

ALL-SIS EB Meeting

September 11, 2017

1. Meeting called to order.
2. Motion to approve August minutes: approved.
3. Treasurers update.
 - a. Fiscal year closes at the end of September.
 - b. There is nothing new to report since the July business meeting. Genevieve expects to receive the preliminary accounting for the 2016-2017 year in November, and the final numbers in December/January.
4. Local Arrangements:
 - a. Caroline had a conversation with chair Janet Sinder. She will follow up with the committee and then they will make a recommendation on whether we should host a breakfast, reception or both. Then the board can evaluate and give feedback.
5. Collaboration with PLL.
 - a. Caroline had a conversation with Lexis' Carolyn Fox about collaboration with private law librarians, and whether we might coordinate with Lexis on programming that would focus on crossover between academic and private librarianship and could include stakeholders from both groups. She asked Carolyn to send a proposal for us to evaluate.
 - i. We may also follow up with Elaine Egan (from PLL) after we hear from Carolyn. Lexis has an advisory board with many private law librarians on it.
6. Continuing Education Committee:
 - a. The Continuing Education committee is extremely active already, and plans a full calendar of programming.
 - b. The committee will be seeking the Board's input on its proposal for an AALL/Bloomberg BNA Continuing Education Grants Program grant after its meeting on September 12. The grant deadline is in mid-October.
 - c. The committee also seeks the Board's suggestion of programming topics and feedback on ideas already generated, which are: "developing & embracing your best leadership skills, open access repositories, assessment statistics, student workers, competitive intelligence, and tips and hacks for work life"
 - i. The board thinks these are great ideas!
 - ii. The committee might want to work with the Repository caucus on the open access repositories idea; the statistics committee on the "assessment statistics" suggestion, and/or RIPS on a program involving student workers.
 - iii. Suggestions: Coordinate whenever possible to broaden audience
 - iv. Advertise widely, including in the ALL-SIS newsletter
 - v. Might also want to consider a program on assessment generally (w/r/t assessment under ABA Standards 301, 302, 314, and 315).
 - d. The committee also asked about use of AALL's preferred webinar platform.
 - i. AALL is using GoToMeeting. Genevieve contacted Chris Siwa last week, who indicated that SISs may apply to use AALL's GoToMeeting, and that there was no charge to do so. Genevieve forward this info and the application page to the committee chair.

- ii. Everyone agreed that the committee does not need the board's permission to proceed with scheduling a webinar or arranging for use of GoToMeeting, but that they should apprise us of the dates/times so we're not unaware.
 - e. The committee also asked for a change to its committee charge:
 - i. From "With ALL-SIS Executive Board approval, submit a Continuing Education Grant proposal to the AALL Continuing Education Grants Program for this program. "
 - ii. ...to "With ALL-SIS Executive Board approval, submit a Continuing Education Grant proposal to the AALL Continuing Education Grants Program **or submit an AALL webinar proposal** for this program."
 - iii. This committee did not participate in the major committee charge overhaul the board arranged last year.
 - iv. The change was unanimously approved.
 - v. Genevieve will follow up with committee and request the change to the language on the website.
- 7. Awards committee:
 - a. The chair asked if the board could update the "Committee Chair Handbook." No one knows what document she is referring to. Genevieve will follow up for clarification.
 - b. Last year there was a question about whether current members of the Executive Board and Awards committee should be excluded from applying for grants and awards. Currently, only the Outstanding Service Award carries this limitation.
 - i. Consensus was that there should be such a limitation to all awards/grants.
 - ii. This could pose a problem for writing awards where multiple authors are involved. It might make sense to only bar applications where the excluded person is a sole author. If a board or committee member was one of multiple authors on a nominated piece, that person would need to be recused from any part of the decision on that award.
 - iii. Genevieve will circulate email to the full board and will also notify committee that this is something the board is looking at.
- 8. Spending for TS/OBS
 - a. There is a motion from Prano to give the TS/OBS-SIS reps \$750 this year.
 - b. At our virtual business meeting in July, we promised that "If [this question] comes up again the board will come to the entire membership before making a fixed commitment."
 - c. Agreed to table this question for one month and seek more information about the timing and background of this request.
- 9. Amanda reached out to the Research & Scholarship committee on interest in scholarship programming. The chair is interested on a high level; it's something the committee has already discussed. The committee would like more guidance from the board.
 - a. We don't have a specific format in mind, but we'd like them to focus on "putting the academic" back in ALL-SIS. Could connect them with Programming or Continuing Ed as needed. We'd like them to brainstorm ideas, not tied to any particular time or format.
 - i. Caroline offered one suggestion--how to give and receive feedback.
 - b. Amanda will follow up with the chair.

10. Strategic Plan: Amanda has reviewed existing board comments and could create an ad-hoc small group to push out Board's suggested changes.
 - a. Amanda will attempt to convene a small group (of former members of the committee) to revise and resubmit to the board.
11. Next board meeting: proposed for October 10 at 2 PM.
12. Adjourned