

**ALL SIS Executive Board Meeting Minutes
November 21, 2014**

- I. Approval of October Minutes
 - a. Motion to approve minutes passed.

- II. Secretary/Treasurers Report
 - a. We have received year-end figures from AALL. Susan will update draft budget and email to EB.

- III. Committee Reports
 - a. Christine created charge for Strategic Planning committee.
 - b. Programming committee is moving forward with their planned program. Brian Matthews has agreed to speak.
 - i. \$500 honorarium with flight and one night in hotel.
 - ii. Christine will find out whether AALL will pay travel expenses.
 - c. Awards committee has inquired about number and amount of scholarships it can offer for Management Institute.
 - i. Susan will look at budget to determine if we can afford two \$1000 scholarships and email EB.

- IV. Annual Meeting Planning Matrix
 - a. Nine of our ten slots are scheduled.
 - b. Christine will check with Susan Nevelow Mart of Task Force on Identifying Skills for Practice to see if Task Force needs 10th slot.
 - c. Business meeting, Directors' Breakfast, Middle Managers' Breakfast all scheduled.

- V. Old Business
 - a. Handbook timelines follow-up
 - i. Follow up with committees to keep track of dates for their work.

- VI. New Business
 - a. Annual Reports follow-up
 - i. 2012-13 and 2013-14 found. 2011-12 and 2010-11 probably don't exist.
 - b. January meeting: Brainstorm about advocacy.
 - c. Next meeting Jan. 9 at 11:30 am Eastern.

- VII. Meeting adjourned.