



ACADEMIC LAW LIBRARIES
SPECIAL INTEREST SECTION



ALL-SIS EXECUTIVE BOARD MEETING

ALL-SIS Executive Board Meeting
January 21, 2020

Meeting:

Lisa Goodman, Sabrina Sondhi, Anna Lawless-Collins, Ingrid Mattson, Amanda Watson

Agenda:

1. Old business
 - a. Approve December Executive Board meeting minutes
 - i. Sabrina moves to approve
 - ii. Ingrid seconds
 - iii. Minutes approved
 - b. Speaker change for ALL-SIS sponsored Annual Meeting program
 - i. Originally, we were willing to provide up to \$800 for non AALL speaker. This speaker is unable to attend. Lisa approved a new speaker who will receive up to \$800 reimbursement.
 - c. Annual Meeting sponsorship confirmation
 - i. \$6000 for reception from Lexis.
 - ii. That's the extent of the sponsorships
 - d. Joint SIS statement regarding scholarly impact rankings (Amanda)
 - i. At AALS there were two panels on scholarly impact. Lots of support from professors + suggestions from those involved after current draft was shared. Amanda has sent those suggestions back to original drafters. So much activity happening around this, but Amanda will have a final draft in February to ensure we're prepared.
 - ii. No new categories were added, but enhancements were made to the existing draft
 - iii. The draft was well received, and people are enthusiastic about the librarian voice here.
 - e. Executive board review of the ALL-SIS handbook
 - i. Review pushed to Feb. meeting. The bylaws in the handbook are not the most up-to-date. The website bylaws are the most current, and it's the bylaws committee charge to work on these.
 - f. Other old business?
 - i. (Sabrina) – survey sent to all committee chairs and former chairs (60 people total)
 1. Sabrina gave people a Dec. 20 deadline
 2. She has received a good number of responses, though not everyone has replied. Sabrina will compile the responses and circulate them in advance of the Feb.

meeting (the plan is to prepare an executive summary, and she will note the percentage of responses).

2. New business

- a. Approve Nominations Committee's slate of executive board candidates
 - i. Amanda moves to approve the slate; Lisa seconds.
 - ii. Everyone approves
 - iii. Discussion of time frame: the handbook specifies April 1-25. Those dates align with the other timeline components to running the election. The board approved this timeline for the 2020 election.
- b. ALL-SIS webpage page query: <https://www.aallnet.org/allsis/resources-publications/links-academic-law-libraries/>. This page hasn't been updated since 2010. We were asked to include Concord Law School in the links: <https://www.concordlawschool.edu/student-life/library/>.
 - i. Many of the links are broken and the EB is not sure of the purpose of the list. Maintaining this list and creating a policy document on the purpose of the list
 - ii. This raises a larger question about making sure our website content is current AND whether we need a web committee or point person to be the line of communication with Chris Siwa (AALL)
 1. When we update the website, should those updates be sent by anyone to Chris, or should there be a person through whom this content goes?
 - a. There is a web committee
 2. What committee would this fall under?
 - a. There are two committees that nominatively could be the point – but one is for marketing the SIS and one is for marketing law libraries
 3. Ingrid will ask the PR Committee to review the ALL-SIS website, create a spreadsheet (or other tracking system) to create a sitemap, identify when the content was last updated (if possible) and the committee charged with this information (if any), and make recommendations on pages that we should continue to update
 - a. Start with the Resources & Publications tab
 - b. Do not reach out to the committees/chairs – simply pull together whatever you can find from the website
- c. Other new business?
 - i. Budget – we are still waiting on an itemization of our expenses and income for the summer meeting. That will typically be available in November after Pam Reisinger codes the expenses for the SISes. It is available on request.
 1. Ingrid has created a year-over-year expenses and income table in our Dropbox folder; that is where those itemized expenses go for planning for the upcoming AALL conference

- ii. Middle-manager breakfast will cost ~\$1,000; the board is okay with this expenditure to keep the middle-manager breakfast's registration fee in line with previous years
- iii. What if we don't spend \$6,000 for the sponsorship? Does Lexis retain it? Are they paying our expenses when we submit receipts?
 - 1. We do not know the answer to this; but, the reception is off-site, so it's possible we should consider paying for transportation to the event to maximize the Lexis sponsorship.

Meeting adjourned at 2:01pm