



# ADVANCE REGISTRATION INFORMATION

Additional Registration Items continued from page 1

## LIBRARY TOURS

Library tours will be offered during the Annual Meeting to showcase a variety of Austin area libraries. Each set of tours will require bus transportation and include visits to two libraries. Attendees are responsible for non refundable transportation fees. Photo IDs are required for all tours. **Advance registration is required for all tours by June 19 and is on a first-come, first-serve basis.** Due to limited availability, please sign up for only one tour. Tours are subject to cancellation if there is insufficient registration. For tour descriptions, visit [www.aallnet.org/library-tours](http://www.aallnet.org/library-tours).

**LBJ Presidential Library / The University of Texas Tarlton Law Library**  
Saturday, July 15 11:15 – 4:30 p.m.  
**Item Code: LIB1 \$17.50**  
*Bus transportation fee and admittance to LBJ Presidential Library*

**Texas State Law Library / Legislative Reference Library**  
Monday, July 17 2:15 – 6:30 p.m. *(includes reception at conclusion of tours)*  
**Item Code: LIB2 \$12.50**  
*Bus transportation fee*

## ASSOCIATION EVENT TICKETS

**Association Luncheon** tickets for Tuesday, July 18 at 12:30 – 2:00 p.m. may be purchased with a Conference registration or a Tuesday Per-Day Registration by July 1. (Only a limited number of tickets will be available for purchase onsite.) Purchase as follows:

**Item Code: LUN \$40.00**

Additional Opening Reception and Association Luncheon tickets for guests may be purchased at the following prices:

Opening Reception	<b>Item Code: OR</b>	\$30.00
Opening Reception (Children 3-12)	<b>Item Code: ORC</b>	\$10.00
Association Luncheon	<b>Item Code: LUNGU</b>	\$60.00

*An Opening Reception ticket for Saturday, July 15 is included with Conference and Saturday Per-Day registrations.*

## CONFIRMATIONS

Registrations are processed as received and a confirmation will be e-mailed. If you have questions regarding your registration status, contact Convention Data Services at 877.779.3216.

## SPECIAL NEEDS

Please indicate on the registration form if you have a disability that may require auxiliary aids or services. It is the attendee's responsibility to contact the director of meetings at 312.205.8026 or [preisinger@aall.org](mailto:preisinger@aall.org) to make arrangements.

## TERMS AND CONDITIONS

**Payment:** Registrations received without payment will be held until payment is received.

**Refunds:** Cancellations and refund requests must be made in writing and emailed to [aall@xpressreg.net](mailto:aall@xpressreg.net) or faxed to 1-508-743-9600 by June 30, 2017. Refunds will be processed less a \$75 administration fee. No refunds will be given after June 30, 2017. Refunds will not be given for no-shows. Substitutions are always welcome as long as the original registrant has not already checked in onsite. (Keep a copy of the fax 'receipt' showing the date and time of your fax.) Refunds will be issued in the method of original payment after the Annual Meeting.

**No Wait-List:** All registrations will be processed in the order in which they are received with payment. Once a ticketed workshop or event is fully subscribed, registration will be closed for that workshop or event. Wait-lists will not be maintained. **Do not plan on attending a workshop or event unless you receive a confirmation notice that will admit you to the session.** If you choose to pay by credit card, your card will be charged only for those sessions for which you receive a confirmed registration. If

you make payment by check, your check will be deposited and a refund of the registration fee for the closed event will be mailed after the Annual Meeting.

**Cancellations:** AALL reserves the right to cancel workshops, programs and events if there is insufficient registration or for any other reason. AALL is not responsible for cancellation charges assessed by airlines or travel agencies, or other losses incurred due to cancellation of workshops, programs, and events.

## PHOTOS

By attending the Conference, you agree that AALL, its employees, contractors, and volunteers, may photograph, videotape, or audiotape you during the Conference and related activities. Your photo, video, audio, likeness, or image may be used by AALL for promotional or related purposes with no remuneration to you.

