

ALL-SIS Executive Board Meeting
December 2019

Agenda:

1. Old business
 - a. Approve November Executive Board meeting minutes
 - i. Sabrina moves to approve. Lisa seconds. Approved.
 - b. Executive board review of the ALL-SIS handbook
 - i. Propose to move this to the next meeting.
 - c. Other old business?
 - i. Sabrina: Survey sent to 60 recipients (former committee chairs) – 18 responses so far. The survey is open until Dec. 20
 - ii. Sabrina: Research & Scholarship Committee
 1. Agree to suspend the award this year; investigate past recipients' work. Any records? Some – Sabrina went in to see checks issued in the past and shared those with the current committee co-chairs
 2. We are going to wait to hear final report and recommendations from committee co-chairs for January meeting
 - iii. Amanda: Hein statement/citation metrics statement being finalized; should have it complete in January
2. New business
 - a. Awards Committee query regarding whether the Executive Board would like to make any changes to the awards or criteria?
 - i. Lisa reviewed and doesn't have suggested revisions
 - ii. No other suggested revisions/objectives; no concerns from the board
 - b. Proposed budget for covering expenses of non-AALL member speaker on panel of ALL-SIS sponsored program
 - i. How can we ensure this doesn't come up as a surprise in the future?
 1. Should we commit to budgeting a set amount for the future?
 - ii. Can we state at this time we will offer up to \$800 and the speaker must submit receipts?
 1. Lisa moves; Sabrina seconds. All approve
 - c. Other new business?
 - i. Lisa: ABA/BNA Lawyers' Manual on Professional Conduct
 - ii. Let's take it back to the GLL Chair to consider a joint statement.

Adjourned at 4:40pm