

## 2010 Annual Report Packet

### Minutes of the Government Documents-Special Interest Section Business Meeting Tuesday, July 28, 2009, 7:00 a.m. AALL Annual Meeting, GPO, Washington, D.C.

**Present:** Jada Aitchison, Pat Behles, Alicia Brillon, Ed Butler, Emily Carr, George Carter, Esther Cho, Suzanne B. Corriell, Astrid Emel, Cindi Ernst, Andrew Evans, Janet Fischer, Galen Fletcher, Jennifer Greig, Marlene Harmon, Edward Hart, David Hollander, Kate Irwin-Smiler, Rosemary LaSala, Susan Lyons, Mary Jane Mallonee, Scott Matheson, Kevin McClure, Larry Meyer, Jennifer Bryan Morgan, Eric C. Parker, Carla Downer Pritchett, Michael H. Roffer, Pat Roncevich, Mary T. Rooney, Ed Sonnenberg, Dee Wood. Special Guests: Beth DiFelice, Cindy Etkin, Laurie Hall, Robin Haun Mohamed, Sally Holterhoff, Robert Little, Shane Marmion, Ted Priebe, Dan Rosati, Dick Spinelli, Victoria K. Trotta.

#### **Welcome and Introductions:**

Andrew Evans, Chair of GD-SIS opened the breakfast meeting at 7:45 a.m. with a welcome to all. He announced that this year's VIP was Judge Keith D. Davis, San Bernardino County Law Library Board member. Judge Davis was unable to attend the business meeting.

#### **Reports:**

##### **Secretary/Treasurer's Report**

Minutes from the July 15, 2008 meeting in Portland were distributed to the membership in the Spring 2009 issue of *Jurisdocs* and at this meeting for approval. The minutes were accepted as written.

Dee Wood distributed the Treasurer's Report covering the period of July 1, 2008 through June 30, 2009. Revenues, mostly attributed to state bibliography sales, came to a total of \$6,415.00. Expenses in the amount of \$3,702.90 were reported. These were from bibliography production costs, grants, and conference expenses. The total balance in the account at the end of the period was \$28,922.59. The treasurer's report was accepted as written.

##### **Grants Committee Report**

Eric Parker reported that the 2009 member grant (to attend the Spring Depository Library Council meeting in Tampa, FL) for \$800.00 was awarded to Camilla Tubbs, Reference Librarian and Lecturer in Legal Research at the Yale University Lillian Goldman Library. The committee received 3 applications for the member grant. The recipient of the \$1,000 2009 Veronica Maclay Grant to attend the July 2009 AALL Meeting & Conference and CONELL in Washington, D.C. was Karen Grushka of the St. John's University Division of Library and Information Science. A total of 14 applications were received by the committee. Eric thanked the Grants Committee members Nancy Cowden and Jill Sidford for their work selecting the grant recipients. The grants report was accepted as written.

A motion was made by Scott Matheson to give the Executive Committee more flexibility in the future to award more grants such as program grants or temporary grants since the treasury permits it. A second was from Kate Irwin-Smiler. The motion was carried.

### **Webmaster's Report**

Eric Parker, current webmaster reports that currently no major changes have been made to the web site. The site serves an important role for the Section, serving as the distribution vehicle for *JURISDOCS*, other news, and announcements. William S. Hein & Co. will soon take over the sales and distribution of the section's state bibliographies. It also serves as an archive for the Grants Committee. Suggestions for improvements include site redesign and production of a new electronic cumulative index to *JURISDOCS*. Eric agreed to continue in the role of the Section Webmaster until a replacement can be found. The Webmaster's report was accepted as written.

### **Publications Committee Report**

Ed Hart reported that the committee's primary tasks were coordinating the compilation and updating of state bibliographies and issuing the *JURISDOCS* newsletter. Three new bibliographies released last year accounted for the sales of 408 bibliographies. Volunteers are working on twenty-six bibliographies, five of which are available from our new distributor, William S. Hein & Co. They are North Dakota, Oklahoma, Utah, Alaska, and Wisconsin. One issue of *JURISDOCS* was released for the year. Another issue will come out at the end of August. Ed welcomed three new members to the committee: Esther Eastman, Michelle Cosby, and Emily Carr. The Publications report was accepted by consensus.

