

Minutes of the CS-SIS Business Meeting
July 13, 2003 in Seattle, WA

Chair, Liz Glankler, called the meeting to order at approximately 5:30 on July 13, 2003 in Seattle, WA. The minutes of the 2002 business meeting were approved as posted on the CS-SIS web page.

Dominic Grillo read the Treasurer's report and it was approved. As of the end of May 2003, we had \$9,339.60 in our bank account. Dom indicated that this number did not reflect membership registrations, which would amount to approximately \$3,300, nor did it reflect the expenses incurred from the events and purchases:

- PDA raffle (\$250)
- Breakfast meeting (\$1,200)
- The awards (\$1,150)
- Connell phone card give aways (\$519.70)
- Shipping of flyers (\$19.54)

Liz reviewed the activities of the CS-SIS over the past year.

Committee Reports:

- Nominations: James Duggan

It was decided that the immediate out-going past chairs will chair the nominations committee. This has been the custom and practice of the CS-SIS for many years.

- Publications (Newsletter): Liz Glankler

This year saw the departure of Sandy Braber-Grove as co-editor of the newsletter, *Connecting...* Liz agreed to continue publishing the newsletter online and asked for all to contribute copy for the publication. This year, the newsletter was published twice.

- Bylaws & Procedures: Ken Hirsh

Our By-Laws/Procedures need to be amended to address the possibility of a tie in an election. Ken moved that the proposed amendments, as published on the CS-SIS web page, be put to a vote of all members present at the business meeting. The motion passed and the amendments were approved. The revised bylaws will be published to the CS-SIS web page as our current bylaws, as revised June 1989, June 1997, March 2000, and July 2003.

- Grants: Susan Boland

Grant applications substantially increased this year. Discussion resulted in two future requirements to receive a grant: 1) that grant recipients be CS-SIS members to qualify for the grant, and 2) that grant recipients sign an agreement to commit themselves to perform some activity that benefits the SIS in some way

(i.e., write an article for the newsletter, propose a program for the annual meeting, serve on a committee, etc.)

- Experts List:

It was decided that a Letter of Appreciation be sent by the Chair to the Library Directors of those who participate in being recognized as an expert, available to help other members in their area of expertise.

- Technical Competencies: Ken Hirsh

There was a discussion about discontinuing this committee. There has not been much activity on this committee and AALL will be publishing performance measures at a national level.

- Mentoring Committee:

This committee must be formed. A discussion took place regarding whether formal charges should be made to the Recruitment and Involvement committee, or if this committee should stand on its own. It was decided that the Executive Board would resolve this problem during the coming year. Formation of this committee was a primary concern of those attending the meeting.

- Connell:

The Connell attendance was very good and it was stressed how important involvement in Connell is to attract new members. This year, the CS-SIS gave away phone cards to attendees.

Mention was made of all the meetings and programs the SIS was sponsoring at this year's conference.

Ken Hirsh reminded everyone about the Karaoke outing later on.

Don reminded everyone to come to the education/program planning meeting later in the conference.

Liz thanked the current Executive Board members and committee chairs, and then introduced the new board.

The meeting adjourned at about 6:30 p.m.

Minutes by Vicki Szymczak, Secretary/Treasurer.

The following CS-SIS members attended the Business Meeting on July 13, 2003:

Name	E-mail
Dominick Grillo	lawdjg@hofstra.edu
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