SUMMARY OF LAW LIBRARY ACTIVITIES
AND STATUS REPORT 2011-2012

Final Report Submitted by:

Richard F. Breen, Jr.
Director
8/3/2012

I. ORGANIZATION
II. PERSONNEL
III. COLLECTION DEVELOPMENT AND LIBRARY SERVICES
IV. INFORMATION ACQUISITIONS & ACCESS - BUDGET AND EXPENDITURES
V. COLLECTION STATISTICS
VI. STATUS
VII. SPECIAL PROJECTS FOR 2012 - 2013
I. **Organization.**

A. **Physical Plant and Equipment.**
   1. First Floor:
      a. Shelves were added to The Project storage room in Ben's Den.
      b. The copier was moved from room #129 to room #126 in order to make the copier room available as a privacy room for nursing mothers. New amenities included an upholstered chair (Parker Chair) and ottoman from Crate & Barrel, 3'6" x 5'6" Karastan Studio "Bistro" area rug, whimsical clock, small refrigerator, artificial dogwood tree, two works of art, end table, 4’ mirror and table lamp. Two fluorescent ceiling fixtures were replaced with two 12” square Progressive incandescent fixtures. The room was painted with Devine Almond.
   2. Second Floor:
      a. Two coffee table tops adjacent to the lobby fountain were replaced using Formica "Figured Annigre", matte finish, #7284-58.
      b. Two staff room (#228) table tops were replaced using Formica "Grenadine", matte finish, #6902-58.
   3. Third Floor:
      a. The central hallway carpet was replaced with Shaw, Philly Commercial, Capital III tile, style 54480, color 8031 (green). The gray accent tile was interface, Viva Colors, 101178.
   4. Foyer:
      a. A ceiling light was installed over the entrance to the Student Office Suite in the foyer.

B. **Administrative.**

II. **PERSONNEL**

A. **Departures.**
   1. Susan DeLaune retired on August 2, 2011 after 20 years of service.
   2. Dick Breen retired on August 3, 2012 after 36 years of service.

B. **Additions.**
   1. Kelly Slaughter joined the library on August 1, 2011 as Periodical Collections Manager

C. **Professional Development/Activities.**
   1. 6/2/11 - Vicki Beglau and Elaine Hines attended Professional Development Day on campus.
   2. 6/13/11 - Lysa Hall attended a Cataloger's Luncheon Meeting at Marylhurst College.
   3. 6/22 - 6/26/11 - Tim Kelly attended the CALI conference in Milwaukee, WI
   4. 7/12 - 7/13/11 - Galin Brown and Lysa Hall attended an all day Alliance Summer Meeting in Vancouver, WA on 7/12 and Galin attended the second day's session on 7/13.
   5. 7/15/11 - Vicki Beglau and Elaine Hines attended the Oregon Library Association SSD conference held at the Oregon Gardens in Silverton
   6. 7/18 & 7/19/11 - Lysa Hall and Cherri Miles availed themselves of WITS training on the use of the Google calendar and email platform.
   7. 7/23 - 7/27/11 - Lysa Hall attended the AALL annual meeting in Philadelphia, PA
8. 7/28/11 - Vicki Beglau, Galin Brown, Elaine Hines & Cherri Miles attended a workshop on Stress Hardiness provided by Career Services on how to relate to stressed law students in a professional manner.

9. 8/31/11 - Galin participated in Justice Board training.

10. 10/27 - 10/29/11 - Tim Kelly attended the Westpac conference in Portland

11. 11/29/11 - Dick, Lysa, Galin, Sam, Elaine, Vicki & Kelly attended a presentation by John Helmer of Orbis Cascade to discuss shared ILS issues.

12. 12/6/11 - Lysa Hall & Galin Brown attended an ILS meeting at Hatfield Library.

13. 12/8/11 - Lysa Hall, Vicki Beglau and Kelly Slaughter attended an Alliance Technical Services Symposium at White Stag building in Portland

14. 12/14/11 - Lysa Hall attended a webinar on RDA in Law Libraries.

15. 1/18/12 - Kelly Slaughter began her term acting as campus Safety Committee member.

16. 2/24/12 - Tim Kelly attended symposium.

17. 2/28/12 - Cherri Miles attended Documents Management meeting for campus protocol.

18. 3/21/12 - Galin appointed to Law Library Director Search Committee.

