

Minutes
ALL-SIS EB Call
February 13, 2015
10:30am EST

In attendance: Christine Iaconeta, Jocelyn Kennedy, Cindy Guyer, Susan deMaine

- I. Approval of November Minutes
 - a) Motion approved.

- II. Secretary/Treasurers Report
 - a) Sponsorship promised for AALL events
 - b) Two scholarships of \$1,000 each awarded to attend AALL Management Institute

- III. Committee Reports
 - a) Newsletter Committee
 - i) EB directing newsletter to draft copyright policy

 - b) Nominations Committee
 - i) Process is a week behind schedule
 - (1) Nominations committee will be posting call for nominations this morning (2/13/15)
 - (a) Deadline will be 2/26
 - (b) Have slate ready by 3/2
 - (c) Nominees will draft statements for newsletter
 - (d) Voting starts April 1
 - (2) EB asked to think of people to nominate

 - c) Elections Newsletter Issue
 - i) Will have quick turnaround (24 hours) once candidates' statement are ready

 - d) Strategic Planning Review
 - i) Cindy will update tracking document with input board members' have prepared

 - e) Continuing Status & Tenure Committee
 - i) Katie Brown stepping down as chair; Ashley Ahlbrand stepping in as new chair.

 - f) ALL-SIS Program Committee
 - i) Question about travel arrangements for speaker
 - ii) Reimbursement is straightforward, done via ALL-SIS Treasurer.
 - iii) Susan will ask Paula Davidson at AALL about system for paying up front.

 - g) ALL-SIS Bluebook Committee
 - i) AALL Program approved
 - ii) Have reached out to Bluebook editors
 - iii) Working on FAQ page
 - iv) Bluebook Committee available for answering or getting answers to big picture questions regarding Bluebook status/decisions

IV. Annual Meeting Planning

a) Ticketed Events

- i) Ticket prices have been set
 - (1) Business meeting \$0
 - (2) Directors' Breakfast \$45
 - (3) Middle Managers' Breakfast \$30
 - (4) Reception \$10

b) Menus/Costs

- i) Final decisions will be made in March; set prices with breakfast buffet in mind.

c) AV for meetings and reception

- i) Christine will double check with Pam Reisinger, but we think that AALL takes care of this though we will need to fill out AV requests if not already done.

- d) EB members to check Procedures Handbook for deadlines in next few months that need to be communicated to committees.

V. Old Business

- a) None

VI. New Business

- a) None

VII. Next meeting: Thursday, March 12, 1:05 pm EST