
2013 GD-SIS Business Meeting Packet

AALL Annual Meeting,
Seattle, WA

July 16, 2013

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American Association of Law Libraries
Government Documents Special Interest Section
2013 Annual Business Meeting and Breakfast
Tuesday, July 16, 2013
Meeting Agenda

1. Welcome – Janet Fischer, Chair
2. Introductions:
 - a. Executive Board & Newly Elected Officers
 - b. VIPs
 - i. Arlene Weible, Oregon Federal Regional Depository Coordinator at the Oregon State Library in Salem Oregon and Chair Elect of Depository Library Council.
 - ii. Cassandra (Cass) Hartnett, US Government Documents Librarian in the Government Publications department, University of Washington, and former GODORT Chair.
 - c. Sponsors
 - i. Bloomberg Law/Bloomberg BNA (present – Leigh Sempeles)
 - ii. Lexis Nexis (present - Marie Kaddell)
 - iii. Thomson Reuters
 - iv. Wolters Kluwer Law & Business
3. Approval of Minutes of the 2012 Annual Business Meeting in Boston, MA.
4. Reports:
 - a. Secretary/Treasurer’s Report – Jennifer Wondracek
 - b. Advocacy Committee Report – Larry Meyer, Chair
 - c. Grants Committee Report – Eric Young, Chair
 - d. JURISDOCS Report – Camilla Tubbs & Kate Irwin-Smiler, Editors
 - e. Nominations Committee Report - Rosemary LaSala, Chair
 - i. Announcement of 2013/2014 Officers
 - ii. Motion to accept election results
 - f. Public Relations Committee Report – Lynn McClelland, Chair
 - g. Publications Committee Report – Ed Hart, Chair
 - h. Webmaster Report – Janet Fischer’s
 - i. Vice-Chair/Chair-Elect Report – Camilla Tubbs
5. 2014 San Antonio meeting Educational Programs Announcement
6. Old Business
 - a. Bylaws approval
 - b. Strategic Plan
7. New Business
8. GPO Update – Mary Alice Baish, Assistant Public Printer, Superintendent of Documents
9. AALL FDLP Taskforce Update – Sally Holterhoff
 - a. Creation of a GD-SIS Committee to continue the work of the FDLP Task Force?
10. Thank yous, and meeting turned over to incoming Chair, Camilla Tubbs
11. Adjournment

2012 Annual Meeting Minutes*
American Association of Law Libraries
Government Documents Special Interest Section
2012 Business Meeting and Breakfast
Tuesday, July 24, 2012

- Meeting called to order by Chair Eric Parker
- Attendance Record (Next Page)
- Chair introduced VIPs
 - Shari Laster, Chair of the Depository Library Council, and
 - Linda B. Maclver, Government Information Librarian from the Boston Public Library
- Chair Introduced Sponsors
 - Valerie Carullo – Bloomberg Law & BNA
 - Shane Marmion – William S. Hein
- Approval of Minutes of 2012 Meeting in Philadelphia.
- Secretary Treasurer’s Report – Presented by Jenny Wondracek provided report on budget
 - Ended the year with \$32,942.94.
 - Report approved by the SIS.
- Grants Committee Report– presented by Jill Sidford
 - 2011 Fall Federal Depository Library Conference and Council Meeting held in Crystal City, VA. Grant recipients :
 - Stacy Fowler, Technical Services Librarian, St. Mary's University Law Library
 - Sarah Glassmeyer. Director of Content Development the Center for Computer-Assisted Legal Instruction (CALI), Chicago
 - There were two applicants for these grants.
 - Introduced AALL Grant Recipients:
 - Veronica Maclay Student Grant
 - Michelle Hook Dewey, library student at the University of Illinois at Urbana-Champaign.
 - Selected out of 6 applicants
 - Member Grant
 - Miriam Childs, Head of Technical Services, Law Library of Louisiana, New Orleans
 - Ed Hart, Head of Technical Services, University of Florida, Gainesville
 - Selected out of 6 applicants
 - Report approved by the SIS.
- Nominations Committee Report – presented by Larry Meyer
 - Camilla Tubbs was asked to run for Vice-Chair/Chair-Elect, and accepted the nomination
 - Election was held May 3 – 17, 2012
 - Camilla Tubbs was elected by a majority of the voters.
 - Larry Meyer requested that the election be accepted and that a vote be taken destroy the ballots
 - So moved and approved.
 - Larry Meyers stepped down from the Nominations committee due to appointment to the AALL Nominations Committee