19. 3/21, 4/19 & 5/24/12 - Lysa Hall attended the Robin Rose Management Conferences

20. 4/3 -4/6/12 - ILS demonstrations attended or watched by all Technical Services Staff.

D. Staff Work Absence.

849.50 hours (equates to 106.2 days) were lost due to illness or family medical care situations.

E. Comments.

1. Collection Statistics. For the past 36 years we have tracked Collection Statistics required for ABA, Higher Education Data Sharing (HEDS), GPO and other organizations. At this point in time these statistics are neither required nor relevant. Beginning with the 2012/2013 year it may be useful for internal purposes to count cataloged print/electronic/microform titles and print periodicals subscriptions as a means of tracking our movement from print to digital resources.

2. Orientation. Tim, Galin & Cherri continue to do an excellent job preparing and presenting the Law Library Orientation program to entering first year students. The program is informative and entertaining and establishes the library persona as friendly and supportive.

3. Parting Thoughts. All of us who have been on the library staff for these past 36 years have worked to create a positive study and research environment that embodies the professional values and goals of our students, faculty and legal profession.

At the heart of this endeavor is our honor system that places trust and responsibility in each member of our law school community. Matched with our outstanding students and faculty the result has been a supportive 24/7 library.

The library is also characterized by a collective sense of purpose that helps fuel the educational life of the law school - along with caffeine from the Bistro Annex!

None of the above could have been accomplished without University support; especially from the Hatfield, WITS, Business Office, H.R. and Facilities staff members over all these years.

And finally - for me, and I hope for you, the library has been and will continue to be a very special and welcoming place.
4. **Periodical Print Subscriptions.** We continue to reduce our print periodical subscriptions as they become available online and to expand our access to electronic journals; primarily through HeinOnline.

We currently have 293 remaining print subscriptions of which 65 represent regional, special subject and highly cited journals which we are maintaining in print format regardless of an online option. At some point in time this may become an unnecessary redundancy.

5. **Privacy Room.** In addition to the requirements of ORS 653.075-.079 enacted in 2005 and amended in 2007, the Patient Protection and Affordable Care Act signed into law 3/23/10 amended Section 7 of the Federal Standards Labor Act (FLSA) to require employers to provide reasonable break time and a private place for nursing mothers. Our first floor "privacy room" provides the University and the College of Law with a well-equipped, relaxing room for this purpose. Human Resources has been advised that the room is available for University-wide use by nursing mothers. It also indicates our concern for individual students.

6. **Shared Integrated Library System (SILS).** In 2013 the Orbis Cascade Alliance will begin to implement a shared Integrated Library System for its 37 members. Next generation cloud-based platforms will set the stage for "application programming interfaces (APIs) that enable greater interoperability and extensibility."

7. **Webpage.** The University Web Development team reformatted the library webpage for the purpose of bringing it into conformance with the University Content Management Software. The result is a professional webpage which improves navigation through uniform design features which are consistent throughout the College of Law webpages. Our thanks to Brian Hoyt and Laura Levin. Thanks also to Frank Miller for the updated library photos.

8. **West Study Aids Subscription.**

The Law Library has initiated a subscription to over 350 study aid publications from West, Foundation Press and Gilbert, including the popular Nutshell, Concise Hornbook, Sum & Substance Quick Reviews, and Exam Pro series.

The subscription will provide all students with 24/7 electronic access to study aids covering 1st, 2nd and 3rd year curriculum topics.

These titles are designed to supplement classroom instruction and assigned readings, clarify concepts, and improve student exam writing skills.

### III. COLLECTION DEVELOPMENT AND LIBRARY SERVICES

#### A. **Databases.** A number of licensed databases were made available to faculty and students during the year, including:

* A.S. Pratt Financial Services
* BarBooks Online (Oregon State Bar)
* Bloomberg Law (July, 2012)
* West Study Aids (July, 2012)
* Westlaw
  - Tribal Law (July, 2012)
  - Westlaw China

#### B. **Gifts & Grants.** No major gifts or grants were received during the year.

#### C. **Moot Courts.** As in the past, Tim Kelly participated in several moot courts as a judge including the Jessup International Law Moot Court Competition.

