THREE WAYS TO REGISTER

ONLINE at www.aallnet.org/conference. Purchase orders and checks are accepted as a form of online payment for advance registration.

FAX your completed registration form to 508.743.9600 by June 12.

MAIL your completed registration form (one per person) with payment (must be postmarked by June 12).

Note: In order to qualify for the early lower rate, registrations must be postmarked, faxstamped, or submitted online by May 15.

REGISTRATION PACKAGE OPTIONS

Visit www.aallnet.org/conference to view the registration package options and details.

ADDITIONAL REGISTRATION ITEMS

These additional registration items must be purchased by June 12. Enter item codes in Section III on the Registration Form.

For workshop and PLLIP-SIS Summit descriptions, visit: www.aallnet.org/conference.

WORKSHOPS/CONELL

W1: Instructional Design for Law Librarians
   Saturday, July 11 • 8:30 a.m.–5:00 p.m. (8:00 a.m. check-in)
   Member Item Code: W1M $90.00
   Nonmember Item Code: W1NM $135.00

W2: Demystifying Civil Legal Systems for a Common Law Audience: Historical Traditions, Modern Developments, and Practical Research & Instruction Applications
   Saturday, July 11 • 9:00 a.m.–5:00 p.m. (8:30 a.m. check-in)
   Member Item Code: W2M $60.00
   Nonmember Item Code: W2NM $90.00

CONELL (Conference of Newer Law Librarians)
   Saturday, July 11 • 8:00 a.m.–3:00 p.m.
   Item Code: CONELL $150.00

COM-ADV: Legislative Advocacy Training 2020
   Sunday, July 12 • 4:00 p.m.–5:00 p.m.
   No Charge

PLLIP-SIS SUMMIT

   Saturday, July 11 • 8:00 a.m.–5:00 p.m
   Item Code: SIS-PLL1 $199.00

SIS EVENT TICKETS

ALL-SIS Directors Breakfast (directors only)
   Monday, July 13 • 7:00–8:00 a.m.
   Item Code: SIS-ALL2 $60.00

ALL-SIS Middle Managers Breakfast
   Monday, July 13 • 7:00–8:00 a.m.
   Item Code: SIS-ALL3 $45.00

ALL-SIS Reception
   Sunday, July 12 • 6:30–8:30 p.m.
   Item Code: SIS-ALL4 No charge

GD-SIS Breakfast and Business Meeting
   Tuesday, July 14 • 7:00–8:15 a.m.
   Item Code: SIS-GD1 $10.00

GLL-SIS Business Meeting, Breakfast & Silent Auction
   Sunday, July 12 • 7:30–8:45 a.m.
   Item Code: SIS-GLL1 $20.00

LHRB-SIS Reception
   Sunday, July 12 • 7:00–9:00 p.m.
   Item Code: SIS-LH2 $10.00

PLLIP-SIS Annual Business Meeting and Lunch
   Sunday, July 12 • 12:45–2:15 p.m.
   Item Code: SIS-PLL3 $10.00

SR-SIS Sexual Orientation and Gender Identity Reception
   Sunday, July 12 • 8:00–10:00 p.m. ❑ (open to all)
   (cash payment also accepted at the event)
   Item Code: SIS-SRR $10.00

Additional Registration Items continue on next page.
LIBRARY TOURS

Library tours will be offered during the Annual Meeting to showcase a variety of New Orleans area libraries. Most tour locations are within walking distance of the Morial Convention Center; all are accessible by taxi or rideshare service. While there is no fee for the tours themselves, transportation costs are the responsibility of the registrant. Please note that the times listed for the tour do not include travel time to and from the host library.

Government-issued photo IDs are required for all tours. Advance registration is required for all tours by June 12 and is on a first-come, first-serve basis. Due to limited availability, please sign up for only one tour. Tours are subject to cancellation if there is insufficient registration. For tour descriptions and travel times, visit www.aallnet.org/conference. A confirmation will be sent after registration closes with more detailed information.