* Recreated – Originals lost to theft

- Rosemary LaSala has been asked to Chair the committee.
- Public Relations Committee Report – presented by Marlene Harmon
 - Did a great job with the GD-SIS table
 - Held a raffle for a GD-SIS gift basket in the Activities Hall
 - Revised and updated the brochure, incorporating our mascot “Addie the Eagle”
 - Members staffed the activities table
- Publications Committee Report – presented by Ed Hart
 - Thanked his committee members
 - Earned a total royalty of \$6,252.
 - Updated four bibliographies: Alabama, Nebraska, Washington & Pennsylvania.
- Webmaster’s Committee Report – presented by Eric Young
 - No major changes in past year
 - Site has been kept current, including distributing JURISDOCS , posting announcements and advertising grants
 - Cleaned up unwanted files
 - Site will move to new AALL template in upcoming year
 - Eric Young must step down from position due to other commitments
- Seattle 2013 Educational Programs – presented by Camilla Tubbs
 - No report in Packet
 - Update on how Seattle programs will work
 - More interaction
 - Longer time to propose
- GPO Update – Provided by Mary Alice Baish, Superintendent of Documents
- GPO Update Part 2 – provided by Jane Sanchez, Director of Library Services & Content Management
- Proposed Changes to the Bylaws
 - Chair explained where the committee was in the bylaws updates. Progress had been made, but before anything further could be done, committee was proposing a change to allow electronic ballots (official language in packet)
 - Vote called on language
 - Passed
- Strategic Planning
 - Executive board surveyed membership in Feb. 2012 to determine perceived value of GD-SIS, preferred means of communication, and what issues and concerns were of special importance to the membership.
 - Executive Board using results of survey to proceed with planning
- New Business
 - Funding a GD-SIS officer to attend FDLP in October
 - Proposed by Vice-Chair Janet Fischer
 - Proposed in order to support GD-SIS business and allow a representative to attend the meeting
 - Would cover all expenses
 - Order of grant priority, Chair -> Vice-Chair/Chair-Elect -> Secretary/Treasurer
 - Janet Fischer exempted herself from funding since she proposed the grant
 - Motion Passed
 - Call for other New Business
 - None

- Eric Parker turned meeting over to Janet Fischer, the incoming Chair. Janet presented Eric with a gift to thank him for his service.
- Meeting Adjourned.

REPORTS

End of Year Treasurer's Report

Prepared by Jennifer Wondracek, University of Florida, Lawton Chiles Legal Information Center

Dates Covered: 7/1/2012-6/30/2013

Item	Debit	Credit	Subtotal	Total
Starting Balance			\$	33,045.21
Revenues*				
SIS breakfast sponsorship		\$ 2,000.00		
Dues		\$ 3,065.00		
Total			\$ 5,065.00	\$ 38,110.21
Expenses				
AALL Misc Expenses	\$ 483.82			
VIP AALL Travel Grant: Maclver, Laster	\$ 1,574.42			
AALL Travel Grants: Dewey,Hart , Childs	\$ 3,393.52			
AALL GD-SIS Breakfast	\$ 3,080.14			
AALL Equipment Fees	\$ 330.66			
DLC Officer Grant: Wondracek	\$ 1,818.73			
DLC Travel Grants: Pamboukes	\$ 699.38			
Total			\$ 11,380.67	\$ 26,729.54
Final Total				\$ 26,729.54

* Hein Royalties delayed until after AALL - expected amount - \$4886.96

** Corrections from Mid-Year - Miriam Childs Travel Grant added in - accidentally left out. Corrected starting balance used. Previous Hein Royalties had increased it by \$1200.

