CS-SIS Business Meeting
Tuesday, July 19, 2016, 7:00 am
Hyatt-Plaza Ballroom A, Chicago

Kincaid Brown, Chair of CS-SIS, opened the meeting. He welcomed members, introduced the 2015-2016 board, and thanked the sponsors of the CS-SIS breakfast: Bloomberg Law, LexisNexis, Thomson Reuters, and Wolters Kluwer.

Approval of Minutes
First order of business was the approval of last year's minutes. Minutes are sent to members of the CS-SIS listserv, posted on the CS-SIS website, and also distributed in print at the meeting. There were no objections and the minutes were approved by acclamation. No further old business.

Awards
This year, CS-SIS awarded three Annual Meeting Grant awards; two in the Experienced Librarians category, and one in the Students & New Librarians category.

Mari Cheney was the first winner in the Experienced Librarians category and Lacy Rakestraw received the grant in the New Librarians category to attend AALL. Congratulations to both Mari and Lacey!

The 2016 Hirsh Award winner is Kris Niedringhaus. The Hirsh Award was established to honor a CS-SIS member who has made outstanding contributions to the SIS, to AALL, and who is well regarded for their service to the profession. Kris was also recognized with an Annual Meeting Grant in the Experienced Librarian category. We thank Kris for her contributions to the SIS and congratulate her on the awards.

Treasurer's Report
Secretary/Treasurer, Kara Young, delivered the financial report for CS-SIS. In July 2016, there are 371 members of CS-SIS, down from 410 members in July 2015. As of May 31, 2016, we had $12,281.83 in our account. This is down $ 2,332.17 from our balance at the end of July last year.

Committee Reports
Education Committee:
Chair: Kris Turner
The Committee has been working on developing webinars. The first offering will be in the fall, and will either be based on a topic from Cool Tools or one of the 2015 AALL-sponsored sessions. The Cool Tools Cafe program (coordinated by Emerging Technologies subcommittee under chair Kurt was once again a success.

Emerging Technologies Subcommittee:
Chair: Kurt Meyer
Cool Tools Café was once again a very successful and well-received program.

Adaptive Technologies Committee:
Chair: Ryan Overdorf
The Committee has an ongoing project developing web accessibility training materials. For the coming year, new Committee members should familiarize themselves with the current training materials. Members should offer suggestions for improvements and are encouraged to be involved in the revision process. *Report added to minutes 8/8/16.

Grants & Awards Committee:
Chair: Jean Willis
This year the Committee selected recipients for the Hirsh award as well as the CS-SIS grant awards. They also worked on updating the grants and awards process. Changes will take effect next year.

Update on Strategic Plan/Governance Progress

The Board has been implementing the recommendations of the Strategic Plan developed last year.

- *Meetings*: the Board began to hold regular conference call meetings throughout the year.
- *Board governance*: each committee was assigned a Board member as a liaison. This is still a work in progress.
- *Documentation and Succession Planning:* this year the Board did a document review to determine what documentation exists on the CS website and on the wiki. After reviewing existing sources, the Board decided that information on the wiki will be archived and pertinent information will be moved over to the CS website. As part of the effort to consolidate documentation, the Board also collected documents from four committees, with plans to continue to collect documentation from other committees. All documentation is currently being pooled in a CS Executive Board Google Drive/Gmail account to which Committee Chairs will have access. This effort will continue going forward. Documents shared widely with the membership are archived on the CS-SIS community page on the CS website. In order to address the charge of succession planning, committees were encouraged to have both a Chair and a Vice-Chair, with the intention that the Vice-Chair will succeed the Chair.
- *Vice-Chair Project*: Cindy worked very hard to develop and submit a proposal for a AALL Webinar. While it was ultimately not selected by AALL, we thank Cindy for this effort!
- *Blog Committee*: Until recently, responsibility for generating blog content has been the responsibility of the Emerging Technologies subcommittee of the Education Committee. A survey conducted by the Communications Committee last year regarding the social media preferences of the membership concluded that the Blog was the only social media channel which held real value for members. This year Patrick suggested that we re-focus our blogging efforts by transitioning the Communications Committee to a Blog Committee. Patrick created a manual and vision for what the new Blog Committee will do. The Board looks forward to a re-energized CS-SIS Blog presence in the coming year.
- *Annual Meeting Program Planning Committee*: Since repositioning blogging responsibilities from the Emerging Technologies (ET) Subcommittee left ET with only Cool Tools Café program planning responsibilities, the Board decided to merge the Program Planning Committee with the ET Subcommittee in an effort to consolidate programming efforts. The Annual Meeting Program Planning Committee Chair and Vice-Chair will be responsible for submitting the Cool Tools Café program proposal to AALL, but will also be tasked with engaging/supporting membership through the program planning process. This committee will set up conversations with CS members to float ideas and get feedback on potential topics as well as connect members who may be working on similar topics. These members should pay attention to the rubric and guidelines set forth by the AMPC in order to make CS program proposals as strong as possible. Anyone who is interested is welcome to be on the committee. John Jorgenson is the AMPC CS-SIS liaison this year.
- *Website status / Report of Website Content Review Taskforce*: CS Webmaster Tom Boone finished the migration of our old CSSIS.org website to the AALL-sponsored platform. The old site now redirected to AALLnet. It's still there because that's where the CS blog is, and the new AALLnet site cannot host the CS blog. Tom is still working on helping folks transition their permissions to the new site. As part of this transition year, a Website Taskforce of CS members analyzed the organization of the website. This year the Board will focus on updating the website based on these recommendations. Pertinent wiki content will be integrated into the website. Out-of-date wiki content will be archived.

AALL Executive Board Transition- announcements
CS'er Ken Hirsch is leaving the AALL Executive Board, but Jean Willis and Meg Kribble will be joining it.

Adjourned
Chair KC Brown thanked exiting board member Caroline Young. He welcomed new board members Jessica de Perio Wittman, Vice-Chair, and Alex Berrio Matamoros, Member-at-Large. He thanked Super-Member at Large Patrick Butler for staying on an additional year. KC then turned the meeting over to Cindy Bassett by the traditional passing of the beanie. Chair Cindy thanked everyone for another excellent year. She spoke briefly about her goals for the coming year (creating more opportunities for members to get to know each other) before adjourning the meeting.