

American Association of Law Libraries Computing Services Special Interest Section

Business Meeting

July 17, 2005, 5:30 to 6:30

San Antonio, TX

The meeting was called to order at 5:30 pm by Susan Boland. Chair Boland introduced the sitting executive board to the Members. A motion was made to waive the reading of the minutes of the 2004 CS-SIS business meeting as posted on the CS SIS web site

(<http://www.aallnet.org/sis/cssis/meetings/2004/minutes2004.pdf>). The motion was seconded and unanimously passed.

Treasurer Szymczak read the financial report. At the beginning of the fiscal year on 10/1/04, the beginning balance for the CS SIS was \$7,084.21. As of 5/31/2005, the ending balance was \$7,359.25. Figures from 5/31/2005 were the most recent provided by AALL. The 5/31 balance did not include the 2004 revenue from membership dues and excluded certain current known expenses totaling approximately \$2,200.00 (breakfast fees, \$700; grants, \$1,295; Ipod, \$102; Amazon gift certificates, \$50; speaker gift, \$14).

Chair Boland provided a condensed oral version of the Annual Report for the CS which is posted in full at the CS web site. Chair Boland highlighted the following points of the 2005 Annual Report:

- For the 2005 AALL Conference, CS was awarded with five educational program slots and two roundtables. In addition, the CS breakfast for 2005 titled "The Future of Law Librarianship" and featuring law librarian legend Roy Mersky, was oversold.

The following committees provided brief reports on their activities during the years, and, when appropriate, made recommendations for 2006. All committee chairs referred to the CS web site for more detailed information.

- Adaptive Technologies: Ryan Overdoff, Chair
The web site for adaptive technologies was working well, and only one link went down during the year. CS members commented on the usefulness of the information available on this web site.
- Awards Committee: Sherri Lewis, Chair
Discussion centered around the "Kenny" award which was inaugurated last year and awarded to Ken Hirsch for his outstanding commitment to the SIS. Concerns about how often, and what criteria to use, for making the award were brought to the table for future discussion.

- **Blawgs: Debbie Ginsberg & Bonnie Shucha, Co-Chairs**
The newly formed Blawgs Committee is very popular with at least thirty members contributing to the CS blawg. The software that was used to start the blawg, Bloki, is no longer being supported. This prevented any new members from joining the blawg. Co-chairs Ginsberg and Shucha are exploring other platforms. The most immediate move will be to Blogger; however, it may move again since Blogger does not support wikis or forums. These features may also appear as separate applications.
- **Grants: Cynthia Lewis, Chair**
The following individuals received grants to attend the 2005 AALL Annual Conference: David Lehmann, Eric Young, Bonnie Shucha, and Denise Potter. Ms. Potter was our CONELL recipient.
- **Nominations: Don Arndt, Chair**
Chair Arndt thanked the members of the committee for their work, and the nominees for their participation.
- **Program Planning: Susan Boland, Chair**
Chair Boland and incoming CS Chair Grillo asked all members for their help in planning next year's meeting events by attending the program planning committee's meeting at 5:15 on July 18th. As previously noted, CS was awarded five educational program slots for 2005.
- **Publications: Liz Glanker, outgoing Chair & Eric Kistler, incoming Chair**
An award was given to Chair Glanker for her outstanding service to producing our newsletter, *Connecting*. Incoming Chair Kistler hopes to produce at least two issues of *Connecting* during the incoming year and urges all members to contribute articles for publication.
- **Job Description Database: Don Arndt & Robert Linz, Co-Chairs**
Co-Chairs Arndt and Linz reported that the job descriptions database currently has over 1,000 entries.
- **Recruitment and Involvement: Vicki Szymczak, Chair**
Chair Szymczak noted that R&I produced the display board for CONELL and the SIS Section of the Exhibits Hall. Discussion to purchase a more permanent display for future exhibits was tabled, as the type of boards currently used do not survive the meeting. It was hoped that a digital display presence could be used in the future. There was a request for more members to be part of the committee as past volunteers were unable to contribute in the past year. Chair Szymczak noted that it would be inappropriate to continue as Chair since she would not be attending the 2006 AALL annual conference and resigned her chair.

- Roundtable Planning/Coordinating Committee: Eric Young, Chair
 There will be two roundtables hosted by CS taking place this year. The one on Web Design and Maintenance will meet at 10:15 am on July 18th. The second one on Instructional Technology will meet at 11:45 am on July 19th. It was noted the discussion at last year's roundtable on Web Design and Maintenance produced a number of program planning ideas.

- Strategic Planning: Robert Jacoby, Chair
 Discussion centered around the survey produced during the preceding year. There were forty responses. In summary, respondents felt the CS was a valuable resource for them but felt that our publications are not well known. Also, four responses to the survey said that they felt unwelcomed to participate in this particular SIS. Possibility of a name change to better identify the talents of CS was tabled. In-coming Chair Grillo proposed an Ad Hoc committee be formed to investigate a new name for the SIS. *See further comments under "new business" below.*

- Technology Competencies: Eric Gilson, Chair
 The Committee provided a list of materials on our web site as requested by AALL. The information on web design tools, digitization, and web development will be expanding.

- Web Development: June Liebert, Chair
 This year, the CS web site will be adding the program materials used by members in their presentations at AALL. It is hoped that it will lure more traffic to the CS web site.

This concluded the reports from the Committee Chairs.

Chair Boland reviewed the following "old" business items:

- Name Change
 The CS will investigate a name change. This was first discussed at during the 2004 meeting. An ad hoc committee will be formed that all members will be invited to join.

- Distinguished Service Award.
 The Awards Committee will develop a proposal and possible timeline to guide the award of the "Kenny" to future recipients. The Committee will look to other SIS's with similar awards to see how they designate their awards. It is hoped that the proposal and timeline will be prepared by April or May, 2006.

Chair Boland introduced the following "new" business item:

- Strategic Plan

The portion of the mission statement in the strategic plan that reads “computer related” will be changed to “information technology.” The portion of the mission statement that reads “and use computer related services” (in the second bullet) will be replaced with “ and use technology services.” Goal II will be retitled from “Outreach” to “Outreach and Advocacy.”

A motion was made to approve the amendments to the strategic plan. It was seconded and passed unanimously.

- AALL Centennial

An ad hoc committee will be formed to decide on activities to honor the AALL Centennial which will be celebrated in St. Louis next year. One possibility would be participation in the Centennial Variety Show.

The drawing for the Ipod Shuffle was made in favor of CONELL attendee James Kelly.

Two \$25 Amazon gift certificates were awarded by a drawing to Fran Nordan and Eric Gilson.

Chair Boland thanked the Executive Board for their hard work during the year and then introduced the incoming 2005-2006 CS SIS Executive Board. Chair Boland stepped down and was succeeded by Chair Grillo. Secretary/Treasurer Szymczak stepped down and was succeeded by Secretary/Treasurer Young. Member-At-Large June Liebert stepped down and was succeeded by Member-At-Large Debbie Ginsberg.

Chair Grillo adjourned the 2005 CS SIS Business Meeting at 6:30 pm.