Advocacy Report for 2012 – 2013

No written report

Grants Committee Report for 2012 – 2013

The GD-SIS Grants Committee for 2012-2013 consisted of the following members:

- Eric W. Young, Nova Southeastern University (Chair)
- Nancy Cowden, Oklahoma City University
- Peggy Jarrett, University of Washington
- Gail Whitemore (Pace University)

The Committee received a number of applicants (but not as many as hoped) for the two \$750.00 grants to attend the 2012 Federal Depository Library Conference. The recipients were:

- Christos Pamboukes, New York Law School
- Kathie Goodwin, University of New Hampshire School of Law

The Committee likewise received a number of applicants (but not as many as hoped) for the two \$1,250.00 Member Grants to attend AALL and the one Veronica Maclay Grant, also for \$1,250.00, to attend AALL. The recipients of the Member Grants were:

- Rosalind Romain, National Transportation Library, U.S. Dept. of Transportation
- Trina Holloway, Georgia State University

The recipient of the Veronica Maclay Grant was:

- Antionette Vanterpool, University of Florida

The announcements seeking grant applicants for both the FDLC and AALL should go out as early as possible (but not too early – a fine line) and should be cross-posted in as many places as appropriate to increase the number of applicants. This year I sent the announcements for the grant only to GD-SIS members and that, undoubtedly, caused the dearth of applicants.

I thoroughly enjoyed serving as Chair of the Grants Committee and working with my fellow Committee members. I look forward to continuing to serve the GD-SIS this new year and in future years.

Respectfully submitted,

Eric W. Young

JURISDOCS Report for 2012 – 2013

Kate Irwin Smiler and Camilla Tubbs submitted three issues for Volume 34 of JURISDOCS in 2012, and are on track to publish three issues for 2013. Issue 1 of Volume 35 was released in the Spring of 2013. Issue 2 of volume 35 will recap the AALL Annual Meeting, and will highlight some oldies, but goodies, from the JURISDOCS archives.

Thanks to all who submitted articles and news items for the issues. In addition to our Chair, Past Chair, Vice Chair and Secretary/Treasurer for submitting their summaries, the editors especially want to thank guest contributors Chris Pamboukes, Cate Kellett, Jonathan Stock, Miriam Childs, Sally Holterhoff and Peggy Jarrett.

Nominations Committee Report for 2012 – 2013

Ms. Chair:

The 2012-2013 Nominations Committee had two open positions for the spring 2013 ballot, that of Vice-Chair/Chair-Elect and Secretary/Treasurer. Along with the election the membership was asked to vote on the proposed by-laws revisions. The election began on Friday, May 3rd and ended at 11:59 p.m. (EDT), Sunday, May 5th, 2013.

I would like to thank all of you that agreed to run for office and everyone that voted. Our new incoming officers for 2013-2014 are Camilla Tubbs, Chair, Edward T. Hart, Vice-Chair/Chair-elect and our Secretary/Treasurer for 2013-2015 is Amy Taylor. The proposed by-laws revisions passed unanimously and I look forward to working with all of you in the coming year.

Rosemary LaSala

GD-SIS Public relations committee Report for 2012 – 2013

Chair, Lynn McClelland

The public relations committee of the GD-SIS, 2012-2013, included members Astrid Emel, Marlene Harmon, Rosemary LaSala, Lynn McClelland and Jennifer Morgan. In order to promote the mission and activities of the GD-SIS, the committee members provided decorative and take away materials for the GD-SIS tables in the CONELL marketplace and in the activities area during the annual meeting. These materials included the following: a brochure or describing the charge and activities of the GD-SIS; a schedule of annual meeting programs sponsored by the GD-SIS; pencils embossed with “government documents SIS”; and a blue table skirt embossed with “government documents SIS” (provided by Rosemary LaSala). The committee also sponsored a raffle for a gift basket of GD-SIS themed items in the activities area of the exhibit hall.

The committee revised and updated brochure this year, to reflect changes in the AALL web addresses and changes in grant amounts.

In addition, committee members staffed the tables at the CONELL marketplace and in the activities area in order to meet with colleagues face-to-face to promote membership in the SIS, to answer questions, and to describe GD-SIS activities such as awarding grants, advocacy efforts, and publishing the state bibliography series. This year committee members were joined by members of the Federal Depository Task Force.