#### D. **Periodical Collection.** The periodical collection was re-spaced in order to provide shelving space for our remaining print subscriptions.
E. Reference

1. Tim Kelly taught the following research classes during academic year 11/12:
   - 8/25/11 - International Constitutional Law research for Prof. Wise
   - 8/30/11 - Legal Ethics research for Prof. Tamayo
   - 8/31/11 - National online webinar "Integrating Westlaw Next into the Classroom"
   - 9/29/11 - Citators to all of the 1L's for legal research class
   - 9/29/11 - Contract Formation resources for Prof. Harri
   - 10/3/11 - National online webinar "Westlaw Next and TWEN"
   - 2/2/12 - Free Online research to all of the 1L's for legal research class
   - 2/2/12 - Contract Formation resources for Prof. Harri
   - 2/9/12 - International Law Class for Wise
   - 3/20/12 - Tim a guest panel member for undergraduate class on the 1960's
   - 3/2012 - International Law for Prof. Nafziger
   - 3/2012 - Human Rights Law for Prof. Skinner
   - 5/2012 - Legal Ethics for Prof. Tamayo
   - 5/2012 - Remedial Legal Research for Prof. Harri
   - 5/2012 - Contract Formation for Prof. Harri

2. At the beginning of the Fall Semester, Galin Brown taught a class on legal reference materials to freshmen undergraduate students at Hatfield Library.

3. 2/22/12 - Dick Breen taught a class to Willamette Graduate School of Education students on overview of Law Information Sources and Legal Method.

F. Treatise Collection. During the year the treatise collection was re-spaced in order to accommodate future anticipated purchasing patterns.

G. Webpage.
   - * In November, 2011 all library webpage information, resource links, documents and "how to" aids were updated.
   - * In July, 2012 the webpage left margin was revised with a focus on student support topics.

IV. INFORMATION ACQUISITIONS & ACCESS BUDGET & EXPENDITURES

A. The 2009-2010 information acquisitions and access budget and expenditures consisted of the following funds:

<table>
<thead>
<tr>
<th>Budget</th>
<th>Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td>* Continuations (1-4220-7300) $383,000.00</td>
<td>$ 336,447.73</td>
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<tr>
<td>* New Titles (1-4220-7301) $ 81,000.00</td>
<td>$ 74,304.84</td>
</tr>
<tr>
<td>* Databases (1-4220-7302) $250,000.00</td>
<td>$ 218,160.15</td>
</tr>
</tbody>
</table>

**TOTALS**

| $714,000.00 | $ 628,912.72 |

B. Expenditures

1. **New Titles** (11.8% of total information expenditures)
   a. Non-Print (audio, dvd & video, ILL) $ 273.50
   b. Non-Print (electronic) $ 1,113.07
   c. Print - Treatises $ 72,918.27

