

ALL-SIS EB Meeting

Dec. 2, 2016

1. Meeting called to order.
2. Motion to approve October minutes: approved.
3. Treasurer's update:
 - a. We recently received preliminary financial information for 2015-2016 from AALL. Our 2015-2016 budget has been updated accordingly, and will be finalized when more detailed information becomes available later this month.
 - b. Revenue exceeded expenses by over \$8,000. In particular, we spent less than projected on food and drink.
 - c. Genevieve will prepare projections for the 2016-2017 budget once the final financial information comes in. We anticipate spending slightly more money next year to arrange transportation between the AALL annual meeting and UT's Tarlton Library, where the ALL-SIS reception will take place
4. Annual Meeting Programming: we have not yet heard which ALL-SIS programs have been selected for the annual meeting. Many other SISs have recently announced their selected programs; we hope to make a similar announcement soon.
5. Funding for ALA representatives. In November, the current chairs of the TS-SIS and OBS-SIS reached out to ALL-SIS, PL-SIS, and GL-SIS seeking support to fund three AALL representatives attendance and travel at the annual ALA meeting. These representatives serve on three important working committees within ALA. While AALL previously provided \$9,000 annually to support these committee members' attendance, the association recently decided to cut that support in half for 2016-2017, and to discontinue it going forward.
 - a. The AALL representatives on these committees perform a significant service, both to the library community generally, and in representing the interests and special needs of law libraries within the profession overall. In general, AALL has under-developed its efforts on behalf of its technical and bibliographic specialists.
 - b. We would like a clear explanation from AALL as to why they do not view this as a critical expenditure. AALL has simultaneously encouraged SISs to spend more of their money; this suggests that the association may be seeking to transfer support for certain activities onto the SISs. However, it is impracticable for ALL-SIS to commit to an ongoing sponsorship, either of a fixed amount or of an individual committee representative, beyond this year. Given the importance of the work of these AALL representatives, the association is in the best position to commit to supporting such efforts.
 - c. Kate's co-worker Jennifer Noga is the vice-chair of OBS-SIS. Kate will set up a meeting with her, and may also schedule a call, as needed, to facilitate further conversation on these issues. A discussion by the end of January would put us in position to take it up with AALL at its mid-spring meeting, as needed.
 - d. The Executive Board unanimously agrees to commit \$1,000 to support the attendance of these three committee representatives. Prano will contact the chairs of TS-SIS and OBS-SIS to relay this to them and communicate that we think this should be an association priority. We will support them in their efforts to secure funding from AALL.

6. Revamping the “Knowledge Center”: On Dec. 1, Stacy Etheredge shared news of this project from AALL. The Knowledge Center is hosted on AALLNET and “provides an opportunity for members to easily and conveniently access expertise and resources from their AALL colleagues in one place.” The SIS Council has requested that ALL-SIS designate a contact person to manage our contributions to this project by 12/15.
 - a. Ellen Augustiniak (our webmaster) is unanimously agreed to be the first choice for the contact person, if she is willing. If she is unable to take this on, we can turn to Eliza Fink who is the Web Committee’s liaison to the Social Media Committee. We may also appoint a board member or any other member if needed.
 - b. Prano will contact Ellen to confirm.
7. Strategic Plan. The Strategic Planning Committee submitted a draft of the strategic plan on Nov. 18. They are now awaiting our instructions on next steps.
 - a. Ultimately, the board would like to seek feedback from the SIS committee chairs, as well as put the plan to a vote by the entire membership.
 - b. The draft is very ambitious and includes bulleted lists of concrete steps to achieve larger objectives. It appears significantly more detailed than the AALL strategic plan. The board would like to preserve some flexibility in the plan to allow future boards to devote attention to their individual priorities, in line with the SIS’s larger strategic goals.
 - c. The board would like more information about the committee’s process and how the document was drafted. Kate will set up a discussion of the plan with committee chair Amanda Runyon.
 - d. Meanwhile, Genevieve will store the draft in the board’s Dropbox. Board members are encouraged to provide comments and edits (preferably as annotations, rather than changing the document at this stage).
8. SIS Branding. ALL-SIS has historically had its own distinct branding (*e.g.*, the small mortarboard over the “A”). AALL has recently decided that there can be no independent SIS branding; only AALL branding is acceptable. Prano will share the latest communications on this initiative. This has already been communicated to the webmaster and newsletter committee.
 - a. This is generally felt to exemplify a more heavy-handed approach by AALL taken in recent months. Prano will communicate this sentiment to the SIS council.
9. Committees.
 - a. Each board member should continue to check in with their committee-chair liaisons to confirm their progress on the timeline project.
 - b. We will also begin requesting a mid-year report from each committee. This will be highly informal; a paragraph update is fine. Board liaisons may alternatively set up time for a brief call with a chair to discuss the committee’s status, if that is more convenient. We want to encourage the committees to be candid and share any challenges or obstacles they may be facing.
 - c. Research and Scholarship Committee: Kate raised a question over one of the eligibility criteria for the committee’s grant, which required that the applicant be employed by an academic law library. It was unclear why this requirement was in place, and is problematic in that it may disqualify applicants who are unemployed or employed by information vendors or others whose research could benefit ALL-SIS members. (ALL-SIS

membership is already a separate requirement, as is a statement of the relevance of the proposed research to the field of law librarianship.)

- i. The board unanimously agrees that this requirement may be removed from the grant criteria. Kate will communicate this to the committee.
- d. Awards Committee: the committee recently finalized revised eligibility criteria for the Article of the Year award. The criteria were revised to remove perceived ambiguities with respect to online publications. (See Sept. 2016 minutes.)
 - i. The board approved these revisions. Genevieve will communicate this to the committee.

10. Meeting adjourned.