AALL General Business Meeting
Standing Rules

- Resolutions submitted at least 30 days prior to the AALL General Business Meeting, were forwarded to the AALL Secretary for placement on the AALL General Business Meeting agenda. Resolutions submitted after the 30-day deadline, but at least 24 hours before the time of the AALL General Business Meeting, were reproduced for distribution at the business meeting, and forwarded to the AALL Secretary for addition to the agenda. All resolutions shall be submitted, in writing, using the online form on AALLNET, http://www.aallnet.org/about/resolution_guidelines.asp.

- A representative of the submitting member or entity must be present during the AALL General Business Meeting to move (present) the resolution. The resolution must be seconded by a separate voting member in attendance at the AALL General Business Meeting in order to proceed to discussion and a possible vote. These votes may be done via live chats.

- A member may use the live chat to speak. The member should address the chair and state his/her name and library affiliation and receive recognition.

- No member may speak for more than three minutes and the discussion is limited to no more than ten minutes on any one agenda item. The Chair will announce when the time is completed.

- If members wish to extend discussion beyond the allowed time, a motion to extend discussion will require passage by a two-thirds majority.

- Following discussion of the resolution (other than a courtesy or commemorative) at the AALL General Business Meeting, the President, as presiding officer, will give members present at the meeting the opportunity to vote to take the resolution forward to the entire AALL membership for a final vote via AALLNET after the Annual Meeting.

- Courtesy or commemorative resolutions may be presented at the AALL General Business Meeting and do not need to be written or submitted ahead of time. Such resolutions can be approved by via live chats.
• The Executive Board will serve as the committee to approve the minutes for this meeting.

Attention is called to pertinent parts of the Association’s Bylaws:

• Article IV, Section 2.1 (summarized) - Members in all categories have the right to vote in elections.

• Article XIII – In all matters not covered by its Bylaws, the Association shall be governed by the current edition of the *AIP Standard Code of Parliamentary Procedure*. 