

## ALL-SIS Virtual Business Meeting

June 20, 2018, 2:00 PM EDT

- I. Chair's Welcome – Caroline Osborne
- II. Introduction of the 2017-2018 Board
  - a. Chair – Caroline Osborne
  - b. Vice Chair/Chair Elect - Anna Lawless-Collins
  - c. Secretary/Treasurer – Genevieve Tung
  - d. Member-at-Large - Amanda Runyon
  - e. Immediate Past Chair - Prano Amjadi
- III. Introduction of the 2018-2019 Board
  - a. Chair - Anna Lawless Collins
  - b. Vice Chair/Chair Elect - Lisa Goodman
  - c. Secretary/Treasurer - Ingrid Mattson
  - d. Member-at-Large - Amanda Runyon
  - e. Immediate Past Chair - Caroline Osborne
- IV. Treasurers Report – Genevieve Tung
  - a. See Attachment.
  - b. Q&A: None.
- V. Approval of minutes of 2017 Membership Meeting – Genevieve Tung
  - a. Minutes approved.
- VI. The Year in Review
  - a. TS/OBS-SIS Representation at ALA – Prano Amjadi
    - i. ALL-SIS, GL-SIS, and PLL-SIS all contributed to fund attendance by representatives from TS-SIS and OBS-SIS to attend ALA and participate in particular the Subject Analysis Committee, the Committee on Cataloging: Description and Access, and the MARC Advisory Committee in 2017. We did so to ensure AALL's continued input on cataloging policy within the wider profession. This was previously a financial commitment carried by AALL.
    - ii. In the summer of 2017, the SIS council voted to request that the AALL executive board reinstate funding. An SIS council subcommittee formed, including Artie Berns, Jane Larrington, and Prano Amjadi. This subcommittee drafted a proposal submitted to the Board at their fall 2017 meeting. In September 2017, the Board met and heard the proposal as presented by SIS council chair Nicole Dyszlewski. President Greg Lambert subsequently met with the SIS council subcommittee and members of the TS and OBS-SIS leadership. After this meeting, Greg created an ALA Liaison Review Special Committee, chaired by Artie Berns. The committee was charged with reviewing how other associations sponsor their ALA representatives, the benefits to our association, and to gather testimonials from librarians about the benefits that flow from representation.

- iii. Meanwhile, each of the SIS boards individually voted as to whether to provide funding for the 2017-2018 year, with contributions based on SIS size. The ALL-SIS board voted to provide \$750.00 in funding, but required that future funding requests would be brought to the full membership for a vote.
      - iv. The special committee completed its report in February 2018. The board met in April and voted not to accept the special committee's recommendations.
      - v. The SIS council then polled the SISs to confirm if this should remain a SIS council issue; a large majority agreed that it is relevant to all SISs.
    - b. Web, Marketing, and Social Media Changes – Caroline Osborne
      - i. AALL has launched a new web interface and we are looking at all the ways we communicate. We want to make our communications seamless and easy to ensure that members are getting what they need as easily as possible.
      - ii. We are working to streamline web, social media, and marketing into a single committee.
      - iii. Special thanks to Ellen Augustiniak for her tireless work and devotion to helping make the transition a success! Ellen worked with AALL's Chris Siwa to migrate content and make sure that ALL-SIS's presence online was clear and consistent.
    - c. Strategic Plan – Anna Lawless-Collins
      - i. Amanda Runyon chaired the Strategic Planning committee, which was formed in 2013. The committee members represented a variety of years in the profession and roles within the profession.
      - ii. The plan was distributed to the membership via MyCommunities and is also available on the ALL-SIS website: <https://www.aallnet.org/allsis/wp-content/uploads/sites/4/2018/03/2018-2021-ALL-SIS-Strategic-Plan.pdf>
      - iii. The committee surveyed the board, reached out to members and surveyed in "bands" (based on years of work) and conducted one-on-one interviews. They then combined their findings into drafts, which were discussed and refined at roundtables during the AALL Annual Meeting.
      - iv. The plan is current for 2018-2021.
      - v. Questions may be directed to Amanda at: [arunyon@umich.edu](mailto:arunyon@umich.edu)
- VII. AALL Annual Meeting Programming
- a. The most recent issue of the ALL-SIS Newsletter contains a complete guide to the ALL-SIS programs happening this year in Baltimore, and all committee reports.
  - b. Please be sure to attend the ALL-SIS Reception at the University of Baltimore, Sunday, July 15 from 6:30 to 8:30 PM. Transportation will be provided. Library tours will also be available!
  - c. Thanks to the Local Arrangements Committee and the University of Baltimore!
  - d. The Middle Managers Breakfast will feature a panel discussion among Lisa Goodman, David Matchen, and Wendy Moore on how to tackle tough situations.
  - e. This year's ALL-SIS sponsored program: *Strategies for Independent Library Certificate and Educational Programming*, happening on Monday, July 16 at 10:00 AM (Program D1).