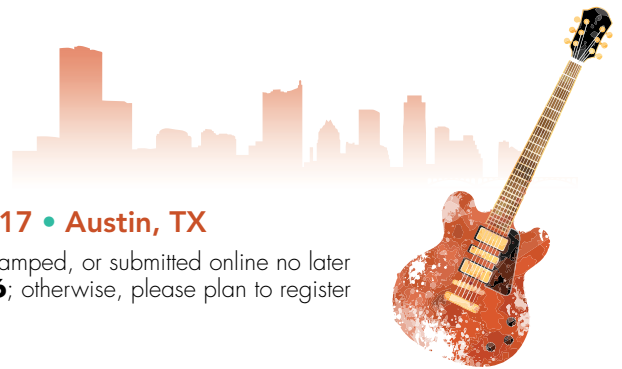
## MEETINGS AND EVENTS CODE OF CONDUCT

Conference attendees are expected to follow the rules outlined in AALL's Meetings and Events Code of Conduct ([www.aallnet.org/code-of-conduct](http://www.aallnet.org/code-of-conduct)) at all conference venues and conference-related events.

# REGISTRATION FORM

**AALL 110th Annual Meeting and Conference • July 15-18, 2017 • Austin, TX**

In order to qualify for the lower advance rate, registrations must be postmarked, faxstamped, or submitted online no later than **June 2**. Subsequent registrations must be postmarked/faxstamped by **June 16**; otherwise, please plan to register online or onsite.



## SECTION I – REGISTRANT INFORMATION

**Note:** Workshops/CONNELL, PLLIP-SJS Summit, SIS ticketed events and library tours have a postmark deadline of **June 12**.

Name (Last) \_\_\_\_\_ (First) \_\_\_\_\_ (Initial) \_\_\_\_\_

Library/Institution (up to 30 characters) \_\_\_\_\_

Address 1 \_\_\_\_\_

Address 2 \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Country (if other than U.S.) \_\_\_\_\_ Twitter Handle \_\_\_\_\_

Daytime Telephone \_\_\_\_\_ Fax \_\_\_\_\_ e-Mail \_\_\_\_\_

### Type of Library Employer:

(Please check one.)

- Law School  Corporate  Government
- Law Firm  Court  Independent  Other
- Are you interested in serving as an Annual Meeting host for a new attendee?

### New to the Annual Meeting and Conference?

- I am a first-time attendee.
- Are you interested in being matched with a host for the 2017 Annual Meeting?

### Special Meal Preference:

- Vegetarian  Vegan  Kosher
- I have food allergies:

List: \_\_\_\_\_

### Special Needs:

- I have a disability that may require auxiliary aids and services. (See page 2.)

### If you are registering as a nonmember, how did you hear about the 2017 AALL Annual Meeting and Conference?

- AALL chapter newsletter  AALL Spectrum magazine
- AALL website  Co-worker/colleague
- Facebook  Twitter
- Blog \_\_\_\_\_  Other \_\_\_\_\_

### Emergency Contact:

NAME \_\_\_\_\_

PHONE \_\_\_\_\_

## SECTION II – CONFERENCE REGISTRATION

### Conference Registration (CR)

	<i>Postmarked by June 2</i>	<i>Postmarked after June 2</i>
Member	<input type="checkbox"/> \$599.00	<input type="checkbox"/> \$699.00
Nonmember*	<input type="checkbox"/> \$849.00	<input type="checkbox"/> \$949.00
Retired or Student Member	<input type="checkbox"/> \$125.00	<input type="checkbox"/> \$225.00
Retired or Student Nonmember*	<input type="checkbox"/> \$175.00	<input type="checkbox"/> \$275.00

**NEW THIS YEAR** When five people register from the same institution, each additional conference registration (CR) will receive a discount of \$100. (Discount is applied when registering with the same email domain as the previous five registrants.)

### Per Day Registration (DR)

**Dates** (Please indicate appropriate days.)

**Price per day**

Saturday	Member <input type="checkbox"/> \$295.00	Nonmember <input type="checkbox"/> \$445.00
Sunday	Member <input type="checkbox"/> \$295.00	Nonmember <input type="checkbox"/> \$445.00
Monday	Member <input type="checkbox"/> \$295.00	Nonmember <input type="checkbox"/> \$445.00
Tuesday	Member <input type="checkbox"/> \$295.00	Nonmember <input type="checkbox"/> \$445.00

\*Nonmember Conference Registration includes a complimentary AALL Membership for 2017-2018.

**SECTION II TOTAL** \$ \_\_\_\_\_

