ALL-SIS Student Services Committee

Conference Call – October 25, 2012

Attendees

Morgan Stoddard, Stacy Etheredge, Rob Beharriell, Heather Casey, Amy Ash, and Frances Brillantine

Agenda – Student Services Toolkit and Bank of Academic Student Services Documents

• Introductions

• Announcements
  o The committee (Erin, Patricia, and Maureen) submitted a program for AALL on student services. They coordinated with the Legal Research SIS and the Task Force for Identifying Skills and Knowledge in Legal Practice. Stay tuned to see if it’s accepted!
  
o Rob had a program accepted for the SEAALL conference in April (a roundtable on student services). Congrats Rob!

• Toolkit Planning
  o Frances and Jennifer are working on updating the “Bank of Academic Student Services Documents” on the ALL-SIS website. They think it might make sense to combine what is there with the toolkit.
  
o General discussion of ideas for how to proceed with the toolkit
    ■ What to include?
    ■ How to make available?
    ■ Rob suggested creating an online forum where librarians can share ideas and programs
      • Utilize “My Communities” on AALL?
      • Has features where can post documents, listserv, have discussion
      • Looks like we can create a “SIS subgroup” community
      • May need permission from ALL-SIS? AALL?
      • Rob will explore My Communities as an option
    ■ Frances suggested making the toolkit such that it can be edited by members of the Student Services Committee rather than having to go through the webmaster
      • Create wiki like the CS-SIS has?
      • Use LibGuides, hosted at a particular institution?
      • How will the new website work in terms of options for editing, features, et cetera
Frances will talk to Creighton about the new website and the committee will proceed from there.

To decide what content to include, Morgan suggested seeing what’s out there in other toolkits, document banks, et cetera:
- ALL-SIS, other SISs, et cetera
- Amy and Stacy will canvass existing material

**ACTION ITEMS:**
- Rob will find out if My Communities is an option for the discussion form; Morgan will send Rob information on My Communities, contacts
- Frances will talk to Creighton about new website
- Amy and Stacy will canvass what’s available in other toolkits and the like
- Everyone will complete their tasks by December
- Everyone will communicate as needed over the next month and half via email
- Morgan will touch base in early December to see if/when we’ll have another conference call to report and plan our next steps