   **TOTAL** $ 74,304.84

2. **Licensed Databases** (34.7% of total information expenditures)
   a. Annotated Leading Casts of Int'l Criminal Tribunal (Gaunt) $ 350.00
   b. A. S. Pratt Account and Payment Systems $ 1,000.00
c. Berkeley Electronic Press (see DeGruyter below) $ -
d. BNA ALL (125+ multi-subject databases) $ 56,130.00
e. CCH Omnitax (multiple databases) $ 4,074.00
f. Climatewire (E&E) $ 2,055.00
g. Current Index to Legal Periodicals (through NELLCO) $ 587.21
h. Environmental Law Reporter $ 2,057.94
i. Fastcase Premium License $ 1,000.00
j. Foreign Law Guide $ 2,075.00
k. HeinOnline (basic - multi-databases) $ 12,295.00
l. HeinOnline American Indian Law (2011 and 2012) $ 663.33
m. HeinOnline American Law Institute Library $ 1,125.00
n. HeinOnline Bar Journals Library $ 1,550.00
o. HeinOnline Congress & the Courts - free to 6/1/12 $ -
p. HeinOnline Congressional Docs Lib $ 2,695.00
q. HeinOnline Foreign & Int'l Law $ 1,534.95
r. HeinOnline History of Bankruptcy & Taxation $ 985.50
s. HeinOnline History of International Law Collection $ 895.00
t. HeinOnline Intellectual Property Law (pd to 6/30/19) $ 2,495.00
u. HeinOnline National Conf. of Comm. on Uniform Laws $ 1,045.00
v. HeinOnline Philip C. Jessup Library $ 290.00
w. HeinOnline Scottish Legal History $ 595.00
x. HeinOnline Spinelli's Law Library Reference Shelf $ 430.00
y. HeinOnline State Session Laws $ 1,995.00
z. HeinOnline Subject Compilation of State Laws $ 445.00
aa. HeinOnline Taxation & Economic Reform in America $ 260.00
bb. HeinOnline United Nations Law Collection $ 2,475.00
c. Index to Foreign Legal Periodicals $ 1,984.65
dd. International Encyclopaedia of Laws:Private Int'l Law $ 1,262.70
e. International Law in Domestic Courts (NELLCO) $ 2,514.90
ff. iSinolaw (now Westlaw China) $ -
gg. Lawtel EU/UK (through NELLCO) $ 2,416.16
hh. Legal Scholarship Network $ 775.00
ii. Lexis-Nexis $ 27,996.17
jj. LLMC Digital $ 7,406.00
kk. National Law Journal $ 750.00
ll. NCSE (E&E Daily, Greenwire) (through Hatfield) $ 2,800.00
mm. Oceana (Constitutions-3) (through NELLCO) $ 2,450.67
nn. Oregon State BarBooks Online $ 1,500.00
oo. OUP Human Rights Law (through NELLCO) $ 2,514.90
pp. OUP Int'l Criminal Law (through NELLCO) $ 2,514.90
qq. OUP Investment Claims Reporter (through NELLCO) $ -
rr. OUP Max Planck (through NELLCO) $ 1,318.05
ss. Research Now - DeGruyter $ 8,711.00
tt. RIA Academic Advantage Library (tax) $ 3,060.00
uu. RIA Checkpoint Estate Planner Alert $ 202.50
vv. RIA Checkpoint Estate Planning Systems $ 3,912.50
ww. Series I Pooles & 19th Century Masterfile (NELLCO) $ -
xx. Tax Analysts (Sub. To 3 Dailies) $ 1,025.00
yy. Tax Analysts (Tax Notes International on Web) $ 2,700.00
zz. Tax Analysts (Tax Notes on Web) $ 3,700.00
aaa. Westlaw $ 28,644.25
bbb. Westlaw China $ 1,545.30
ccc. Westlaw Campus (provided for Hatfield) $ 2,943.72
ddd. Wilson (Periodicals index NELLCO) $ 2,408.85
eee. Wilson Index to Legal Periodicals Retrospective $ -

Total: $ 218,160.15

3. Continuations (53.5% of total information expenditures)
   a. Citators $ 1,998.41
   b. Compact Disks -
   c. Digests $ 23,102.59
   d. Encyclopedias/Dictionaries $ 17,454.73
   e. Forms $ 234.78
   f. ILL $ 56.44
   g. Looseleaf Services $ 26,187.70
   h. Microform -
   i. Microfiche -
   j. National Reporter $ 7,458.00
   k. Other $ 4,423.98
   l. Periodicals $ 50,967.00
   m. Periodicals - Online $ 4,696.63
   n. Reports (U.S., State Adm. & ALR’s) $ 17,800.17
   o. Statutes $ 26,021.78
   p. Treatise Supplementation $ 156,045.52
   q. Reverted back to Business Office -

Grand Total: $ 628,912.72

C. Information Expenditures from Non-Budget Funds
   1. New Titles $ 460.00
   2. Licensed Databases $ 0.00
   3. Continuations $ 0.00

V. COLLECTION STATISTICS

<table>
<thead>
<tr>
<th>Volumes - Print</th>
<th>Holdings 6/1/2011</th>
<th>Added 2011-12</th>
<th>Withdrawn 2011-12</th>
<th>Totals 6/1/2012</th>
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<tr>
<td>A. Periodicals (bound volumes)</td>
<td>41,264</td>
<td>266</td>
<td>3</td>
<td>41,527</td>
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<td>All Others</td>
<td>99,872</td>
<td>2,072</td>
<td>1,296</td>
<td>100,648</td>
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<td>Microfilm Print Vol Eqv (film x 5)</td>
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<td>(1,081)</td>
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<td>Microfiche Print Vol Eqv (film / 6)</td>
<td>(908,742)</td>
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<td>(300)</td>
<td>(908,442)</td>
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TOTALS: 298,008 2,338 1,349 298,997
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<th>B. Titles</th>
<th>Holdings</th>
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<td>Print</td>
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<td>Microform</td>
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<td>919</td>
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<td>Electronic (cataloged)</td>
<td>820</td>
<td>568</td>
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<td>All Others</td>
<td>14,459</td>
<td>9,424</td>
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<td>23,882</td>
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<td>TOTALS:</td>
<td>56,119</td>
<td>10,938</td>
<td>931</td>
<td>66,126</td>
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C. Database Subscriptions

D. Periodical Subscriptions

1. Print
2. Electronic - Primary access to periodicals is now through HeinOnline rather than through individual subscriptions.