<table>
<thead>
<tr>
<th>Library Location</th>
<th>Date/Time</th>
<th>Item Code</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tulane Law School Library</td>
<td>Saturday, July 11, 10:00 a.m. - 11:00 a.m.</td>
<td>LIB1</td>
<td>No charge</td>
</tr>
<tr>
<td>Williams Research Center of the Historic New Orleans Collection</td>
<td>Monday, July 13, 2:00 p.m. - 3:00 p.m.</td>
<td>LIB2</td>
<td>No charge</td>
</tr>
<tr>
<td>Institute for the Study of War and Democracy at the National WWll Museum</td>
<td>Monday, July 13, 4:00 p.m. - 5:00 p.m.</td>
<td>LIB3</td>
<td>No charge</td>
</tr>
<tr>
<td>United States Fifth Circuit Court of Appeals Law Library</td>
<td>Tuesday, July 14, 11:30 a.m. - 12:30 p.m.</td>
<td>LIB4</td>
<td>No charge</td>
</tr>
</tbody>
</table>

ASSOCIATION EVENT TICKETS

Association Luncheon tickets for Tuesday, July 14 at 12:45–2:15 p.m. may be purchased with a Conference registration or a Tuesday Single-Day registration by July 1. (Only a limited number of tickets will be available for purchase onsite.) Purchase as follows:

- Item Code: LUN $45.00
- Item Code: OR $30.00
- Item Code: ORC $10.00
- Item Code: LUN $45.00
- Item Code: LUNGU $65.00

An Opening Reception ticket for Saturday, July 11 is included with Conference and Saturday Single-Day registrations.

CONFIRMATIONS

Registrations are processed as received and a confirmation will be emailed. If you have questions regarding your registration status, contact Convention Data Services at 508.743.8524.

TERMS AND CONDITIONS

Payment: Registrations received without payment will be held until payment is received.

Refunds: Cancellations and refund requests must be made in writing and emailed to aall@xpressreg.net or faxed to 508.743.9600 by June 26, 2020. Refunds will be processed less a $100 administration fee. No refunds will be given after June 26, 2020. Refunds will not be given for no-shows. Substitutions are always welcome as long as the original registrant has not already checked in onsite. (Keep a copy of the fax ‘receipt’ showing the date and time of your fax.) Refunds will be issued in the method of original payment after the Annual Meeting.

No Wait-Lists: All registrations will be processed in the order in which they are received with payment. Once a ticketed workshop or event is fully subscribed, registration will be closed for that workshop or event. Wait-lists will not be maintained. Do not plan on attending a workshop or event unless it appears in your registration confirmation. If you choose to pay by credit card, your card will be charged only for those items for which you receive a confirmed registration. If you make payment by check, your check will be deposited and a refund of the registration fee for the closed event will be mailed after the Annual Meeting.

Cancellations: AALL reserves the right to cancel workshops, programs and events if there is insufficient registration or for any other reason. AALL is not responsible for cancellation charges assessed by airlines or travel agencies, or other losses incurred due to cancellation of workshops, programs, and events.

PHOTOS

By attending the Conference, you agree that AALL, its employees, contractors, and volunteers, may photograph, videotape, or audiottape you during the Conference and related activities. Your photo, video, audio, likeness, or image may be used by AALL for promotional or related purposes with no remuneration to you.

MEETINGS AND EVENTS CODE OF CONDUCT

Conference attendees are expected to follow the rules outlined in AALL’s Meetings and Events Code of Conduct (www.aallnet.org) at all conference venues and conference-related events.
SECTION I – REGISTRANT INFORMATION

Name (Last) (First)

Title  Library/Institution (up to 30 characters)

Address 1

Address 2

City State Zip

Country (if other than U.S.)

Twitter Handle

Daytime Telephone

Email

Type of Library Employer (Please check one):

- Law School
- Corporate
- Government
- Law Firm
- Court
- Independent
- Other

New to the Annual Meeting and Conference?

- I am a first-time attendee.
- Are you interested in being matched with a host for the 2020 Annual Meeting?
- Are you interested in serving as an Annual Meeting host for a new attendee?

Special Meal Preference:

- Vegetarian
- Vegan
- No preference
- Religious dietary request  Define: __________________________
- I have the following food allergies: __________________________

Special Needs:

- I have a disability that requires auxiliary aids or services. (See page 2.)

If you are registering as a nonmember, how did you hear about the 2020 AALL Annual Meeting and Conference?

