that Mickie Byrnes says she has completed the collection of tenure documents for law librarians, and it will be published in the Occasional Papers series in August, 1987.

Frank Houdek reported that Pat Harris, Case Western Reserve, has resigned as editor of the Section newsletter, and Kristy Elam, St. Louis University, has agreed to

assume the editorship. Mr. Houdek has three goals for the coming year. He would like to encourage academic librarians from all administrative levels to join the Section. At present, Section membership consists of disproportionate numbers of directors and associate directors. Goal #2 is to increase activity in the Roundtables and to keep them active all year. Goal #3 is to initiate more practical projects such as the pocket parts survey just completed.

Ann Puckett moved for a minor By-laws change, wherein the word "chairperson" wherever it occurs would be changed to "chair." Ms. Puckett indicated that there are 21 occurrences. The motion carried.

Mr. Schanck asked the advice of Section members as to the form of the faculty status resolution to be submitted to the AALL membership. Several ALLSIS members expressed concern that a resolution calling for "faculty status" was too narrow and may fail. Mr. Schanck presented a less restrictive version calling for "faculty or academic status," and the Section members approved that one for submission at the AALL business meeting.

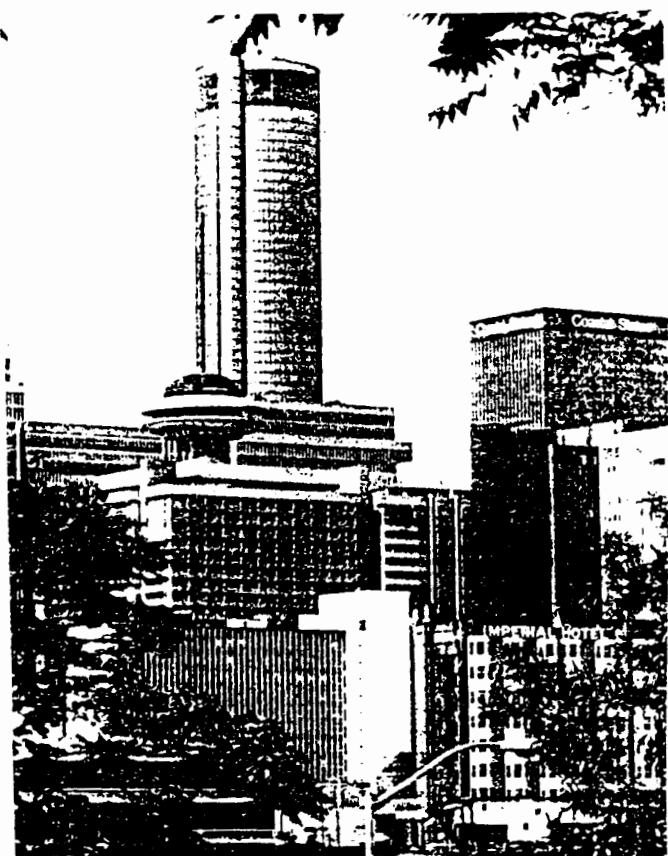
Lynn Foster, in her capacity as Vice-chair/Chair-elect, has responsibility for the 1988 Section program. Members who has program ideas should contact her.

Meeting adjourned to Roundtable discussions.

Respectfully submitted,

Ann Puckett





## ATLANTA RECEPTION

On Monday, June 27, the Emory and Georgia State University law libraries will co-host the annual reception of the Academic SIS. The reception will be held from 5:30 to 7:30 at the Emory University School of Law, and bus transportation will be provided from the Courtland Street entrance at the Marriott. The trip to Emory is a short ride through the scenic Druid Hills area of Atlanta. Food, drink, music, and informal library tours will be provided. Come try out our online catalogs (Emory's DOBIS and Georgia State's OLLI), see Emory's music video "Just Ask", and take a look at the Macintosh computer lab. Do join us!

## PORTRAIT OF AN ACADEMIC LAW LIBRARY DIRECTOR

Michael J. Slinger has sent us the following list of characteristics which comprise a portrait of a current academic law library director. These characteristics are taken from his article titled "A Comprehensive Study of the Career Paths and Education of Current Academic Law Libraries." It was one of the 1987 winners of AALL's Call for Papers and will appear in complete form in Vol. 80, No. 2 of the Law Library Journal.

Current law library directors are on the average extremely well educated, youthful, experienced, not nearly as mobile as I had once believed, eligible to practice law, hold high academic rank (particularly if they happen to be male), and are active in both teaching and publishing.

It remains true that male directors continue to dominate the profession in nearly every positive category, from sheer number of directors, to experience, rank and publication. However, I can also report that in most areas the gap between males and females is fairly narrow. The total composite portrait of the average current director follows.

