ALL-SIS Executive Board Meeting

August 29, 2019

Minutes:

1. Old business
   a. Approve May Executive Board meeting minutes
      i. Amanda moved to approve the minutes
      ii. Lisa seconded
      iii. Minutes were approved
   b. Treasurer’s update
      i. Ingrid will circulate an update after we get statements following AALL
   c. AALL annual meeting debrief
      i. We should set up a checklist for what needs to happen at the official event. Pick up awards, bring to reception, distribute to awardees.
      ii. Very happy with reception and middle managers breakfast. Suggestion – dual ticketed event for breakfasts for those who want to order breakfast and those who want to just attend for the panel.
      iii. Generally very happy with ALL-SIS programming. Heard that some of the roundtables fizzled; people came to listen but there wasn’t a lot of conversation. Talk to committee chairs or those organizing the roundtables to set up conversation topics. Joint SIS statement regarding scholarly impact rankings
   d. Joint SIS statement regarding scholarly impact rankings
      i. Nick & Aaron from the Scholarly Communications Committee circulated a draft to the board for comment via Google Drive.
      ii. Because of concerns, we wanted to reexamine the draft before opening it up to membership for comment.
      iii. Amanda Watson will take a fresh look at the draft to give feedback before we make a recommendation.
         1. Per Lisa, Amanda will get on this in advance of our September meeting
      iv. Sabrina: should we reach out to the other groups to give them our new revised timeline so they don’t go forward without waiting to hear from this
      v. Anna was working with the old committee chairs on this
      vi. Lisa will reach out to the new chairs and let them know the timeline for our response is extended
   e. AALL Collaborative Activities & Joint Agreements Policy (endorsements)
      i. Legal Training for AALL SIS & Chapter Leaders - Wed, Sep 18, 2019 12:00 PM - 1:00 PM CDT
   f. Other old business?
2. New business
   a. Motion to purchase a Survey Monkey account for ALL-SIS – motion approved
      i. Administration: Lisa will make the first payment, and we can transfer it each year. We should set up an ALL-SIS Gmail account to make this possible
ii. Lisa will contact Kim Rundle to see if we have other options to use Survey Monkey via AALL

b. Initiatives for this year (based on the ALL-SIS Strategic Plan 2018-2020)
   i. Position ALL-SIS to Address Future Challenges: Review committee structure
      1. Evaluate how much each committee is doing; determine benefit of the committee output, assess ongoing need for each committee, assess whether new committees should be created to address new developments...
      2. Assemble a committee on committees?
      3. Sabrina has volunteered to lead this/pick up the mantle from Amanda Runyon

ii. Collaborate: Work with attorneys/firm librarians to ensure that research instruction reflects tasks and realities of modern law practice.
   a. Surveys, Programming, Advisory Council(s)
      b. Anna: will contact PLLIP-SIS

iii. Create Professional Development and Education Opportunities: Develop meaningful ways of supporting librarian scholarship
   1. Potential activities: revive Scholarship Mentor initiative; create affinity groups scholarship feedback collaboration opportunities.
   2. Ingrid: So many groups are doing this – can’t we coordinate all of this? The way we can contribute is to get them connected and aware of all of their efforts so they don’t duplicate

iv. Other goals from the board?

c. Board Liaisons outreach to our assigned committees
   i. Every board member should reach out to committee chairs and let them know you are their liaison
   ii. Check in with each chair in advance of each board meeting to see if they have questions or concerns to bring to the board

d. Handbook updating?
   i. It’s in the ALL-SIS Dropbox folder
   ii. It has a lot of good information for each position
   iii. We will go over the handbook at our November meeting

e. Planning for the 2020 Annual Meeting
   i. Program ideas? I’ve reached out to the Programs Committee as their board liaison.
   ii. Annual Meeting Events
      1. Continue to have Middle Manager’s Breakfast, Director's Breakfast, and Reception? Membership was pretty evenly divided on preference for reception/ all-members breakfast
         a. Sabrina: If we survey the SIS, we should be clear that the business meeting with always be virtual in part because we don’t want them to think the option is Breakfast/Business Meeting vs. Reception
b. People might be inclined to do breakfast if a reception is really far away
   i. Amanda Watson will check with the courts (and possibly law firms) to see if they are able and willing to host

f. Other new business?

Meeting is Adjourned at 12:04 pm