

ALL-SIS EB Meeting

April 4, 2017

1. Meeting called to order.
2. Motion to approve February minutes: approved.
3. Local arrangements:
 - a. Does the Board have topic ideas for Dr. Todaro's speech to the All-Members Breakfast?
 - i. ALA has issued several news releases recently about pushing back against defunding of IMLS and protecting library funding; getting her take on these larger efforts around libraries could be interesting.
 - ii. It would also be interesting to have her thoughts on how libraries can remain neutral in political environments which are hostile to libraries. This is an issue for both external service and internal dynamics.
 - iii. If Dr. Todaro has her own topics, we can negotiate between those and these ideas.
 - b. Could we offer an honorarium for the Directors' Breakfast speaker? Depends on who the speaker is (name is forthcoming) and the scope of what they've been asked to do.
 - i. What other kinds of thanks/gifts have we offered to speakers? We do send thank-you notes to speakers; we have not offered gifts. Last year we paid an honorarium to the All-Members Breakfast speaker, who we also made the ALL-SIS VIP (the latter of which turned out to be an issue).
 - ii. Is it problematic to spend funds on an honorarium for the Directors Breakfast when this is an event open only to a few ALL-SIS members? This is mitigated by the fact that the Directors Breakfast is intended to "pay for itself" with registration fees.
 - c. The Middle Managers breakfast has no speaker scheduled. There was no speaker scheduled for this event last year; Genevieve will reach out to Kate for feedback on how that was received. Two years ago attendees clustered people together and played a game (like "Cards against Librarianship") that offered a kind of facilitated conversation. The breakfast has also featured speakers in years past. Having some sort of program is good, even if the format is more like a roundtable.
 - d. ALL-SIS breakfasts are determined by the board, not committee.
 - e. Reception:
 - i. Food and drink: Lei has provided a draft menu—the estimated cost for 100 people, including fixed fees, is \$3578.70. (For 200 people, it would be more like \$6,581.40.) This would include passed hors d'oeuvres and two drinks per person.
 1. Food must incorporate vegetarian, non-dairy, and Kosher choices. Would be good to mix standing trays (cheese, crudité, etc.) with passed options.
 2. Sweets are not necessary—this is a pre-dinner-type reception.
 3. May need flexibility with drinks.

- ii. Transportation: the bus company offering the best rates recently told Lei that they have a five-hour minimum. So to run two 56-person busses for five hours would cost approximately \$2,000.
 - 1. We are not convinced that we need two buses. If the bus circles every half-hour, and we begin running the bus half an hour before the reception starts, we can have over 150 people at the reception before we might start running the program.
 - iii. Prano has also suggested to Marty Witt that ALL-NEW could host a pre-reception reception at UT. Marty is considering it. But either way we could start busses early. Marty can talk to Lei about scheduling if there is a pre-reception reception.
 - iv. If we publicize the schedule well, it should help even-out demand for transportation; people who want to leave early should also have other options.
 - 1. Alcohol charges—how flexible? Can we open more bottles as needed? Genevieve will follow up with Lei.
 - v. Board really appreciates his and the committee’s hard work!
 - vi. Sponsorship for \$8,000 came through for the reception!
- 4. Membership: Prano recently forwarded a question to Paula Davidson about whether there is a mechanism for notifying ALL-SIS/membership committee about new members? It would be ideal to know when people join *and* when people leave, so that membership can follow up appropriately.
 - a. Committee chairs would appear to not have access to the roster feature on ALLNET.
 - b. Jocelyn: In January 2015, AALL was trying to increase membership; each month they distributed two lists to SIS chairs—one of all members new to AALL who had joined ALL-SIS and another list of anybody new to AALL who might be a possible ALL-SIS member (i.e., someone who worked at an academic library). The emails came from Hannah Phelps-Proctor, the former Membership coordinator. It would seem that they stopped doing this, possibly when Hannah left. Membership services coordinator might be able to take this on for us if we ask.
- 5. Caroline has distributed the committee selection survey and will be checking on responses sometime late next week. She will start filling committee slots in May. One thing that’s problematic—since we only posted in the ALL-SIS community, we may be missing folks who are interested in being a new ALL-SIS member, or missing an opportunity to use committee service as an incentive to join ALL-SIS.
 - a. Could put out a call on general thread, but could be awkward depending on the timing of when a new member has joined. This is why we’ve limited it to existing members in the past. Maybe talk to membership chair about how they are doing outreach.
 - b. Caroline has asked all existing committee chairs for their recommendations on their successors, and has asked all existing committee members about whether they are interested in continuing.
 - c. What about *Spectrum* deadlines? Might want to write a blurb for the SIS corner as a way to reach new or prospective members by highlight committee opportunities.
- 6. Election
 - a. The ALL-SIS election opened on March 30.

- b. Genevieve will be updating the ALL-SIS handbook to move election preparation to February.
- 7. We'll meet again as dictated by the needs of local arrangements planning.
- 8. Adjourned