

## ALL-SIS EB Meeting

February 1, 2019

Attendees: Anna Lawless-Collins, Amanda Runyon, Caroline Osborne, Lisa Goodman, Ingrid Mattson

Meeting called to Order at 10:04 a.m.

### Old Business

1. Approval of November 2018 Board Minutes
  - a. Carolyn moves to approve
  - b. Lisa seconds
  - c. Approved
2. AALL sponsorships
  - a. Lexis is sponsoring the Middle Managers breakfast
  - b. \$3,000 sponsorship
  - c. Our obligations
    - i. Invite Lexis to send a rep to the breakfast
    - ii. Acknowledge and thank at the breakfast (Anna can do this as she plans to attend)
    - iii. Offer them the opportunity to make brief remarks
    - iv. Acknowledge them on signage
3. Annual meeting updates
  - a. Reception at Georgetown Law 7/14 from 6:30-8:30
    - i. Transportation proposal – city bus (0.5 mile bus ride)
      1. Anna will speak with Liz about looking at other options
  - b. Middle Managers and Directors breakfasts 7/15 7:00-8:00
    - i. Middle Managers – Local Arrangements is working with folks from the Law Library of Congress to see if they can present a short program
    - ii. Directors – still working on program ideas
4. Popularity of middle-manager breakfast
  - a. Possible member survey in the fall about types of events members want
    - i. Cocktail hours?
    - ii. What is a middle manager? Maybe people don't know they are middle managers – perhaps we can promote this to encourage attendance at whatever event we host
5. Research & Scholarship committee question (payout in a lump sum)
  - a. Ingrid will run payout structure by AALL
  - b. Can they waive the law librarian employment requirement?
    - i. Amanda will ask more questions re: requirements – like how closely tied to law librarianship/of what interest to the law library community will the project be if the law librarian employment requirement is waived

## New Business

1. Bylaws committee is wondering if there are any particular bylaws we'd like them to focus on
  - a. Anna: No.
  - b. Ingrid/Caroline: have them run the bylaws by the AALL bylaws committee to ensure it conforms
2. Request to board from Programs Committee – VIP guest for ALL-SIS program
  - a. Programs committee is requesting that the board funds the VIP guest at \$500.
  - b. Projected expense breakdown:
    - i. \$330 round-trip flight from Chicago to Washington, D.C.
    - ii. \$169 least expensive conference hotel (my question is still pending with my AMPC liaison as to whether he can get the conference hotel rate, but, regardless, a quick search reveals that he should be able to get a room as cheap as \$100 somewhere else and he's willing to stay anywhere in the city)
    - iii. \$51 per diem for food and incidentals
  - c. The board unanimously approved conference expenses not to exceed \$500

Caroline moved to adjourn at 10:30 a.m.

Amanda seconded.

All in favor.