GD-SIS Publications Committee Report for 2012/13

Chair: Edward Hart

Members: Emily Carr
Esther Eastman
Galen Fletcher
Leslie Wilson

The Committee's primary task is coordinating the compilation of state bibliographies.

Bibliographies:

Our partnership with Hein as our distributor continues. For our inclusion in the Spinelli's Law Librarian Reference Desk we received a royalty of \$4,500. A preliminary report from Hein reports royalties of \$102.96 for sales of electronic copies. For print copies, our sales exceeded \$10,000. The royalty for these sales is still being calculated but could be in the area of \$2,100, earning the SIS an additional royalty of \$2,202.96. The estimated royalty will be \$6,702.96.

We had four updated bibliographies released this year and at least one more ready for release right after Seattle meeting. Volunteers are working on twelve bibliographies for future release.

The releases since July 2012:

3-99	State Documents Bibliography: Maryland / Katherine Baer	2013
3-98	State of Rhode Island and Providence Plantations: Survey of State Documents and Law-Related Materials / Nanette Kelley Balliot , Tom Evans, and Colleen McConaghy Hanna	2013
3-97	Georgia Legal Documents: An Annotated Bibliography / Nancy P. Johnson and Ronald Wheeler	2012
3-96	New Hampshire State Documents: A Selective Bibliography/ Compiled by: Linda B. Johnson, Cynthia R. Landau, & Mary S. Searles; Assisted by Brian Haley.	2012

With heartfelt thanks, we should all say "Job well done." to the compilers working on behalf of the SIS to get these bibliographies put together.

Vice Chair / Chair Elect's Report for 2012 – 2013

One of the most important duties for the Vice Chair is coordinating the programs for the Annual Meeting. This year, the Programs Committee consisted of: Camilla Tubbs - Chair (University of Maryland); Andrew Evans (Washburn University); Janet Fischer (Golden Gate University); Sarah Gotschall (University of Arizona); Edward T. Hart (University of Florida); Kate Irwin-Smiler (Wake Forest University); Rosemary LaSala (St. John's University); Larry Meyer (San Bernardino County Law Library); Jennifer Bryan Morgan (Indiana University); Eric Parker (Northwestern University School of Law); Jennifer Wondracek (University of Florida); and Annmarie Zell (New York University).

During the program proposal process in August and September, the GD-SIS had one conference call and various email discussions to generate ideas for the Annual Meeting. As a result of those discussions, our GD-SIS proposed four different programs reflecting the needs of our community:

1. *Increasing the Value of Government Information - An E-Learning Showcase*: Many government information professionals are creating their own online tutorials and 'just-in-time' learning opportunities to meet the needs of 21st-century learners of all backgrounds. These resources can fill other librarians' curricular gaps, provide time-saving research assistance on websites, and serve as inspiration for similar in-house creations. In this showcase of e-learning tools and following discussion, participants will learn how different librarians and government organizations are enhancing online instruction. Participants will get to view a selection of high-quality online government information tutorials and have the opportunity to discuss the pros and cons of each tool with the presenters.
2. *State Constitutions: Current, Historical and How They Change*: Using the United States Constitution as an example it's easy to think of constitutions as being stable and unchanging. State constitutions, however, are frequently amended and revised. This program will guide participants through finding state constitutions, examining the methods of constitutional revision and amendment, and following the historical path of a constitution. Speakers will begin by outlining the resources available for finding the text of current and historical constitutions, for conducting historical research, and will then discuss the revision process and the documents generated. Lastly, speakers will introduce a resource for comparative state constitutional research.
3. *A Coffeehouse Conversation with Mary Alice Baish on the Future of Government Information*: a candid conversation between Superintendent of Documents Mary Alice Baish and UW Documents Librarian Cass Harnett about the future of government information based on recent developments and GPO's forecasting project.
4. *Authentication of Digital Government Information—Why Does It Matter?*: Authentication of government information in digital format has been a major concern for law librarians and legal researchers for some time. While the Government Printing Office has established its own standards for authenticating information, state and foreign government websites often contain important legal information without any assurance as to its authenticity. Using tips from this presentation, librarians will learn plain language techniques for explaining both the technology behind authentication and its importance. In turn, librarians can effectively advocate at the state level the importance of UELMA. And researchers in foreign and international law will learn tricks for identifying when a foreign legal document is authentic, and how to

encourage the promotion of authenticated materials.