### AVERAGE COMPOSITE PORTRAIT OF A CURRENT DIRECTOR

1. Is the holder of degrees in both law and library science.
2. Is slightly more likely to have received the law degree first.
3. Is more likely not to have worked professionally while earning the law degree.
4. Is quite likely a member of a state bar.
5. Probably does not have an additional advanced degree beyond the MLS/JD.
6. Has worked an average of five years as a professional law librarian before attaining his/her first directorship.
7. Has had two law library positions prior to the first directorship.
8. Could have had many different titles immediately before advancing to a first directorship.
9. Probably worked in the area of public service.
10. Has made an average of two moves before achieving the first directorship.
11. Is not very likely to have practiced law.
12. Is not very likely to have worked in a non academic law library.
13. Is not very likely to have worked professionally in a library which is not a law library.
14. Is fairly unlikely to have worked in professions other than law librarianship.
15. Was thirty-three years old upon the assumption of his/her first directorship.
16. Was fairly unlikely to have achieved his/her first directorship under the title of acting director.
17. Spent an average of eight years at the first directorship.
18. Is somewhat likely to be still employed at the first directorship.
19. If he/she has moved to another directorship, is extremely likely to be presently employed at the second directorship.
20. Has spent an average of nine years at his/her current directorship.
21. Has an average of twelve years of experience as a director.
22. Is currently forty-five years old.



23. If he/she has moved from the first directorship, is twice as likely to have moved to an adjoining region, as to have moved within the same region or to have moved to a non-adjoining region.
24. Is overwhelmingly likely to hold academic rank at his/her law school.
25. Is overwhelmingly likely to teach at least one course.
26. Is likely to have produced one or more publications.

## COLLECTION DEVELOPMENT ROUNDTABLE

### Summary of Discussion

July 5, 1987

AALL Annual Meeting, Chicago

Most of our discussion was focused on two issues of collection development: (1) the impact of consortia, and (2) the effect of preservation measures. The discussion on the first topic was revealing. It quickly became apparent that with the possible exception of the RLG Law Program Group, little in the way of substantial collaborative collection development is being done. There are some instances of law school libraries within a small geographic area sharing acquisitions. For the most part, however, the existence of regional consortia has had no impact on the acquisitions programs of the member libraries.

We discussed the effect of preservation efforts on collection development at some length. The group at the Roundtable represented an interesting cross section of libraries. Bob Oakley reported on the systematic measures being taken at Georgetown to conserve the collection. Georgetown's activity in this area is supported by special funding and includes, inter alia, the purchase of reprints, and the commissioning of a reprint of

FEDERAL CASES. Most participants stated that preservation was not yet having a major impact on collection development in their libraries due, in large measure, to lack of funds. It was clear from the discussion that academic law librarians are aware of the considerable problems caused by the deterioration of large portions of their collections. It was also evident that there is widespread reluctance to divert scarce funds from the acquisition of new material to the preservation or replacement of old books.

The group also touched briefly on the question of who, within the structure of the law library, bears responsibility for collection development. We did not have time to discuss collection development issues surrounding automation, online databases, and computer laboratories.

Bruce Johnson

AALL ACADEMIC LAW LIBRARIES SIS

BUSINESS MEETING

Sunday, June 26, 1988, 1:00 - 3:00 p.m.  
Madrid/Trinidad Rooms  
Frank G. Houdek, Chairperson

