

Draft ALL-SIS Board Meeting Minutes

Dec. 21, 2012

8:30 am MST (10:30 EST)

Attending: Leah, Kumar, Debora, Lauren, and Meg

I. Approval of Board minutes from November 30, 2012 (3 minutes)

Debora moved to approve the minutes, Lauren seconded. Minutes approved.

II. Old business

1. Bylaws changes - specifically the issue of vice-chairs (20 minutes) - and also succession of officers/board members

Vice-chairs

Scenario: Can the ALL-SIS Chair ask the committee chair to make recommendations to the ALL-SIS vice-chair for appointment for future committee chair. Handbook for committee chairs may be a useful thing to create, and that would be an appropriate place to include the information.

Group recommends: The ALL-SIS Vice-Chair/Chair Elect will select membership for all committees and will select committee chairs for committees in consultation with the committees' outgoing chairs.

The bylaws should say that the chair can create task forces/working groups.

Notes for things for the handbook: establishment of task forces, preference existing committee members/those knowledgeable to serve as chair

Bylaws: Art 8, Section 3, flip the language as recommended

Art 6, Section 1, "all candidates shall be notified and election results should be certified by May 5."

Article 5, Section 2 E, add section 2:

1. Other Committees

Other groups such as task forces and working groups may be established by the Executive Board as necessary.

Meg will make a clean copy of the bylaws with changes, in consultation with Leah, and the goal for sending them on to AALL for approval is mid-January.

2. New chairs for the Archives committee - Sabrina Sondhi & Lisa Genoese from Columbia—the two agreed to serve as co-chairs. Leah has emailed them the proposal for AALL Board action to consider, as well as asked them the question about archiving the website.

III. New business (20 minutes)

1. Committee requests:
 - a. Continuing Ed Committee proposal—regarding proposed program about creating a writing group. They have approval to proceed

- b. Report on CALI Committee—This committee serves as CALI’s editorial board, reviewing/approving submitted lessons. There have historically been questions about appointment and related issues. Discussion ensued regarding the committee and its charge and the mission. We want to clarify our mutual goals. If the goals are not aligned any longer, maybe we want to ask a member of that advisory board to serve as an ex officio member of the Legal Research and Sourcebook committee. Lauren will follow up with the folks at CALI regarding clarifying the mutual goals.

- c. Continuing Status change—We asked for background information about why they need to change their charge, and they did not reply. Issue tabled until the committee provides more information.

- d. Awards Committee questions
 - 1. No changes needed
 - 2. Maybe the handbook should include the guidance that the board is encouraged to reach out to people to encourage folks to make appropriate nominations.
 - 3. Let’s leave the dates the same, to allow the possibility of an extension.
 - 4. Good.
 - 5. Grants: Yes to the active member, yes to the regular member, yes to CONELL, yes to the management institute \$1000 grant approved;

- 2. Penney Hazelton’s cost estimates for having the reception at UW
We are setting a \$12K budget for the event, inclusive of everything. Leah will follow up with Penny.

- 3. Roundtable/committee meeting schedules
Thanks to Leah for submitting everything.

- 4. Anything else?

- IV. Committee reports, if any.

- VI. Next meeting: 1/17 at 10:30 Eastern, 8:30 Arizona and Mountain