

ALL-SIS Board Special Meeting Agenda  
October 5, 2012  
Present: Leah, Debora, Kumar, Lauren, Meg

1. Committee Discussion

*What committees should be responsible for grants?*

\*The Awards Committee should be responsible for making the awards distributed at the end of the year (CONNELL, Hicks, outstanding Article, Outstanding Service).

Proposal: Add Leadership Academy & Management Institute support to the Awards Committee charge.

*Programs/Education Committee Question:*

Proposal: Require a designated member of Continuing Education Committee and of the Program Committee to serve as an ex officio member of the other committee.

Proposal: Research and Scholarship shall manage a \$2500 research and scholarship grant which formerly was included in the Continuing Education Committee.

*PR Committee discussion:*

Proposal: A common charge for all committees that they have a duty to publicize their duties/functions fulfilled during the year, including making announcements to the Newsletter and Archives & Website Committee.

Proposal: PR Committee responsibilities related to annual meeting preparation and announcements shifted to the Local Arrangements committee. Responsibility for the ALL-SIS brochure shifted to Membership Committee. Responsibility for soliciting ALL-SIS Committee news shifted to Newsletter. Other responsibilities related the outward face of ALL-SIS be merged with the Archives and Web Site Committee.

*Types of Committees:*

Committee types to include:

We are interested in the varying types of committees

For our next call: Debora and Lauren will make a preliminary identification of the committees and their recommended categories (governance, board, etc., in addition to policy, process, special committees), to use as a basis for discussion.

2. Bylaws

Please send any questions or discussion to Kumar, so that he can begin investigation. Can you get thoughts to him by Oct. 15, and then he will turn it around hopefully by 10/19?