

Draft ALL-SIS Board Meeting Agenda
Aug. 24, 2012
1:00 pm MST

Present: Leah, Deb, Lauren, Meg, Kumar (a little later)

I. Approval of Board minutes from July 24, 2012 (3 minutes)
Deb moved to approve, Lauren Seconded. All approved.

II. Old business

1. Committee assignments (5 minutes)
 - a. Archives/Website Committee
 - i. David Lehman is the chair for the committee, and Leah has sent him the folks who are on the committee, and has gotten responses accepting. List on website is current.
 - b. Seattle specific committees
 - i. Tina Ching spoke with folks, and Leah is going to follow up with her next week.
 - c. Other assignments
 - i. Scholarly communications task force is not on anything. So Leah will follow up with the person in charge of that and get that info up. DR Jones got Leah member names for Scholarly Research and Scholarly Work Committee, which should also be up on the website.
2. Preliminary report from Lauren about committees/task force structure (10 minutes)
 - a. Thanks for this preliminary report—lots of work!
 - i. We don't have a government relations committee; maybe the Bluebook Committee duty regarding "Assume advocacy role within each state..." Chapters have gov relats committees.
 - ii. Bluebook group wants to continue onward. Do we need to continue to have this going forward? See Teleconference minutes of 9/30/2011, but there may also be notes from later in the spring 2012.
 - iii. ALL-New under membership: good idea.
 - iv. Local Arrangements: Good to move directors and middle managers breakfast. Leah will talk with Tina about this.
 - v. Lauren and Deborah to work together to talk with some of the committees and see whether they should be continuing, etc., and whether there are any changes that those folks would like to add to their charges.
3. Discussion on various issues relating to committees, including (15 minutes total)
 - a. Task forces which want to become committees (5 minutes)

Task forces were established to do discrete projects, and if they feel like they need to continue on. These were: Strategic Plan & Library Outreach/Marketing. Agreed: Strategic Planning is a task force, and the duty is to the board to be sure that it's following through.

Leah suggested a conference call focusing simply on committee issues. Let's schedule that for our next conference call.

- b. Vice-chair issue (5 minutes)
Will be looked at by Lauren and Deb in preparation for our next phone call.
 - c. AALS bibliography group proposed by Barbara Bintliff (2 minutes) - she can do on her own or we can request volunteers as an ALL-SIS "thing"
Leah will encourage Barbara to work on this, but it does not need to be sponsored by ALL-SIS.
 - d. Other items
3. Bylaws changes (10 minutes)
- a. Report from Debora on any response to her email
No response from Joel. Kumar & Deb offered to work through some of the rewrites and bring them to the board to be discussed and sent to the committee.
 - c. Report from Meg on any costs in having an electronic vote—Meg discussed the response from AALL. Other ways exist to handle a vote, if we decide to hold a vote before the next annual meeting.
4. Archiving the website (10 minutes)
- a. Only comment was Barbara Traub—that she wouldn't be able to put up a fall newsletter. Barbara was reassured that the Fall newsletter could be added to the existing site as a one-time thing. Otherwise, progress is going on with the transition. There may be a need for changes to webmaster job, and other changes may be necessary.
 - b. At some point, archiving needs to be done, we have the money, and would like to know how/whether we need to proceed. Meg will draft an email to Ron (in her capacity as SIS Council Chair), inquiring about status/cost and share it with Leah for approval before sending. Kumar will send Meg the estimate info.

III. New business

Penny Hazelton & UW are happy to host, but cannot afford funding the ALL-SIS reception. To be considered for next meeting. Kumar will send her an email, asking for a preliminary budget.

IV. Committee reports

V. Next Meeting:

September 21, 2012

12:30-1:30 Leah

1:30-2:30 Debora

3:30-4:30 Eastern