**Program Committee Chair**, Rosemary LaSala announced that GD-SIS had 7 programs accepted for the 2009 meeting.

### **GPO Update**

Cindy Etkin reported on GPO activities. FdSys beta is available to view. Fifteen authentic publications have been added to FdSys joining the congressional bills and laws and the Budget of the United States. The transition document to FdSys is available for you to pick up in Booth 830 in the exhibit hall. In fiscal year 2009 GPO received additional funding for data storage, educational, and outreach training. OPAL online training has increased. GPO is undergoing systems modernization from Didus and lighted bins and moving off mainframe. Cataloging and indexing projects and digitization of shelf list cards are moving forward. Digitization RFPs have been put out and GPO is waiting for approval from JCP to award the contract. FDLP Desktop has recently added community forums and Webtech Notes. There are newly revised substitution guidelines for selective depositories. The PACER security breach is still being evaluated. GPO hopes to get on the EPA agenda to continue the pilot project. New Depository Library Council members are Camilla Tubbs, James Jacobs, Jill Moriearty, Daniel O'Mahoney, and Ann Marie Sanders. The full GPO Update will be available on FDLP Desktop soon.

### **Denver 2010 Educational Programs**

Beth DiFelice, AMPC liaison to GD-SIS answered questions about program and workshop proposals for the Denver meeting. Program proposals should be sent to Dee Wood, Program Committee Chair, before the August 23 deadline. The top ranked program from GD-SIS will be automatically accepted. The program planner's handbook can be accessed on AALLNet. It was announced that the words "Summit" and "Mount" should not be used in program proposals.

### **State Bibliographies**

Jennifer Morgan and Shane Marmion reported that William S. Hein & Co. will soon take over all printing of the state bibliographies and *JURISDOCS*. They will be digitized and searchable; links will be clickable; all older editions of the publications will be included. The partnership will go into effect in one more week.

**Special Awards**

Andrew Evans presented special thank you's to Larry Meyer, Jennifer Morgan, and Dee Wood for their work involving GD-SIS.

**Member Questions/Comments**

Rosemary LaSala, incoming chair announced that members on various committees are still needed and to get in touch with her if you are interested.

**Nominations Committee Report**

Larry Meyer announced that Janet Fischer is the new secretary/treasurer and Dee Wood is the new vice-chair/chair-elect. George Carter made the motion to accept the results of the election and to destroy the electronic ballots and Scott Matheson seconded. The motion was carried.

George Carter moved for adjournment of the meeting and Kate Irwin-Smiler seconded. The motion carried, and the meeting was adjourned at 8:45 a.m. Following the meeting, members and guests were given a tour of GPO.

Dee Wood  
Secretary/Treasurer

**Treasurer's Report  
GD-SIS Annual Meeting  
Denver, Colorado  
July 13, 2010**

The financial situation of the GD-SIS continues to be solid. Financial statements through April 30, 2010 show an ending balance of \$30,175.09 as detailed below:

	<b>Beginning Balance 5/31/2009</b>	<b>\$30,320.86</b>
<b>Revenues</b>		
3140 Dues	\$30.00	
3140 Dues	\$2,295.00	
3030 Contributions	\$1,700.00	
		\$4,025.00
<b>Expenses</b>		
Awards, AALL 09 Grant	(\$1,000.00)	
Misc Expense (incl. Annl Mtg A/V) 2009	(\$354.44)	
Food & Beverage	(\$533.71)	
Awards	(\$1,057.54)	
Misc. expense	(\$60.37)	
Postage/Freight	(\$10.35)	
Printing	(\$33.48)	
Souvenirs/giveaways	(\$120.88)	
Honoraria - Travel grant Childs & Marmon	(\$1,000.00)	

**Year-to-Date 4-30-2010**

(\$4,170.77)

**\$30,175.09**

This year the GD-SIS moved its state bibliographies to W.S. Hein for production and distribution. Royalties have not yet been posted to our account as of 6/28/2010, although a royalty of \$4,621 is expected. Ed Hart deserves many thanks for making this project a reality.

Documentation for all transactions is on file with the Secretary/Treasurer.

Respectfully submitted,  
Janet Fischer, Secretary/Treasurer

### **Public Relations Committee, GD-SIS**

Chair, Jennifer Bryan Morgan

The Public Relations Committee of the GD-SIS, 2009-2010, included members Jennifer Morgan, Astrid Emel, and Marlene Harmon. In order to promote the mission and activities of the GD-SIS, the committee members provided decorative and take-away materials for the GD-SIS tables in the CONELL Marketplace and in the Activities Area during the Annual Meeting. These materials included the following: a flyer describing the charge of the GD-SIS; a schedule of Annual Meeting programs sponsored by the GD-SIS; pencils embossed with "Government Documents SIS"; copies of the *Constitution* and *Our American Government* (published by GPO); and a blue table skirt embossed with "Government Documents SIS" (provided by Rosemary LaSala).