- VIII. Plans for the Coming Year – Anna Lawless-Collins
- a. Strategic Plan – Moving Forward
    - i. Meet with incoming executive board to discuss strategic plan and implementation of goals.
    - ii. Considering a task force to review our committees and committee structure towards meeting the first goal. TS-SIS recently did this, and we may be able to learn from their experience.
    - iii. The focus of several goals in the plan is to increase collaboration with other SISs. We may look at cooperative opportunities with RIPS, PLL, and the Repository Caucus.
    - iv. We also plan to improve communication and workflows in general: Between committees; between the board and membership; and between SISs.
    - v. Please contact Anna Lawless-Collins with questions or concerns: Lawless-Collins, [lawlessa@bu.edu](mailto:lawlessa@bu.edu)
  - b. New Award: ALL-SIS will now be offering both an Outstanding Article award and a new award for outstanding scholarship published in other formats. This new award will recognize works other than those published in periodicals.
    - i. Please think about who you might want to nominate for one of our awards!
- IX. Extension of Thanks
- a. Thanks to everyone who participated on a committee this year!
  - b. Special thanks to I-Wei Wang, of the University of California, Berkeley, who has served as the editor of the ALL-SIS newsletter for several years. This has been a monumental task and she is amazing! She will be handing off leadership at the end of this month.
  - c. Thanks to Kate Irwin-Smiler and Wake Forest University for facilitating today's meeting!
- X. Questions/Comments
- a. Comment: Jane Larrington asked the SISs to contribute to ALA Liaisons again this year on Tuesday, June 19, 2018 for one additional year at the same level as before:
    - i. small SIS (0-199): \$75
    - ii. medium SIS (200-499): \$300
    - iii. large SIS (500+): \$750 [This would include ALL-SIS]
      - 1. This would require a formal vote of the membership; the incoming board will come back to the membership for approval of this in the very near future.
  - b. Question: Is the strategic plan available in MyCommunities? Yes, it was posted several months ago and is also available on the ALL-SIS website.
- XI. The formal passing of the gavel will occur at our All-Members Breakfast next month.
- XII. Closing thought – Prano Amjadi
- a. Thank you to all who have participated in this meeting. Holding the meeting online allows more people to attend who can't attend the AALL annual meeting, and frees up time at the annual meeting for other programming.
- XIII. Adjourned.
- Respectfully submitted – Genevieve Tung

## **Attachment – 2018 Treasurer’s Report**

### **Last Year: Fiscal Year ending September 30, 2017**

ALL-SIS began the previous fiscal year with a balance of \$45,426.48, and ended the year with a balance of \$47,127.65. Revenues (comprised of membership dues, sponsor contributions, and registrations) were \$32,301.00, and expenses were \$30,599.83.

In 2017, the Executive Board decided to make a one-time contribution of \$1,000.00 to the Technical Services Special Interest Section to help cover the costs of TS-SIS and OBS-SIS's designated representatives attendance at the ALA summer conference, where the representatives serve on particularly important working committees. This was an expense previously covered by AALL. These SISs were able to refund ALL-SIS \$502.69 after the conference was concluded.

ALL-SIS awarded a total of \$5,000.00 in travel grants to SIS members for participation in both the AALL Management Institute and annual meeting.

### **This Year: Fiscal Year ending September 30, 2018**

ALL-SIS began the current fiscal year with a balance of \$47,127.65, and we currently project ending the year with a balance of approximately \$43,627.65. We have received sponsorship for the All-Member’s Breakfast (\$5,000 from LexisNexis). The University of Baltimore School of Law has generously offered to host and directly cover all expenses associated with the ALL-SIS Reception, including transportation. Thus, the 2017-2018 budget reflects no projections for specific contributions or costs associated with the reception.

ALL-SIS awarded a total of \$5,000 in travel grants to SIS members for participation in both the AALL Leadership Academy and annual meeting. In 2017, the ALL-SIS executive board unanimously voted to provide for \$1,000 in standing grant funding for members to attend either the Leadership Academy or Management Institute (whichever is offered in a given year). The SIS also awarded two Research and Scholarship Grants, totaling \$2,000.

As in the previous year, the executive board voted to make a second discrete contribution to TS-SIS and OBS-SIS to help cover the costs of their representative’s attendance at the ALA summer conference, in the amount of \$750.00.

As of June 5, 2018, there are 1,230 members of ALL-SIS, an increase of 80 members since the previous year’s business meeting.

Respectfully submitted,

Genevieve Tung