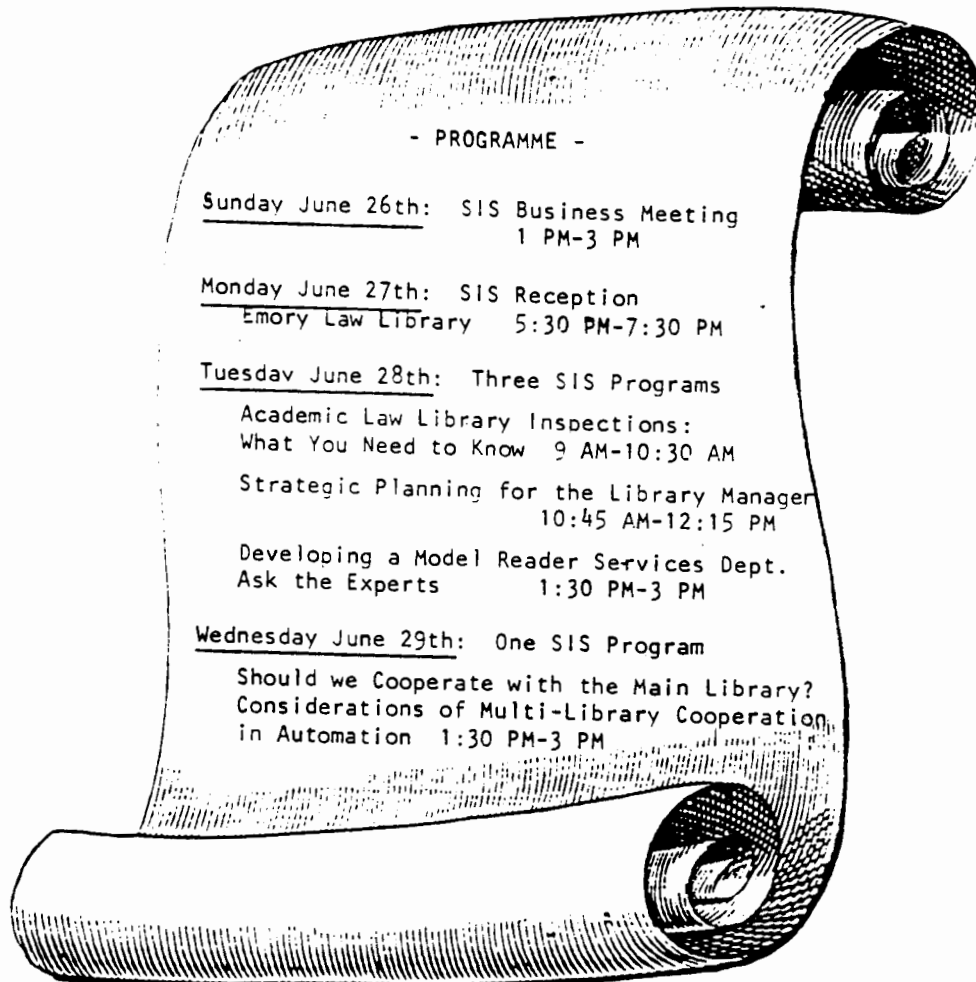
Following is a tentative agenda for the Atlanta business meeting. Anyone wishing to suggest further items should contact Frank Houdek by June 18, 1988

Tentative Agenda

- I. Approval of 1987 Annual Meeting Minutes
- II. Officers' Reports
  - A. Treasurer's Report
  - B. Secretary's Report: Results of Election
  - C. Newsletter Report
  - D. Chairperson's Report
- III. Announcements
  - A. SIS Programs at 1988 Annual Meeting
  - B. SIS Reception at Emory University
- IV. Old Business
- V. New Business
  - A. Suggestions for AALL nominees from the SIS
  - B. Repository for Academic Law Library newsletters
  - C. Future Role of the Academic Law Libraries SIS
  - D. Vice-Chair/Chair Elect: Plans for 1988/1989
- VI. Roundtable Discussions
  - A. Library Administration
  - B. Middle Management
  - C. Collection Development
  - D. Teaching in Library Schools
  - E. Fees for Services
- VII. Summing Up: Reports from Roundtables

# Atlanta Program Reminder ....

Don't forget! Mark your annual meeting calendar now so that you'll be sure to attend our SIS events at the following times:



## **LIBRARY ADMINISTRATION ROUNDTABLE**

The library administration roundtable will meet on Sunday, June 26, from 1:00 to 3:00 p.m. in a room to be announced. There is no set agenda but, if no one comes up with areas of particular concern, I will throw out the question of how we do long range planning in our libraries. What assumptions do we make as we budget for the next year and as we write up five year plans for ABA/AALS inspections? Other possible subjects of discussion might include: disaster planning; gripes about statistics; creative methods of measuring quality of services; etc. The "etc." here is really an appeal to all those who plan to attend to bring their own concerns to the table. I hope that as the discussion develops, we will all find that we can bring our separate expertise to bear productively on each other's concerns. I look forward to seeing you on June 26.

Nick Triffin,  
Coordinator

# MIDDLE MANAGEMENT ROUNDTABLE

Our roundtable will discuss one or perhaps two of the following:

1. Effective Employee Performance Evaluations and Interviews: A discussion of performance evaluation important, purpose, timing, and useful suggestions or procedures could contribute to a meaningful roundtable.

2. Giving and Receiving Clear Assignments and Directions: What can middle managers do to clarify assignments they give or receive?

3. Methods Used in Evaluating Library Services: A discussion of useful library service evaluation methods.

4. In The Leader: A New Face for American Management, Michael Maccoby offers a goal for managers: "to bring out the best in people." As professionals some of us go to conferences frequently. Some of us spend significant blocks of time away from the trenches. Occasionally we build structures that exclude others; these structures may appear to diminish the contributions of those who are constantly on the front lines. How can we bring out the best in others and acknowledge it appropriately?

Kay L. Andrus