In addition, committee members staffed the tables at the CONELL Marketplace and in the Activities Area in order to meet with colleagues face-to-face to promote membership to the SIS, to answer questions, and to describe GD-SIS activities such as awarding grants, advocacy efforts, and publishing the state bibliography series.

The committee is currently working on developing a logo or mascot for the GD-SIS and is planning the design of a new brochure to be published in time for the Annual Meeting 2011.

### **2010 Nominations Committee Report Government Documents SIS**

This year, the nominations committee recruited for a single position, that of Vice Chair/Chair-Elect. The committee chair posted announcements on the list-serve, sought suggestions from section leadership and solicited potential candidates. Through these efforts, Eric Parker from Northwestern University emerged as a candidate for Vice Chair/Chair-Elect. Being no other candidates on the ballot an on-line election was held with Eric garnering the majority of votes to be declared as next Vice Chair/Chair-Elect. The nominations committee would like to congratulate Eric on his victory and looks forward to his two-year term as an office of the Government Documents SIS.

### **2010 Advocacy Committee Report Government Documents SIS**

The advocacy committee closely monitored government documents issues during the 2009-2010 year. The committee worked closely with the AALL Washington Office as issues developed during the year. As issues demanding action appeared, announcements were distributed via the listserv informing members of the issues and where appropriate encouraging members to contact legislators, staffers and other key parties. The committee looks forward to continuing to collaborate with the Washington Office and other key parties during the coming year.

Submitted by: Larry Meyer

### **2009-2010 AALL GD-SIS Grants Committee Report**

**MEMBERS:** Eric Parker (chair), Nancy Cowden, Jill Sidford, Gail Whittimore

At the GD-SIS Business Meeting in Washington, D.C. last July, the Section leadership and membership favored increasing the number of grants available because of the poor economy. Consequently, the Grants Committee offered several grants during 2009/10. In the fall, we offered and awarded two (2) \$500 GD-SIS member grants to attend the Fall Federal Depository Library Conference and Council Meeting in Arlington, VA, from October 19-21. In the spring, we offered and awarded two (2) \$500 GD-SIS member grants to attend the Spring Depository Library Council Meeting in Buffalo, NY, on April 26-28. We offered and awarded the Veronica Maclay library school student grant in the spring of 2010 in the amount of \$1,000 for attendance at AALL in Denver, July 10-13. Finally, thanks to the generosity of an anonymous donor, we were able to offer and award one (1) special member grant in the amount of \$500 to a GD-SIS member to assist in attending AALL in Denver, July 10-13.

### **2009-2010 GRANTS AWARDEES**

The recipients of the two member grants in the fall (to attend the October 19-21 Fall Federal Depository Library Conference and Council Meeting) were: **Marlene Harmon**, Reference Librarian, University of California, Berkeley, and **Miriam Childs**, Head of Technical Services, Law Library of Louisiana. The Grants Committee received a total of 3 applications for these 2 grants.

The recipients of the two member grants in the spring (to attend the April 26-28 Spring Depository Library Council Meeting) were: **Peggy Jarrett**, Documents and Reference Librarian, University of Washington Gallagher Law Library, and **Schuyler Cook**, Head, Technical Services/Government Information Librarian, Cleveland-Marshall College of Law Library. The Grants Committee received a total of 5 applications for these 2 grants.

The recipient of the 2010 Veronica Maclay Grant (to attend the July 2010 AALL Meeting & Conference and CONELL in Denver) was **Kristina Lambright**, of the University of North Texas Department of Library and Information Sciences. This year, the Grants Committee received a total of 6 applications for this grant.

The recipient of the 2010 Special Member Grant (to attend the July 2010 AALL Meeting & Conference in Denver) was **Catherine Irwin-Smiler** of the Professional Center Library, Wake Forest University. The Grants Committee received a total of 3 applications for this grant.

## **2009-2010 GRANTS PROCEDURES**

The fall member grants, spring member grants, and special member grant were all posted and advertised on the AALL GD-SIS web site, <http://www.aallnet.org/sis/gd/>, and listserv, <http://share.aallnet.org/read/?forum=gd-sis>. In addition to a first announcement, either one or two follow-up announcements were sent to the list to remind people of availability and application deadlines.

The Veronica Maclay Grant was advertised on the AALL GD-SIS web site, <http://www.aallnet.org/sis/gd/>, and listserv, <http://share.aallnet.org/read/?forum=gd-sis>. Additionally, each of the Grants Committee members posted messages about it on national and regional email lists that he/she belongs to.

The application process continues to be done completely via the GD-SIS web site. The applicant fills out a web form, and (if applicable), his/her recommendation writer writes his/her recommendation on a different web form. Each form transmits the application (or recommendation) information to all members of the Grants Committee via email.

