ALL-SIS EB Meeting

February 1, 2019

Attendees: Anna Lawless-Collins, Amanda Runyon, Caroline Osborne, Lisa Goodman, Ingrid Mattson

Meeting called to Order at 10:04 a.m.

Old Business
1. Approval of November 2018 Board Minutes
   a. Carolyn moves to approve
   b. Lisa seconds
   c. Approved

2. AALL sponsorships
   a. Lexis is sponsoring the Middle Managers breakfast
   b. $3,000 sponsorship
   c. Our obligations
      i. Invite Lexis to send a rep to the breakfast
      ii. Acknowledge and thank at the breakfast (Anna can do this as she plans to attend)
      iii. Offer them the opportunity to make brief remarks
      iv. Acknowledge them on signage

3. Annual meeting updates
   a. Reception at Georgetown Law 7/14 from 6:30-8:30
      i. Transportation proposal – city bus (0.5 mile bus ride)
         1. Anna will speak with Liz about looking at other options
   b. Middle Managers and Directors breakfasts 7/15 7:00-8:00
      i. Middle Managers – Local Arrangements is working with folks from the Law Library of Congress to see if they can present a short program
      ii. Directors – still working on program ideas

4. Popularity of middle-manager breakfast
   a. Possible member survey in the fall about types of events members want
      i. Cocktail hours?
      ii. What is a middle manager? Maybe people don’t know they are middle managers – perhaps we can promote this to encourage attendance at whatever event we host

5. Research & Scholarship committee question (payout in a lump sum)
   a. Ingrid will run payout structure by AALL
   b. Can they waive the law librarian employment requirement?
      i. Amanda will ask more questions re: requirements – like how closely tied to law librarianship/of what interest to the law library community will the project be if the law librarian employment requirement is waived
New Business

1. Bylaws committee is wondering if there are any particular bylaws we’d like them to focus on
   a. Anna: No.
   b. Ingrid/Caroline: have them run the bylaws by the AALL bylaws committee to ensure it conforms

2. Request to board from Programs Committee – VIP guest for ALL-SIS program
   a. Programs committee is requesting that the board funds the VIP guest at $500.
   b. Projected expense breakdown:
      i. $330 round-trip flight from Chicago to Washington, D.C.
      ii. $169 least expensive conference hotel (my question is still pending with my AMPC liaison as to whether he can get the conference hotel rate, but, regardless, a quick search reveals that he should be able to get a room as cheap as $100 somewhere else and he’s willing to stay anywhere in the city)
      iii. $51 per diem for food and incidentals
   c. The board unanimously approved conference expenses not to exceed $500

Caroline moved to adjourn at 10:30 a.m.
Amanda seconded.
All in favor.