- AALL chapter newsletter
- AALL website
- Facebook
- Blog
- AALL Spectrum magazine
- Co-worker/colleague
- Twitter
- Other

Are you interested in receiving communications from our 2020 exhibitors in regards to invitations, information and other activities relating to the conference?  Yes  No

Emergency Contact:

NAME ____________________________

PHONE ____________________________

SECTION II – REGISTRATION OPTIONS

Conference Registration (CR)

<table>
<thead>
<tr>
<th>Membership Type</th>
<th>Postmarked by May 15</th>
<th>Postmarked after May 15</th>
</tr>
</thead>
<tbody>
<tr>
<td>Member</td>
<td>$695.00</td>
<td>$795.00</td>
</tr>
<tr>
<td>Nonmember</td>
<td>$995.00</td>
<td>$1,095.00</td>
</tr>
<tr>
<td>Nonmember Vendor (not an exhibitor)*</td>
<td>$1,249.00</td>
<td>$1,349.00</td>
</tr>
<tr>
<td>Retired or Student Member</td>
<td>$125.00</td>
<td>$225.00</td>
</tr>
<tr>
<td>Retired or Student Nonmember</td>
<td>$175.00</td>
<td>$275.00</td>
</tr>
</tbody>
</table>

Single-Day Registration (DR)

Single-day registrations are available for Saturday, Sunday, Monday, or Tuesday. Select only one.

<table>
<thead>
<tr>
<th>Day</th>
<th>Postmarked by May 15</th>
<th>Postmarked after May 15</th>
</tr>
</thead>
<tbody>
<tr>
<td>Saturday</td>
<td>$350.00</td>
<td>$400.00</td>
</tr>
<tr>
<td>Sunday</td>
<td>$350.00</td>
<td>$400.00</td>
</tr>
<tr>
<td>Monday</td>
<td>$350.00</td>
<td>$400.00</td>
</tr>
<tr>
<td>Tuesday</td>
<td>$350.00</td>
<td>$400.00</td>
</tr>
</tbody>
</table>

Exhibit Hall Only Registration (EXO)

<table>
<thead>
<tr>
<th>Type of Registration</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nonmember Vendor (not an exhibitor)*</td>
<td>$49.00</td>
</tr>
</tbody>
</table>

*Note: AALL does not allow the solicitation of attendees in the exhibit hall by organizations who are not registered exhibitors.

SECTION II TOTAL $__________
SECTION III – ADDITIONAL REGISTRATION ITEMS

Enter the item code, quantity and amount due for each additional item you wish to purchase (found on the Advance Registration Information pages). Workshops, CONELL, PLLIP-SIS Summit, SIS ticketed events, and library tours have an online registration deadline of June 12 or must be postmarked/fax-stamped by June 8. Attendance is limited for these events. If an event is full at the time your registration is received, it will not appear on your registration confirmation.

<table>
<thead>
<tr>
<th>Item Code</th>
<th>Quantity</th>
<th>Amount Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>sample OR</td>
<td>1</td>
<td>$30.00</td>
</tr>
<tr>
<td>sample SIS-ALL4</td>
<td>1</td>
<td>no charge</td>
</tr>
</tbody>
</table>

Guest name(s) required for additional tickets purchased for Opening Reception and Association Luncheon. Guests will not receive badges but will be issued tickets for events purchased.

Guest Name #1 ____________________________________________

Guest Name #2 ____________________________________________

SECTION III TOTAL $___________

TOTAL of Sections II & III (amount due) $___________

SECTION IV – PAYMENT INFORMATION

Payment must accompany registration. Faxed registration must include valid credit card information below. In the event that the total amount due is miscalculated on this form, AALL authorizes Convention Data Services to adjust this amount and charge the registrant for the corrected amount.

Please Choose One Method of Payment

☐ Check enclosed  ☐ Please charge my:  ☐ VISA  ☐ MC  ☐ AmEx  $ __________

Please make all checks payable to the American Association of Law Libraries (AALL).

Registrant’s Name ____________________________________________

Cardholder’s Name ____________________________________________

Card No. ____/____/____/____/____/____/____/____/____/____/____/____/____/____/____/____  Expiration Date _______________

Signature ____________________________________________________

☐ Federal Government Agency  ☐ Purchase Order Enclosed*  $ _______

*If you choose this option, you may register by mail by including your completed registration with your purchase order documents. (You also have the option to register online with a purchase order or check at www.aallnet.org/conference.)

Please complete one form per person and return with your remittance (include registrant’s name on payment page) to:

AMERICAN ASSOCIATION OF LAW LIBRARIES

c/o Convention Data Services
7 Technology Park Drive
Bourne, MA 02532

Fax: 508.743.9600
Registration questions: 508.743.8524

Mail OR fax – DO NOT DO BOTH. You will receive an emailed confirmation of your registration as registrations are processed.

By submitting this registration for processing, registrant agrees to the Terms and Conditions on page 2.