When none of these programs were selected by the AMPC, the Programs Committee was able to vote via Survey Monkey on which program they wanted submitted to the AMPC as the “GD-SIS sponsored program” for the Annual Meeting. The Programs Committee selected *State Constitutions: Current, Historical, and How They Change*, which was then scheduled in slot B8, taking place on Sunday, July 14th from 2:00 – 3:00pm in Rooms 605/610.

The Committee also worked outside of the normal conference schedule to develop programs of interest to our members. For instance, we are “sponsoring” an unofficial coffee talk entitled *GD-SIS Coffeehouse Chat: A Conversation with the Superintendent of Documents on the Future of Government Information*, on Monday, July 15th at 11:45 within the Sheraton – Juniper Room. This was a modification of our previous *Coffeehouse* program proposal that will include updates from Mary Alice Baish about FDLP Forecast Study, and also allow colleagues to connect outside of the normal busy conference schedule.

Second, the GD-SIS is sharing a table in the convention center at the Annual Meeting with the AALL Task Force on the Future of the FDLP. Task Force member and JURISDOCS co-editor Kate Irwin-Smiler also will be presenting at the Annual Meeting’s “Poster Session” on Tuesday, July 16 from 1:30-2:30 p.m. with her display entitled *Law Libraries and the FDLP: Still a Winning Partnership*.

Finally, the GD-SIS was able to get a special category added to the “Day in the Life” photo contest this year entitled “Government Information Librarians or Libraries.” As Vice-Chair of the GD-SIS and member of the AALL Task force on the Future of the FDLP, I served as a guest judge alongside the AALL Public Relations Committee. The selected winners, many of whom are members of our GD-SIS, will be recognized on AALLNET, in an issue of AALL Spectrum, and during the Annual Meeting.

In addition to the programs planned by our Committee, this year, we will be sponsoring two VIPs at the Annual Meeting: Arlene Weible and Cass Hartnett. Arlene Weible is the Oregon Federal Regional Depository Coordinator at the Oregon State Library in Salem Oregon and is the Chair Elect of Depository Library Council. Cassandra (Cass) Hartnett is the US Government Documents Librarian in the Government Publications department at the University of Washington and a former GODORT Chair. Cass teaches a course on Government Publications in the UW Information School, which was recently added as a required course for the UW Law Librarianship (MLIS) program.

GD-SIS Webmaster's Report for 2012-2013

The transition of our web content to the new AALL platform has been completed and our new URL is: <http://aallnet.org/sections/gd/>. The content has been consolidated from its prior format. The pages are:

Home page: includes up-to-date notices, announcements, and an introductory paragraph.

Officers & Committees: Lists the current officers, past chairs, and active committees and committee chairs and members.

Advocacy: A new page. Currently only has a link to the AALL Government Relations Office, the Copyright Committee Blog, and a sample letter to a Congressional representative. The hope is that more information will be added to this page.

State Bibliographies: lists contact information for purchasing the bibliographies from W.S. Hein & Co. Inc., as well as the most recent editions.

JURISDOCS: information about our thrice-yearly newsletter and links to all published issues.

Bylaws & Strategic Plan: Link to our updated bylaws. The strategic plan will be added when it is finished.

Membership: How to join the section and the e-group, information on member grants, links to past grant recipients, annual meeting packets, and other section information.

The old web site included a government documents tutorial. The configuration did not mesh with the new web platform, and if there is interest in keeping this tutorial it will have to be completely re-done. Pages that are only active periodically, such as instructions on applying for a current grant, are listed on the right side rather than across the top. Please contact me if you have any ideas on other content to add or other ideas for our web site.

Respectfully submitted,

Janet Fischer, Webmaster