ALL-SIS Student Services Committee

AALL Annual Meeting

Date & Time:
Monday, July 15, 10am

Attendees:
Morgan Stoddard (chair)                         Stacy Etheridge
Frances Brillantine (vice chair)               Margaret Krause
Amy Ash                                          Joe Mitzenmacher
Rob Beharriell                                   Jacob Sayward
Maureen Cahill                                   Erin Schlicht
Heather Casey                                    Jackie Woodside

Discussion:

1. Review of 2012-2013 Committee Activities
   a. Annual Meeting Program
      i. Maureen, Patricia, and Erin
      ii. Tuesday, July 16, at 10:15am
      iii. “Meeting the Needs of Students and Their Future Employers: Discussions on Legal Research Instruction and Student Services Inspired by Practitioner Feedback”
   b. Online Discussion of Student Services (March 2013)
      i. Rob & Heather
      ii. Posted to website
   c. Student Services Bank of Documents Updated
      i. Frances and Jennifer Prilliman
      ii. Changed from bank of student services documents to student services websites and user guides
      iii. Updated and improved
      iv. Work ongoing (call for new materials) – continue by new committee
   d. Student Services Toolkit
      i. Amy, Rob, Heather, Stacy, Morgan
      ii. Work ongoing – continue by new committee
      iii. Job descriptions, marketing, bibliography, student services resources and examples (e.g., instructional offerings, group study room policies, et cetera)
   e. ALL-SIS Newsletter
i. Morgan
ii. Article in the last issue of the ALL-SIS newsletter about committee’s work

2. Discussion of proposed activities for 2013-2014
   a. Student Services Toolkit & Student Services Websites and User Guides
      i. Continue work of previous committee
   b. Why have a student services librarian?
      i. Have some kind of program/article/roundtable/discussion or other activity on this topic
      ii. What do they do? What is the day to day like?
   c. Write an article or other follow-up activity from the program at this year’s annual meeting
   d. Update other materials on Student Services website
   e. Conduct a survey of student services – what do schools offer?
   f. Discussion or other item on how to collaborate with faculty services and/or other law school departments