

ALL-SIS Virtual Business Meeting

July 6, 2017, 2:00 PM EDT

1. Treasurer's Report – Genevieve Tung
 - a. See attached.
 - b. Q&A.
 - i. If ALL-SIS funds are not spent down, will they be swept-up by AALL? Ron Wheeler says that this will not happen. ALL-SIS seeks to spend money on important priorities, but also must be prudent because we are dependent on vendor sponsorships for our major events.
 - ii. Will ALL-SIS be asked to contribute towards TS-SIS and OB-SIS representatives attending ALA next year? It is possible. ALL-SIS leadership believes it is important for these representatives to continue their participation, because it benefits all of us in AALL.
2. Chair's Welcome – Prano Amjadi
3. Motion to approve minutes from June 28, 2016, passed via WebEx polling.
4. Review of 2016-2017 ALL-SIS Activities.
 - a. The Summer 2017 ALL-SIS newsletter (Vol. 36, issue3/4) includes full report of each committee from the last year.
5. The Social Media Committee has undertaken a re-branding project needed to change all our promotional material, web presence, and newsletter in accordance with AALL's new guidelines. The committee has done great work on this, in collaboration with webmaster Ellen Augustiniak. ALL-SIS's new image is exciting!
6. The AALL Knowledge Center is a new initiative to bring together work from all SISs. Ellen Augustiniak is leading the change on behalf of ALL-SIS. Plan to hear more about this in the coming year!
7. ALL-SIS has been asked to take on more joint projects with the other SIS. RIPS-SIS has started a teaching-immersion task force to develop teaching under the newer ABA standards. RIPS has asked us to work jointly to develop this over the next year. ALL-SIS was also approached by TS-SIS and OBS-SIS to contribute to help their representatives attend ALA. We'll be taking our lead from TS-SIS and OB-SIS for future contributions. If it comes up again the board will come to the entire membership before making a fixed commitment.
8. The board has spent the bulk of its year finalizing the project that started last year: reviewing and evaluating the committee structure and creating new committee charges as needed. This was completed by all committees and approved by the board this year (excluding social media, which was a new committee.)
9. We decided to sunset two assignments: the CALI committee and the ABA/AALS Liaison position. The board felt that either of these remained necessary and that representatives from these groups can reach ALL-SIS as needed.

10. The board has also retired the task force on the Best Practices of the 21st Century Law Library. The board is focused on developing these best practices in specific areas.
11. The Strategic Planning committee, chaired by incoming Board member Amanda Runyon, presented a draft strategic plan. The board is continuing to review and make comments. The committee was very thorough and thoughtful. Their recommendations were very specific and the board is working towards broadening those recommendations.
12. The Nominations committee, chaired by Marlene Harmon, came up with a wonderful slate of candidates. Genevieve Tung coordinated the election.
 - i. Anna Lawless Collins is incoming Vice-Chair/Chair Elect.
 - ii. Amanda Runyon is incoming Member at Large.
13. Annual Meeting Events.
 - a. ALL-SIS is charging \$10 for the second year for the reception and awards meeting at AALL. AALL has advised us to charge for that event to avoid oversubscription. This is especially helpful for us because we are providing transportation to this year's event. If people have thoughts on this, the board would love to hear from you.
 - b. The all-members breakfast event remains free for all members, and we may need to begin providing a nominal charge in the future because it is a very expensive event. ALL-SIS spends a lot of money on the annual meeting, which is unevenly distributed to members who attend. The board would like to know more about what delivers the most value to our members.
14. The board would also like to hear from you about what you think ALL-SIS should continue to do, what it should stop doing, and what new things ALL-SIS might want to take on? You are always welcome to contact a board member anytime. The board may also try to have a virtual town hall in mid-fall to gather more feedback, other than those who are attending the annual meeting.
15. What can you do for ALL-SIS?
 - a. Continue being a member! ALL-SIS is fortunate to have as many members as we do, but as funding grows tighter at many schools, this may be money coming from your own pocket. ALL-SIS really values your membership.
 - b. Update your AALL profile, including your picture. As ALL-SIS does more work virtually, it is really helpful to have a face to associate with your name.
 - c. Please use our discussion list on My Communities! You should all feel free to use it to share questions and ideas. Also, put out wonderful things you've discovered! As we all work with fewer resources, it's great to have things brought to your attention.
 - d. Please run for office or volunteer to chair a committee! It is very rewarding and a great way to get more involved with the Association.
16. Plans for Next Year – Incoming Chair Caroline Osbourne.
 - a. Thanks to all who have volunteered to serve on committees.
 - b. Seeking more people to serve on the ALL-NEW committee, Awards, Public Relations, Research and Scholarship, and Social Media. If you are interested please email Caroline at osbornecl@wlu.edu.
17. Thanks to all board members and all committee volunteers from the past year, particularly those who volunteered as chairs.

18. Thanks to Stacy Etheridge, Meg Kribble, Paula Davidson: all three have been very helpful this past year and answered many questions.
19. Thanks to Lei Zhang and Barbara Bintliff for opening up the Tarlton Library at the University of Texas for our reception this year. Lei has done terrific work coordinating with AALL!
20. Thanks to all of our members who continue to find value in the services we provide.

Motion to adjourn: passed.

Respectfully submitted – Genevieve Tung

Attachment – 2017 Treasurer’s Report

Last Year: Fiscal Year ending September 30, 2016

ALL-SIS began its last fiscal year on October 1, 2015, with a balance of \$36,587.97 and ended the fiscal year on September 30, 2016 with a balance of \$45,426.48. Income for the fiscal year totaled \$33,030.00. The largest single source of income is membership dues, totaling \$12,695.00, followed by registration ticket sales to annual meeting events (\$10,650.00) and sponsorships (\$9,685.00). Note that Bloomberg BNA, which generously sponsored the 2016 All-Members Breakfast, covered the cost of that event directly, such that neither the sponsorship nor the expense figured into the ALL-SIS budget.

Budgeted expenses for the fiscal year totaled \$24,191.49. The largest single expense was the ALL-SIS reception, which cost a total of \$6,612.63 (\$5,475.13 for food and drink, and \$1,137.50 for equipment and security services).

ALL-SIS awarded \$5,500.00 in travel grants to its members.

This Year: Fiscal Year ending September 30, 2017

ALL-SIS began the current fiscal year with a balance of \$45,426.48, and we are on track to end the year with a balance of approximately \$46,978.48. Revenues are projected to be approximately \$38,600.00 and expenses are projected to be approximately \$37,050.00.

This year, the Executive Board decided to make a one-time contribution of \$1,000.00 to the Technical Services Special Interest Section to help cover the costs of TS-SIS's designated representatives attendance at the ALA conference this summer, where the representatives serve on particularly important working committees. This was an expense previously covered by AALL.

We also awarded a total of \$5,000 in travel grants to SIS members.

As of today, there are 1,150 members of ALL-SIS, 37 of whom joined in the past year.

Respectfully submitted,

Genevieve Tung