I. In attendance: Christine Iaconeta, Lauren Collins, Susan deMaine, Cindy Guyer, Prano Amjadi, Kate Irwin-Smiler

II. Approval of May Minutes
   a. Motion passed.

III. Secretary/Treasurer’s Report
   a. Nothing new to report

IV. Committee Reports
   a. Task Force on Identifying Legal Skills and Knowledge for Practice
      i. Survey on legal research instruction was not completed.
      ii. Board will determine how to move forward
      iii. Task Force is finished.
   b. Christine will read reports an prepare report to AALL

V. Annual Meeting Planning
   a. Sign orders in
   b. Susan will check in with Local Arrangements
   c. Christine will check in also re: breakfast speaker
      i. And talk to BloombergBNA re: reception
   d. Susan will order awards, thank you’s if necessary

VI. Old Business
   a. Handbook
      i. Timelines from committees
      ii. Christine will continue to work on this as past chair
   b. Committee assignments
      i. Have been completed
      ii. Chairs still needed

VII. New Business
   a. Thank you letters to committee chairs
      i. Christine to do this week of June 22
      ii. Emails only
   b. Board dinner on Friday
      i. Susan will make arrangements and confirm