

ALL-SIS EB Meeting

December 4, 2017

1. Meeting called to order.
2. Motion to approve October minutes: approved.
3. Treasurer's update:
 - a. We received a preliminary breakdown of our registrations/sponsorships and expenses in November, now reflected in our budget spreadsheet. There were no surprises, and we came in under budget.
 - b. A working draft plan for the 2017-2018 budget is now available, erring on the side of being conservative. It includes potential income from registrations for the All-Members Breakfast, which would be a change from past practice.
 - c. Should we charge for the breakfast? There are advantages and disadvantages to either approach. We have routinely had excessive registration and relatively poor turnout. We might want to cap it based on room size and make it first-come, first-serve. That might help Pam by prompting early registration.
 - d. Local Arrangements has the information on our events budget and we're waiting for their estimates on the potential reception venues.
4. Annual Meeting Programming
 - a. Caroline submitted the program matrix to AALL based on what we've traditionally done, plus in response to feedback. The Newsletter committee will be meeting with the Social Media group. We should be able to re-use most of our signage, as needed. AALL are using a new program for submitting information which is creating technical difficulties.
5. Research and Scholarship committee questions.
 - a. Budget is \$2,000.
 - b. The committee wants to be able to consider changes to the grant descriptions. The committee should propose changes and send them to Amanda—the board can discuss over email or take up at January meeting.
 - c. The committee wants to add the Research grant to the "Apply or Nominate" section of the website. The committee should contact the webmaster to make this change.
 - d. Are there any other parameters we should set for the committee?
 - i. It makes sense to limit eligibility to not allow current members of the Research and Scholarship committee or executive board to apply for research grants, in order to be consistent with our rules for travel/achievement grants.
 - ii. The submission deadline can be flexible, but needs to allow time for check to be cut within the fiscal year.
 - iii. The committee can send the board what they're thinking about and we'll give feedback as needed.
6. Everyone should reach out to their committees and let's do committee reports in January.
7. Update on TS/OBS-SIS.
 - a. When the proposal from SIS Council went to the EB, the EB decided they wanted to have more of a discussion. The subcommittee that has been working on this will be meeting with Greg Lambert to discuss options later this week. The EB knows that people within the association are looking at this very seriously.

8. Amanda and her working group is very close to having the revised strategic plan ready, and it should be available in January.
9. Our next meeting will happen in mid-to-late January.
10. Adjourned