### **THANK YOUs**

My thanks go to Nancy Cowden, Jill Sidford, and Gail Whittemore for their willingness to serve on the committee, for their help in publicizing the grants, and in giving thoughtful consideration to all applications received for the various grants. Also, thank you to Jenny Greig, the GD-SIS webmaster, for posting the grant announcements and application forms on the website in an expeditious manner. Finally, thank you to the Section leadership for agreeing to provide more grants during a difficult year, economically.

### **FOR NEXT YEAR**

Someone suggested to me that GD-SIS consider offering (subject to the availability of money in its account) an annual grant to its members to assist in attending the AALL Annual Meeting. Perhaps the award could go to the individual who has demonstrated the greatest contributions toward government documents work and/or the GD-SIS. There could also be a need-based component to the award. I would like to encourage that this suggestion be taken up at the GD-SIS Business Meeting in Denver.

Respectfully submitted by Eric Parker, 2009-2010 Grants Committee Chair, on June 14, 2010.

### **GD-SIS Publications Committee Report for 2009/10**

Chair: Edward Hart

Members: Emily Carr

Esther Eastman

Michelle Cosby

Jennifer Wondracek (ex officio as Webmaster)

The Committee undertook its primary tasks of coordinating the compilation of state bibliographies and the publication of *Jurisdocs*, SIS's newsletter.

*Bibliographies:*

During this year, the sale and distribution of our state document bibliography series was turned over to William S. Hein & Co. Hein reports 935 bibliographies were sold earning the SIS a royalty of \$4,621. We had six bibliographies released this year and at least three ready for release during the Denver meeting. Volunteers are working on twenty-one bibliographies for future release.

The releases this year:

3-85	State Documents Bibliography: <b>North Carolina:</b> Guide to North Carolina legal and law-related materials / Donna Nixon, Nichelle Perry, Jason Sowards	2010
3-84	State Documents Bibliography: <b>Vermont</b> - An Updated Guide to the Vermont Legal System	2010
3-83	Guide to <b>New Mexico</b> State Publications, Third Edition / Compiled by Theresa Strike	2009
3-82	<b>Tennessee</b> State Documents: A Bibliography of State Publications and Related Materials / Compiled by Reba A. Best	2009
3-81	State Documents Bibliography: <b>South Carolina</b> / Compiled by Terrye Conroy, Stacy Etheredge, and David Lehmann	2009
3-80	State Documents Bibliography: <b>Oregon</b> / Compiled by Stephanie Midkiff and Wendy Schroeder Hitchcock	2009

With heartfelt thanks, we should all say "Job well done" to the compilers working on behalf of the SIS to get these bibliographies put together.

*Jurisdocs:*

Proudly for the first time in over five years, all three issues of a volume of the SIS's newsletter was release. We are on track to continue this trend with the first issue of the next volume released. A search for a new editor is to take place with the goal to turn over the task in time for the final issue of this year.

Thanks to all those you submitted articles and news items for the issues.

As Chair, I offer thanks to Esther, Emily, and Michelle for their diligent work reviewing the bibliographies and the newsletters and to Jennifer for helping to post our newsletters and latest information on our bibliographies.

### **Webmaster's Annual Report**

To: Government Document SIS membership

From: Jennifer Wondracek (formerly Jennifer Greig)

Date: June 2010

Re: Webmaster Annual Report

Events of 2009-2010:

1. Eric Parker turned the webmaster duties over to me, Jennifer Wondracek. My contact information is:

Jennifer Wondracek  
Instructional Services Reference Librarian  
Lawton Chiles Legal Information Center  
Fredric G. Levin College of Law  
PO Box 117628  
Gainesville, FL 32611-7628  
[wondracekj@law.ufl.edu](mailto:wondracekj@law.ufl.edu)  
(352) 273-0726

2. The data from the former Fugitive Documents pages was harvested, including the annual reports. Future use of and access to this information has yet to be determined.
3. The website has been maintained and updated as needed.

Upcoming Events:

In Fall 2010, AALL plans to roll out a new version of AALLNET. While much of the website content will remain the same, layout and navigation system will change. The new content management system will also allow for more advanced technology to be utilized. New offerings will include social networking, blogs, wikis, forums, document hosting and shared calendars.

The GD-SIS, like all other SISs, is required to migrate to the new system. AALL will require the GD-SIS to conform to the AALL templates. Our content may remain the same, but our image will change. Webmaster training for the resign project has been scheduled during the annual meeting, which I will be attending.

Further information about the AALLNET Redesign Project may be found at <http://www.aallnet.org/redesign/>.

Completion of this project will depend upon the timeline provided by AALL.