E. Active Serials Subscriptions - Print

F. Active Serials Titles - Print

G. Audio Cassettes & CD’s

1. Titles
2. Volumes

H. Video Cassettes & DVD’s

1. Titles
2. Volumes

I. CD-Rom titles owned/leased

J. Software titles owned/leased

K. Interlibrary Loan (2011-2012)

L. Publishers/Vendors (Selected publishers/vendors with $1,000 or more in expenditures)

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<td>American Association of Law Libraries</td>
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<td>American Bar Association</td>
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<tr>
<td>American Law Institute &amp; ALIA-ABA</td>
<td>$2,096.83</td>
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<td>Ashgate Publishing Co.</td>
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<td>A. S. Pratt</td>
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<td>Backstage Library Works</td>
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<td>Company</td>
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<td>BNA Books / Bloomberg</td>
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<td>Brill</td>
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<td>Bureau of National Affairs</td>
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<td>CALI</td>
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<td>Cambridge University Press</td>
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<td>Cassidy Cataloguing Services</td>
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<td>Commerce Clearing House (CCH)</td>
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<td>Cooke Stationery</td>
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<td>E &amp; E Publishing</td>
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<td>Fastcase</td>
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<td>Foreign Law Guide</td>
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<td>International Specialized Book Service</td>
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<td>Law Library Microfilm Corp.</td>
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<td>Lexis Nexis</td>
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<td>Oregon Judicial Dept. (STCA)</td>
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<td>Oregon State Bar Association</td>
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<td>Oxford University Press</td>
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<td>Springer Science &amp; Business</td>
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<td>Tax Analysts / Tax Notes</td>
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<td>Thomson Reuters</td>
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<td>Trappist Abbey Bindery</td>
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**Wells Fargo MasterCard Account**

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<td>ABA</td>
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<td>ALI</td>
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<td>Cambridge University Press</td>
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<td>CCH</td>
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<td>Cooke's Stationery</td>
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<td>Crate &amp; Barrel</td>
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<td>Edward Elgar</td>
<td>$ 1,010.42</td>
</tr>
<tr>
<td>Fastcase</td>
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VI. **STATUS.** The present status of the Library with regard to the special objectives designated in last year’s report is as follows:

A. **Carpet.** A small portion of the 3rd floor carpet adjacent to the stairwell will be replaced.  Done.

B. **Treatise Collection.** The treatise collection will be reviewed with the goal of de-selecting material no longer relevant to our collection.  Done.

VII. **OBJECTIVES FOR 2012-13:**

A. **LRW Print Resources.** Discuss with LRW instructors whether current print resources maintained primarily for LRW (such as the ALR’s, CJS and Am.Jur.2d) need to be continued into the 2013/14 academic year.  Cost is a significant factor.

B. **NELLCO.** Annual Associate membership dues are $3,000 which arguably negates any database cost savings gained from Consortial pricing.  A cost/benefit analysis should be conducted.

C. **New Director.** Adapt to a new regime.

D. **Shared Integrated Library System (SILS).** Migration to Ex Libris in 2013/2014

E. **Statistics.** Track V. **Collection Statistics** as per the attached revised form.

F. **West Study Aids Subscription.** Prior to June 30, 2013 the subscription should be reviewed to determine whether the cost/benefits justifies its continuation. Our West representative can provide usage statistics.
## V. COLLECTION STATISTICS

<table>
<thead>
<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td><strong>A. Database Subscriptions</strong></td>
<td>57</td>
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</tr>
<tr>
<td><strong>B. Monograph Titles (those with catalog entries)</strong></td>
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</tr>
<tr>
<td>1. Electronic</td>
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<tr>
<td>2. Microfilm</td>
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<tr>
<td>3. Print</td>
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<tr>
<td><strong>C. Periodical Subscriptions</strong></td>
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<td></td>
</tr>
<tr>
<td><strong>D. Interlibrary Loan (2012-2013)</strong></td>
<td>Summit</td>
<td>OCLC</td>
<td>Totals</td>
<td></td>
</tr>
<tr>
<td>1. Provided to other libraries</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>2. Received from other libraries</td>
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<tr>
<td><strong>E. Publishers/Vendors (Selected publishers/vendors with $1,000 or more in expenditures)</strong></td>
<td></td>
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</tr>
</tbody>
</table>